INTERCAMPUS COURSE SHARING PROPOSAL

PROPOSAL AUTHORS (INCLUDE CAMPUS AFFILIATION)

PROVIDE THE NAME OF THE 'MAIN' AUTHORS OF THIS PROPOSAL AND THE CAMPUS THEY ARE FROM.
NOTE: THERE WILL BE AN OPPORTUNITY IN THE TABLE BELOW TO LIST THE ADDITIONAL FACULTY COLLABORATORS.

Proposal Author(s):
Faculty Collaborator(s):

COURSE DETAILS

REPLICATE THE FIGURE BELOW TO COMPLETE THE CHART FOR **EACH COURSE** YOU WISH TO BE ATTRIBUTED TO THE INTERCAMPUS COURSE SHARING PROGRAM.

Primary Institution Information		Secondary Institution Information	
Institution		Institution(s)	
Course Career *(i.e. GRAD or UGRAD)*		Course Career *(i.e. GRAD or UGRAD)*	
Course Subject		Course Subject	
Catalog Number		Catalog Number	
Course Title		Course Title	
Principle Instructor *(on Primary Campus)*		Principle Instructor *(on Secondary Campus)*	
Course Description			
Anticipated Term of Delivery			

Additional Faculty Collaborators	Additional Faculty Collaborators
Additional Comments (if needed)	Additional Comments (if needed)

NOTE: SALARY CALCUATIONS SHOULD INCLUDE BENEFITS (WHEN APPLICABLE)

FOR **EACH COURSE** COMPLETE THE TABLE PROVIDED BELOW BY ITEMIZING THE COURSE BUDGET (AND PROVIDE JUSITIFCATION FOR THE REQUEST). YOU MAY ADD ROWS AS NEEDED.

Expenditure Details	$ MU	$ S&T	$ UMKC	$ UMSL	$ Total
$ Total					

TOTAL PROPOSED BUDGET: $_____

SPECIAL FUNDING CONSIDERATION WILL BE GIVEN TO PROPOSALS THAT ATTEMPT IMPLEMENT ONE OR MORE OF THE FOLLOWING IN: AFFORDABLE & OPEN EDUCATION RESOURCES, DIVERSITY & INCLUSION EFFORTS, OR ADA ACCOMODATIONS. PLEASE REVIEW THE SUGGESTIONS BELOW AND CHECK ALL BOXES THAT APPLY.

AFFORDABLE & OPEN EDUCATION RESOURCES (A&OER)

Affordable Education Resources are considered to be the textbook costs for a class that total less than $40. OER are teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge.

[   ] I HAVE OUTLINED THE A&OER MATERIALS IN THIS PROPOSAL AS A RESULT OF CONSULTATION WITH THE CENTER FOR TEACHING AND LEARNING, LIBRARY, AND/OR EDUCATIONAL TECHNOLOGY OFFICE.

- MU
  - o Teaching and Learning: tlc.missouri.edu/
  - o Educational Technology: etatmo.missouri.edu/
  - o Library Guide: libraryguides.missouri.edu/OpenEducationalResources
- Missouri S&T
  - o Teaching and Learning: certi.mst.edu/
  - o Educational Technology: edtech.mst.edu/
  - o OER Guide: mailto: gallardom@mst.edu
- UMKC
  - o Teaching and Learning: info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/
  - o Educational Technology: online.umkc.edu/author/meadmo/
  - o Library Guide: libguides.library.umkc.edu/OER
- UMSL
  - o Teaching and Learning: www.umsl.edu/services/ctl/
  - o Educational Technology: www.umsl.edu/services/ctl/onlinelearning/index.html
  - o Ask a Librarian: http://www.umsl.edu/library/research-help/ask-a-librarian/index.html

[   ] I HAVE CONSULTED WITH THE BOOKSTORE TO IMPLEMENT THE AUTO-ACCESS OPTION FOR MY COURSE(S)

- MU AutoAccess: https://www.themizzoustore.com/t-autoaccess.aspx
- Missouri S&T AutoAccess: https://www.thesandtstore.com/t-autoaccess.aspx
- UMKC AutoAccess: https://www.umkcbookstore.com/t-autoaccess.aspx
- UMSL AutoAccess: https://www.umsltritonstore.com/t-autoaccess.aspx

[   ] OTHER

- Please Describe:

OR

(OPT-OUT)

[   ] I WILL NOT SELECT A&OER MATERIALS FOR THIS CLASS (THESE CLASSES) AND UNDERSTAND THAT THIS OPTION NOT APPLICABLE FOR SPECIAL FUNDING CONSIDERATION

DIVERSITY & INCLUSION

It is essential that in providing high quality educational opportunities, we commit ourselves to fostering and embracing a campus and regional culture of inclusion, characterized by the recognition and appreciation of the contributions of all people.

[ ] I HAVE OUTLINED DIVERSITY & INCLUSION CONSIDERATIONS IN THIS PROPOSAL AS A RESULT OF CONSULTATION WITH THE CENTER FOR TEACHING AND LEARNING, DIVERISTY & INCLUSION OFFICE, AND/OR EDUCATIONAL TECHNOLOGY OFFICE.

