IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025
User ID: 29C0011

Academic Libraries 2022-23 2021-22 Data

Institution: University of Missouri-Kansas City (178402) User ID: 29C0011

Overview

Academic Libraries Overview
Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:
There are no changes to this survey component.

Coverage
Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- ○ Less than $100,000
- ◉ Greater than or equal to $100,000

Is the library collection entirely electronic?

- ◉ No
- ○ Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	820,174	820,086	1,722,817	2,005,909	
Databases			241	244	
Media	683,199	672,132	127,715	127,488	
Serials	15,094	15,308	142,971	115,989	
Total	**1,518,467**	1,507,526	**1,993,744**	2,249,630	**3,512,211**
Library Circulation	7,790	5,243	382,677	1,474,324	**390,467**

Does your institution have Interlibrary Loan Services ?

- ○ No
- ◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	8,086	5,617
Total interlibrary loans and documents received	13,028	5,601

Does your institution have Library Staff?

- ○ No
- ◉ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	28.00	27.75
Other Professional Staff	4.00	6.50
All Other Paid Staff (Except Student Assistants)	35.50	35.00
Student Assistants	18.50	17.60
Total	**86.00**	86.85

You may use the box below to provide additional context for the data you have reported above.

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Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
Indicate the number of branch and independent libraries (exclude the main or central library).	2	2

Expenses	**Amount**	
Total salaries and wages for the library staff	3,788,729	3,730,251

Are staff fringe benefits paid out of the library budget?

○	No			
◉	Yes	**Total Fringe benefits**	1,462,830	1,447,375

Materials/services expenses

One-time purchases of books, serial back-files, and other materials	85,839	
Ongoing commitments to subscriptions	1,717,848	
All other materials/services costs	47,699	
Total materials/services expenses	**1,851,386**	1,676,561

Operations and maintenance expenses

Preservation services	1,420	
All other operations and maintenance expenses	223,992	
Total operations and maintenance expenses	**225,412**	653,557

Total Expenses	**7,328,357**	7,507,744
Total Expenses (minus Fringe Benefits)	**5,865,527**	6,060,369

You may use the space below to provide context for the data you've reported above.

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

◉	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	○	Other

Name: Randy Sade

Email: SadeR@umsystem.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

3.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	1.25 hours	0.00 hours	1.00 hours	2.50 hours
Other offices	12.00 hours	0.00 hours	2.00 hours	3.00 hours

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	820,174	1,722,817
Databases		241
Media	683,199	127,715
Serials	15,094	142,971
Total Collection	1,518,467	1,993,744
Total Circulation	7,790	382,677

Expenses	Amount
Salaries and wages	$3,788,729
Fringe benefits	$1,462,830
Materials/services expenses	$1,851,386
Operations and maintenance expenses	$225,412
Total expenses	$7,328,357

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Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (7,790) is outside the expected range of between 3,671 and 6,815 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Physical Library Circulation increased due to COVID restrictions easing.			
Screen Entry	The number entered (382,677) is outside the expected range of between 1,032,027 and 1,916,621 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Digital/Electronic Library Circulation 2021 figures were estimated based on figures for 2018-2020. Changes for 2022 are due primarily to two factors: the impact of COUNTER 5 implementation and significant cancellations of online resources, including several Big Deal journal packages.			
Screen Entry	The number entered (8,086) is outside the expected range of between 3,932 and 7,302 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Total interlibrary loans and documents provided to other libraries increased due to COVID restrictions easing.			
Screen Entry	The number entered (13,028) is outside the expected range of between 3,921 and 7,281 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Total interlibrary loans and documents received increased due to COVID restrictions easing and lowering our journal subscription, which necessitates use of Interlibrary Loan.			
Screen Entry	The Other Professional Staff(4.00) is outside the expected range compared to Other Professional Staff reported in the prior year(6.50). Please correct your data or explain. (Error #15813)	Explanation	Yes	
Reason	Other Professional Staff vacancies were left open longer than expected and one of the Professional Staff move to a librarian position			
Screen: Expenses				
Screen Entry	The calculated value (225,412) is outside the expected range of between 424,813 and 882,301 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Reduction in Total operations and maintenance expenses due to large cuts to several of our resources, but we also pre-paid a significant amount to one of our vendors in FY21.			