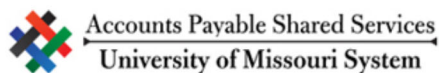


www.umssystem.edu/apss

**OUR MISSION**

"Shared Services delivers user friendly, cost-effective and expert administrative services to support transactional processing for the four campuses comprising our University of Missouri System."

**Accounts Payable Shared Services Center**

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**PAST NEWSLETTERS**

- \* Aug 15, 2014 ~ 1st Qtr. 15
- \* Dec 04, 2014 ~ 2nd Qtr. 15
- \* Mar 06, 2015 ~ 3rd Qtr. 15
- \* Sep 25, 2015 ~ 1st Qtr. 16
- \* Dec 18, 2016 ~ 2nd Qtr. 16
- \* Mar 08, 2016 ~ 3rd Qtr. 16
- \* June 25, 2016 ~ 4th Qtr. 16

## Your APSS Update

October 13, 2016 ~ 1st Quarter

### Training News: Check out the New FY17 APSS Training Curriculum and Calendar!

The June Your APSS Update announced plans for new instructor-led training topics in FY17. Courses are now scheduled and space is limited. [Learn more.](#)

### T&E News: Correcting One Card charges that should have been paid personally

During the rollout phase, former Pcard & Travel Card holders may accidentally charge prohibited expenses to their new One Card. If so, what do you do? [Learn more.](#)

### NPO Voucher News: Watch out for this common voucher issue

From time to time, we take inventory of the types of issues for which our clients seek help. This article discusses a common but easily avoidable problem Payment Requestors experience. [Learn more.](#)

### T&E News: So what is different about the new One Card program?

The article will highlight changes and additional resources to prepare you for the One Card program rollout. [Find out more.](#)

### TECH Tip: Speeding up those Repetitive Email Tasks

In your role, do you frequently send emails with the same/similar text? If so, there is a Microsoft Office technique that can save you time. [Learn more.](#)

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