- MU
  - Teaching and Learning: tlc.missouri.edu/
  - Diversity: https://diversity.missouri.edu/
  - Educational Technology: etatmo.missouri.edu/
  -
- Missouri S&T
  - Teaching and Learning: certi.mst.edu/
  - Diversity: http://iedi.mst.edu/
  - Educational Technology: edtech.mst.edu/
- UMKC
  - Teaching and Learning: info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/
  - Diversity: http://info.umkc.edu/diversity/
  - Educational Technology: online.umkc.edu/author/meadmo/
- UMSL
  - Teaching and Learning: www.umsl.edu/services/ctl/
  - Diversity: http://www.umsl.edu/services/odi/
  - Educational Technology: www.umsl.edu/services/ctl/onlinelearning/index.html

[ ] OTHER

- Please Describe:

OR

(OPT-OUT)

[ ] I WILL NOT REVIEW THE COURSE MATERIALS OR TEACHING TECHNIQUES FOR THIS CLASS (THESE CLASSES) IN AN ATTEMPT TO ENSURE MORE CLASSROOM INCLUSION AND UNDERSTAND THAT THIS OPTION NOT APPLICABLE FOR SPECIAL FUNDING CONSIDERATION: (SELECT REASON WHY)

- [ ] It is not applicable to my subject
- [ ] I'm not sure what this means
- [ ] Other (please describe):

ADA COMPLIANCE

Students with disabilities are entitled to reasonable accommodations under state and federal law. These accommodations ensure equal access to the learning environment. Since a shared course is delivered online, there are many tools and resources that are already available in the online learning environment and that are (or can be adapted) to be ADA compliant.

[   ] I HAVE OUTLINED ADA CONSIDERATIONS IN THIS PROPOSAL AS A RESULT OF CONSULATION WITH THE CENTER FOR TEACHING OR EDUCATIONAL TECHNOLOGY OFFICE.
- MU
  - o Teaching and Learning: tlc.missouri.edu/
  - o Educational Technology: etatmo.missouri.edu/
- Missouri S&T
  - o Teaching and Learning: certi.mst.edu/
  - o Educational Technology: edtech.mst.edu/
- UMKC
  - o Teaching and Learning: info.umkc.edu/provost/category/faculty-center-for-excellence-in-teaching-facet/
  - o Educational Technology: online.umkc.edu/author/meadmo/
- UMSL
  - o Teaching and Learning: www.umsl.edu/services/ctl/
  - o Educational Technology: www.umsl.edu/services/ctl/onlinelearning/index.html

[   ] I HAVE PREPARE COURSE MATERIALS IN ONE OR MORE ALTERNATE TEXT FORMAT SUCH AS PDF, WORD, RTF, AND EPUB.

[   ] I HAVE CONTACTED THE ADA OFFICE TO ASK FOR A COMPLIANCE REVIEW OF THE COURSE MATERIALS
- MU ADA: ada.missouri.edu/
- Missouri S&T ADA: iedi.mst.edu/equity/ada/
- UMKC ADA: www.umkc.edu/disability-services/
- UMSL ADA: www.umsl.edu/services/disability/Faculty%20Resources/index.html

[   ] OTHER
- Please Describe:

OR

(OPT-OUT)

[   ] I WILL NOT PREPARE REASONABLE ACCOMMODATIONS FOR THIS CLASS (THESE CLASSES) UNLESS REQUESTED BY A STUDENT WITH AN ACCOMMODATION PLAN AND UNDERSTAND THAT THIS OPTION NOT APPLICABLE FOR SPECIAL FUNDING CONSIDERATION

DOCUMENTATION OF SUPPORT

USE THIS FORM OR ATTACHED LETTERS AND EMAILS FROM THE PRIMARY CAMPUS DEPARTMENT AND THE SECONDARY CAMPUS(ES) TO INDICATE THEIR SUPPORT OF YOUR PROPOSAL

PRIMARY CAMPUS

ADMINISTRATION

Note: Use the statement below for EACH unit involved on the PRIMARY campus.

I, _____, as Dean/Chair/Director of _____ fully support this Intercampus
    Signature of Dean, Chair, or Director   *Name of dept. where the cours(es) are being delivered from*

Course Sharing proposal between the campuses of _____ and _____.

INSTRUCTIONAL DESIGNER

I, _____, as Instructional Designer on the primary campus, have reviewed the technology needs and have
    Signature of Instructional Designer

discussed with the faculty member(s) the role this office will play in assisting with delivery of this course. We have created a consulting

plan and will be coordinating our efforts with the secondary campus(es).

SECONDARY CAMPUS(ES)

ADMINISTRATION

Note: Use the statement below for EACH unit involved on the SECONDARY campus(es).

I, _____, as Dean/Chair/Director of _____ fully support this Intercampus
    Signature of Dean, Chair, or Director   *Name of dept. where the cours(es) are being delivered to*

Course Sharing proposal between the campuses of _____ and _____.

INSTRUCTIONAL DESIGNER

I, _____, as Instructional Designer on the secondary campus, have reviewed the technology needs and have
    Signature of Instructional Designer

discussed with the faculty member(s) the role this office will play in assisting with delivery of this course. We have created a consulting

plan and will be coordinating our efforts with the secondary campus(es).