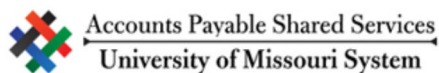


www.umssystem.edu/apss

**OUR MISSION**

"Shared Services delivers user-friendly, cost-effective and expert administrative services to support transactional processing for the four campuses comprising our University of Missouri System."

**Accounts Payable
Shared Services
Center**

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325 Jesse Hall
Columbia, MO 65211

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(877) 752-3334

EMAIL:
umcacctservices@missouri.edu

WEBSITE:
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PAST NEWSLETTERS

- * Aug. 15, 2014 ~ 1st Qtr. 15
- * Dec. 04, 2014 ~ 2nd Qtr. 15
- * Mar. 06, 2015 ~ 3rd Qtr. 15
- * Sept. 25, 2015 ~ 1st Qtr. 16
- * Dec. 18, 2016 ~ 2nd Qtr. 16
- * Mar. 08, 2016 ~ 3rd Qtr. 16
- * Jun. 25, 2016 ~ 4th Qtr. 16
- * Oct. 13, 2016 ~ 4st Qtr. 17
- * Feb. 10, 2017 ~ 2nd Qtr. 17
- * May 26, 2017 ~ 3rd Qtr. 17
- * Aug. 31, 2017 ~ 1st Qtr. 17
- * Dec. 19, 2018 ~ 2nd Qtr. 18
- * Jul. 13, 2018 ~ 1st Qtr. 19

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Your APSS Update

December 13, 2018 ~ 2nd Quarter

Accounts Payable News: Voucher comments are now available in Web Applications - Search Options!

When reviewing vouchers in Web Applications there are times it is necessary to examine header comments. New functionality has been added to allow this! [Learn more.](#)

T&E News: Changing the Funding After Submission

Effective December 3, 2018, with the PeopleSoft Financials Mobile Upgrade, a functionality of Expense Reports was changed to improve workflow approvals. [Learn more.](#)

Non-PO Voucher Tip: Accounting Tag

Did you know with the recent upgrade that we have a new term called Accounting Tag? Accounting Tag is also known as a MoCode, SpeedType and SpeedChart.

With Payment Requests you now have the ability to have a list of favorite Accounting Tags to save you time instead of loading and searching through all Accounting Tags. [Learn more.](#)

Tech Tip: Screen sharing with Skype

Do you just wish the employee on the other end of the phone could just see your computer? Now you can share your screen with them. [Learn more.](#)

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