Intercampus Course Sharing Proposal

# Proposal Authors (Include Campus affiliation)

## Provide the name of the ‘main’ authors of this proposal and the campus they are from.

## ***Note: There will be an opportunity in the table below to list the additional faculty collaborators.***

Proposal Author(s):

Faculty Collaborator(s):

# Course Details

## Replicate the figure below to complete the chart for **EACH course** you wish to be attributed to the Intercampus Course Sharing program.

|  |  |
| --- | --- |
| Primary Institution Information | Secondary Institution Information |
| Institution |  | Institution(s) |  |
| Course Career *(i.e. GRAD or UGRAD)* |  | Course Career *(i.e. GRAD or UGRAD)* |  |
| Course Subject |  | Course Subject |  |
| Catalog Number |  | Catalog Number |  |
| Course Title |  | Course Title |  |
| Principle Instructor*(on Primary Campus)* |  | Principle Instructor *(on Secondary Campus)* |  |
| Course Description |  |
| Anticipated Term of Delivery |  |
|  |
| Additional Faculty Collaborators | Additional Faculty Collaborators |
|  |  |
| Additional Comments (if needed) | Additional Comments (if needed) |
|  |  |

# RationalE for Developing a Shared Course

# Budget

## Note: Salary calcuations should include benefits (when applicable)

### For **each course** complete the table provided below by Itemizing the course budget (and provide jusitifcation for the request). You may add rows as needed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expenditure Details** | **$ MU** | **$ S&T** | **$ UMKC** | **$ UMSL** | **$ Total** |
|   |  |  |  |  |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|   |   |   |   |   |  |
|  **$ Total** |   |   |   |   |  |

## **Total Proposed Budget: $\_\_\_\_\_\_\_\_\_\_**

# Nature of impact if course is developed and shared

# Proposed teaching technologies and course modality

# Additional Course Considerations

## special funding consideration will be given to proposals that attempt implement one or more of the following in: Affordable & Open Education resources, Diversity & Inclusion efforts, or ada accomodations. Please review the suggestions below and check all boxes that apply.

### Affordable & Open Education Resources (A&OER)

Affordable Education Resources are considered to be the textbook costs for a class that total less than $40. OER are teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge.

#### [] I have outlined the A&OER MATERIALS in this proposal as a result of consultation with the Center for Teaching and Learning, LIbrary, and/or Educational Technology Office.

* MU
	+ Teaching and Learning: [tlc.missouri.edu/](https://tlc.missouri.edu/)
	+ Educational Technology: [etatmo.missouri.edu/](http://etatmo.missouri.edu/)
	+ Library Guide: [libraryguides.missouri.edu/OpenEducationalResources](http://libraryguides.missouri.edu/OpenEducationalResources)
* Missouri S&T
	+ Teaching and Learning: [certi.mst.edu/](http://certi.mst.edu/)
	+ Educational Technology: [edtech.mst.edu/](http://edtech.mst.edu/)
	+ OER Guide: mailto: gallardom@mst.edu
* UMKC
	+ Teaching and Learning: [info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/](http://info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/)
	+ Educational Technology: [online.umkc.edu/author/meadmo/](http://online.umkc.edu/author/meadmo/)
	+ Library Guide: [libguides.library.umkc.edu/OER](http://libguides.library.umkc.edu/OER)
* UMSL
	+ Teaching and Learning: [www.umsl.edu/services/ctl/](http://www.umsl.edu/services/ctl/)
	+ Educational Technology: [www.umsl.edu/services/ctl/onlinelearning/index.html](http://www.umsl.edu/services/ctl/onlinelearning/index.html)
	+ Ask a Librarian: <http://www.umsl.edu/library/research-help/ask-a-librarian/index.html>

#### [] I have Consulted with the bookstore to implement the auto-access option for my course(s)

* MU AutoAccess: <https://www.themizzoustore.com/t-autoaccess.aspx>
* Missouri S&T AutoAccess: <https://www.thesandtstore.com/t-autoaccess.aspx>
* UMKC AutoAccess: <https://www.umkcbookstore.com/t-autoaccess.aspx>
* UMSL AutoAccess: <https://www.umsltritonstore.com/t-autoaccess.aspx>

#### [] Other

* Please Describe:

**OR**

#### (OPT-OUT)

#### [] I will not select A&OER Materials for this class (these classes) and understand that this option not applicable for special funding consideration

### Diversity & Inclusion

It is essential that in providing high quality educational opportunities, we commit ourselves to fostering and embracing a campus and regional culture of inclusion, characterized by the recognition and appreciation of the contributions of all people.

#### [ ] i have outlined Diversity & Inclusion considerations in this proposal as a result of consultation with the Center for Teaching and Learning, Diveristy & Inclusion office, and/or Educational Technology Office.

