

Academic Libraries 2019-20	2018-19 Data
Institution: University of Missouri-Kansas City (178402)	User ID: 29C0011

Overview

Academic Libraries Overview
<p>Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.</p>
<p>Changes to reporting for 2019-20</p> <p>There are no changes to this survey component.</p> <p>For 2020-21 changes, please review the preview screens available on the Survey Materials page.</p>
<p>Data Reporting Reminders</p> <p>Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.</p>
<p>Coverage</p> <p>Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.</p>
<p>Resources</p> <p>To download the survey materials for this component: Survey Materials</p> <p>Visit the Academic Libraries Resource page for additional reporting resources.</p> <p>To access your prior year data submission for this component: Reported Data</p> <p>For more information about the previous survey: Academic Libraries Survey</p>
<p>If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.</p>

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Screening Questions

? Were your annual total <u>library expenses</u> for Fiscal Year 2019:			
<input type="radio"/>	Less than \$100,000	<input checked="" type="radio"/>	Greater than or equal to \$100,000
Is the <u>library collection</u> entirely electronic?			
<input checked="" type="radio"/>	No	<input type="radio"/>	Yes

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Library Collections/Circulation and Interlibrary Loan Services

**Section I:
For all degree-granting institutions
with library expenses >0 and/or access to a library collection**

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2019.

<u>Library Collections</u>	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	<input type="text" value="827,732"/>	853,771	<input type="text" value="1,902,517"/>	1,619,945	
<u>Databases</u>			<input type="text" value="271"/>	305	
<u>Media</u>	<input type="text" value="685,864"/>	1,638,489	<input type="text" value="61,921"/>	47,197	
<u>Serials</u>	<input type="text" value="15,361"/>	12,744	<input type="text" value="104,208"/>	103,230	
Total	<input type="text" value="1,528,957"/>	2,505,004	<input type="text" value="2,068,917"/>	1,770,677	3,597,874
Library Circulation	<input type="text" value="17,879"/>	24,582	<input type="text" value="516,506"/>	547,521	534,385

Does your institution have Interlibrary Loan Services ?

<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input type="text" value="16,116"/>	21,632
Total interlibrary loans and documents received	<input type="text" value="14,167"/>	14,483

You may use the space below to **provide context** for the data you've reported above. This context box will not be posted on the College Navigator Website.

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Expenses

**Section II:
For degree-granting institutions with
library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.

		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		2
? Expenses		Amount
Total <u>salaries and wages</u> for the library staff		3,670,085
		4,059,534
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	Total Fringe benefits
		1,166,224
		1,276,452
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials		44,551
<u>Ongoing commitments to subscriptions</u>		2,241,529
All other materials/services costs		47,753
Total materials/services expenses		2,333,833
Operations and maintenance expenses		
<u>Preservation services</u>		953
All other operations and maintenance expenses		644,354
Total operations and maintenance expenses		645,307
Total Expenses		7,815,449
Total Expenses (minus Fringe Benefits)		7,507,124
You may use the space below to provide context for the data you've reported above. This context box will not be posted on the <u>College Navigator Website</u> .		



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Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Randy Sade"/>				
Email:	<input type="text" value="SadeR@umsystem.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="2.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed		Revising Data to Match IPEDS Requirements		Entering Data		Revising and Locking Data	
	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours
Your office	<input type="text" value="1.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="1.00"/>	hours	<input type="text" value="1.75"/>	hours
Other offices	<input type="text" value="9.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="2.00"/>	hours	<input type="text" value="1.50"/>	hours

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Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	827,732	1,902,517
Databases		271
Media	685,864	61,921
Serials	15,361	104,208
Total Collection	1,528,957	2,068,917
Total Circulation	17,879	516,506

Expenses	Amount
Salaries and wages	\$3,670,085
Fringe benefits	\$1,166,224
Materials/services expenses	\$2,333,833
Operations and maintenance expenses	\$645,307
Total expenses	\$7,815,449

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 Edit Report

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Academic Libraries

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Source	Description	Severity	Resolved	Options
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Screen: Collections/Circulation and Interlibrary Loan Services

Screen Entry	The number entered (685,864) is outside the expected range of between 1,146,943 and 2,130,035 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The counts on physical media are way down because last year we gave a volume count, not a title count. Will make the change in the Prior Year Data Revision System. FY2018 physical media should be 612,299.			
Screen Entry	The calculated value (1,528,957) is outside the expected range of between 1,753,503 and 3,256,505 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The counts on physical media are way down because last year we gave a volume count, not a title count. Will make the change in the Prior Year Data Revision System.			
Screen Entry	The number entered (61,921) is outside the expected range of between 33,038 and 61,356 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Digital media increased because are digitizing significate number of our own materials.			