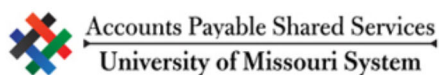


www.umssystem.edu/apss

**OUR MISSION**

"Shared Services delivers user-friendly, cost-effective and expert administrative services to support transactional processing for the four campuses comprising our University of Missouri System."

Accounts Payable Shared Services Center

ADDRESS:
325 Jesse Hall
Columbia, MO 65211

PHONE:
(855) 584-3849

EMAIL:
umcacctservices@missouri.edu

WEBSITE:
www.umssystem.edu/apss

PAST NEWSLETTERS

- * Aug 15, 2014 ~ 1st Qtr. 15
- * Dec 04, 2014 ~ 2nd Qtr. 15
- * Mar 06, 2015 ~ 3rd Qtr. 15
- * Sep 25, 2015 ~ 1st Qtr. 16
- * Dec 18, 2016 ~ 2nd Qtr. 16
- * Mar 08, 2016 ~ 3rd Qtr. 16
- * June 25, 2016 ~ 4th Qtr. 16
- * Oct. 13, 2016 ~ 4st Qtr. 17

Your APSS Update

February 10, 2017 ~ 2nd Quarter

Training News: Attendees pleased with new APSS training courses

Over 360 employees have attended APSS training so far this year! The overwhelming impression of training has been very positive. [Learn more.](#)

Supplier News: It's 1099 Time Again!

Last year, we wrote about various types of tax forms you may need to send or receive at this time of year. The information is still very relevant, so we updated the article for you and republished [HERE](#).

T&E News: What to do if unallowable charges wind up on a One Card?

In the past, those who had Travel Cards could charge personal expenses on the card. The new One Card does not allow for this. This article explains what to do if personal expenses hit a One Card statement. [Learn more.](#)

PO Voucher News: New PO content added to APSS website!

Would you like to learn tips to easily find PO invoices with WebApps or PeopleSoft? Would it be helpful to have a way to see how much a PO is for, what type of Receiving conditions are associated with it, or how many payments have been made against it? Recently, PO content has been upgraded to answer these and other questions. [Learn more.](#)

TECH Tip: Excel trick to analyze data at a glance...

Do you find yourself looking at a lot of numbers in excel? Do you need to add, average, and do other basic calculations quickly? There is a setting in Excel that just might save you some time. [Learn more.](#)

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Columbia, MO 65211
(855) 584 3849

umcacctservices@missouri.edu

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