* MU
	+ Teaching and Learning: [tlc.missouri.edu/](https://tlc.missouri.edu/)
	+ Diversity: <https://diversity.missouri.edu/>
	+ Educational Technology: [etatmo.missouri.edu/](http://etatmo.missouri.edu/)
* Missouri S&T
	+ Teaching and Learning: [certi.mst.edu/](http://certi.mst.edu/)
	+ Diversity: <http://iedi.mst.edu/>
	+ Educational Technology: [edtech.mst.edu/](http://edtech.mst.edu/)
* UMKC
	+ Teaching and Learning: [info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/](http://info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/)
	+ Diversity: <http://info.umkc.edu/diversity/>
	+ Educational Technology: [online.umkc.edu/author/meadmo/](http://online.umkc.edu/author/meadmo/)
* UMSL
	+ Teaching and Learning: [www.umsl.edu/services/ctl/](http://www.umsl.edu/services/ctl/)
	+ Diversity: <http://www.umsl.edu/services/odi/>
	+ Educational Technology: [www.umsl.edu/services/ctl/onlinelearning/index.html](http://www.umsl.edu/services/ctl/onlinelearning/index.html)

#### [ ] Other

* Please Describe:

**OR**

#### (OPT-OUT)

#### [ ] I will not review the courSE materials or teaching techniques for this class (these classes) in an attempt to ensure more classroom inclusion and understand that this option not applicable for special funding consideration: (select reason why)

 [ ] It is not applicable to my subject

[ ] I’m not sure what this means

[ ] Other (please describe):

### ADA Compliance

Students with disabilities are entitled to reasonable accommodations under state and federal law. These accommodations ensure equal access to the learning environment. Since a shared course is delivered online, there are many tools and resources that are already available in the online learning environment and that are (or can be adapted) to be ADA compliant.

#### [ ] i have outlined ADA considerations in this proposal as a result of consulation with the Center for Teaching or Educational Technology Office.

* MU
	+ Teaching and Learning: [tlc.missouri.edu/](https://tlc.missouri.edu/)
	+ Educational Technology: [etatmo.missouri.edu/](http://etatmo.missouri.edu/)
* Missouri S&T
	+ Teaching and Learning: [certi.mst.edu/](http://certi.mst.edu/)
	+ Educational Technology: [edtech.mst.edu/](http://edtech.mst.edu/)
* UMKC
	+ Teaching and Learning: [info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/](http://info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/)
	+ Educational Technology: [online.umkc.edu/author/meadmo/](http://online.umkc.edu/author/meadmo/)
* UMSL
	+ Teaching and Learning: [www.umsl.edu/services/ctl/](http://www.umsl.edu/services/ctl/)
	+ Educational Technology: [www.umsl.edu/services/ctl/onlinelearning/index.html](http://www.umsl.edu/services/ctl/onlinelearning/index.html)

#### [ ] i have Prepare course materials in one or more alternate text format such as PDF, Word, RTF, and EPUB.

#### [ ] i have Contacted the ADA office to ask for a compliance review of the course materials

* MU ADA: [ada.missouri.edu/](http://ada.missouri.edu/)
* Missouri S&T ADA: [iedi.mst.edu/equity/ada/](http://iedi.mst.edu/equity/ada/)
* UMKC ADA: [www.umkc.edu/disability-services/](http://www.umkc.edu/disability-services/)
* UMSL ADA: [www.umsl.edu/services/disability/Faculty%20Resources/index.html](https://www.umsl.edu/services/disability/Faculty%20Resources/index.html)

#### [ ] Other

* Please Describe:

**OR**

#### (OPT-OUT)

#### [ ] I will not prepare reasonable accommodations for this class (these classes) unless requested by a student with an Accommodation Plan and understand that this option not applicable for special funding consideration

# documentation of support

## use this form or attached letters and emails from the primary campus department and the secondary campus(es) to indicate their support of your proposal

### Primary campus

#### Administration

***Note: Use the statement below for EACH unit involved on the PRIMARY campus.***

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Dean/Chair/Director of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ fully support this Intercampus

 *Signature of Dean, Chair, or Director Name of dept. where the cours(es) are being delivered from*

Course Sharing proposal between the campuses of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

#### Instructional Designer

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Instructional Designer on the primary campus, have reviewed the technology needs and have

 *Signature of Instructional Designer*

discussed with the faculty member(s) the role this office will play in assisting with delivery of this course. We have created a consulting

plan and will be coordinating our efforts with the secondary campus(es).

### secondary campus(es)

#### Administration

***Note: Use the statement below for EACH unit involved on the SECONDARY campus(es).***

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Dean/Chair/Director of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ fully support this Intercampus

 *Signature of Dean, Chair, or Director Name of dept. where the cours(es) are being delivered to*

Course Sharing proposal between the campuses of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

#### Instructional Designer

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Instructional Designer on the secondary campus, have reviewed the technology needs and have

 *Signature of Instructional Designer*

discussed with the faculty member(s) the role this office will play in assisting with delivery of this course. We have created a consulting

plan and will be coordinating our efforts with the secondary campus(es).