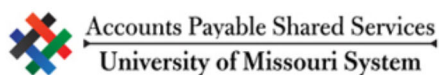


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**OUR MISSION**

"Shared Services delivers user friendly, cost-effective and expert administrative services to support transactional processing for the four campuses comprising our University of Missouri System."

**Accounts Payable
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PAST NEWSLETTERS

* March 6, 2015 ~ 3rd
Quarter

* December 4, 2014 ~ 2nd
Quarter

* August 15, 2014 ~ 1st
Quarter

Your APSS Update

September 25, 2015 ~ 1st Quarter

VOUCHER News: Where's my check and when did it get cashed?

With the 9.2 Upgrade, there are new ways to look up payment information. Click [HERE](#) to learn how to use Web Applications or PeopleSoft Production to look up voucher information.

T&E News: My Expense Report is in Budget Error Status. Now What?

This article will tell you what you need to know to clear an Expense Report from the BCM List. Click [HERE](#) to learn more.

T&E News: Paying Moving Expenses for New Employees

Some moving expenses are allowable and some aren't. Depending on the expense, they can be paid more than one way. How do I know what to do? Click [HERE](#) to learn more.

SUPPLIER News: What do I need to know about W-8's?

You need a new Supplier set up for a non-resident. APSS requires a W-8 be attached to the request. There are several versions. Which one should you use? Click [HERE](#) to learn more.

SUPPLIER News: Update on PeopleSoft Supplier Module

The 9.2 PeopleSoft Suppliers module upgrade had a few challenges. Click [HERE](#) to learn more.

TECH TIP: Quick way to find what you need in large excel files

You're given an excel spreadsheet and tasked with finding rows meeting certain criteria. The spreadsheet is huge and will take forever to go through. Click [HERE](#) for a tip that might help.

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