IPEDS 2023-24 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.32 : Approval Expires 8/31/2025
User ID: 29C0011

Academic Libraries 2023-24 2022-23 Data

Institution: Missouri University of Science and Technology (178411) User ID: 29C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

Changes to reporting for 2023-24:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- ○ Less than $100,000
- ◉ Greater than or equal to $100,000

Is the library collection entirely electronic?

- ◉ No
- ○ Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

Library Collections	Physical	Prior Year Amount	Digital/Electronic	Prior Year Amount	Total
Books	244,692	305,124	377,795	465,963	
Databases			108	95	
Media	☑ 139,069	77,819	☑ 48,965	30,976	
Serials	11,523	12,391	80,546	71,226	
Total	**395,284**	395,334	**507,414**	568,260	**902,698**
Library Circulation	6,736	6,839	385,512	323,877	**392,248**

Does your institution have Interlibrary Loan Services ?

- ○ No
- ◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	5,859	6,981
Total interlibrary loans and documents received	6,917	6,565

Does your institution have Library Staff?

- ○ No
- ◉ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	4.00	5.00
Other Professional Staff	0.00	0.00
All Other Paid Staff (Except Student Assistants)	☑ 12.00	8.00
Student Assistants	☑ 8.00	5.00
Total	☑ **24.00**	18.00

You may use the box below to provide additional context for the data you have reported above.

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Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
Indicate the number of branch and independent libraries (exclude the main or central library).	0	0

Expenses	**Amount**	
Total salaries and wages for the library staff	473,012	571,009

Are staff fringe benefits paid out of the library budget?

○	No			
◉	Yes	**Total Fringe benefits**	199,615	245,069

Materials/services expenses

One-time purchases of books, serial back-files, and other materials	29,951	0
Ongoing commitments to subscriptions	1,216,064	1,056,801
All other materials/services costs	158,728	192,670
Total materials/services expenses	**1,404,743**	1,249,471

Operations and maintenance expenses

Preservation services	565	2,332
All other operations and maintenance expenses	53,429	49,509
Total operations and maintenance expenses	**53,994**	51,841

Total Expenses	**2,131,364**	2,117,390
Total Expenses (minus Fringe Benefits)	**1,931,749**	1,872,321

You may use the space below to provide context for the data you've reported above.

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

◉	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	○	Other

Name: Randy Sade

Email: SadeR@umsystem.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

3.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	1.25 hours	0.00 hours	1.00 hours	2.25 hours
Other offices	10.50 hours	0.00 hours	2.00 hours	2.50 hours

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Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	244,692	377,795
Databases		108
Media	139,069	48,965
Serials	11,523	80,546
Total	395,284	507,414
Library Circulation	6,736	385,512

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 5859 Total interlibrary loans and documents received : 6917
Library Staff	Librarians : 4.00 Other Professional Staff : 0.00 All Other Paid Staff (Except Student Assistants) : 12.00 Student Assistants : 8.00

Expenses	Amount
Branch and independent libraries	0
Salaries and wages	473,012
Fringe benefits	199,615
Total materials/services expenses	1,404,743
Total operations and maintenance expenses	53,994
Total Expenses	2,131,364

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Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (139,069) is outside the expected range of between 54,474 and 101,164 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in Physical Media is due to the prior year one-time purchases were grouped with all other materials, and it was not possible to separate them. That was corrected for the current reporting period.			
Screen Entry	The number entered (48,965) is outside the expected range of between 21,684 and 40,268 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in Digital/Electronic Media is s combination of inflation and covering the cost of retaining subscriptions cut at the system level.			
Screen Entry	The All Other Paid Staff(12.00) is outside the expected range compared to All Other Paid Staff reported in the prior year(8.00). Please correct your data or explain. (Error #15814)	Explanation	Yes	
Reason	Increase in All Other Paid Staff FTE is due to open positions being filled.			
Screen Entry	The Student Assistants(8.00) is outside the expected range compared to Student Assistants reported in the prior year(5.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	Increase in Student Assistants FTE is due to new student hires.			
Screen Entry	The Total(24.00) is outside the expected range compared to Total reported in the prior year(18.00). Please correct your data or explain. (Error #15816)	Explanation	Yes	
Reason	Increase in Total FTE is due to Filled open positions and increased student hires.			