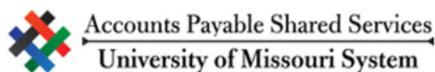


www.umssystem.edu/apss

**OUR MISSION**

"Shared Services delivers user friendly, cost-effective and expert administrative services to support transactional processing for the four campuses comprising our University of Missouri System."

**Accounts Payable
Shared Services
Center**

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PAST NEWSLETTERS

- * Aug 15, 2014 ~ 1st Qtr. 15
- * Dec 04, 2014 ~ 2nd Qtr. 15
- * Mar 06, 2015 ~ 3rd Qtr. 15
- * Sep 25, 2015 ~ 1st Qtr. 16
- * Dec 18, 2016 ~ 2nd Qtr. 16

Your APSS Update

March 18, 2016 ~ 3rd Quarter

FEEDBACK WANTED: How are we doing for you?

It's been 19 months since we began processing everyone's transactions. On the 26th of February we sent you a brief survey to help us with continuous improvement. The deadline has been extended until next Tuesday. Please click [HERE](#) and take ten minutes to let us know your thoughts.

Voucher News: Updated Payment Reference Guide & Training coming!

The Payment Guide has been updated recently. Training is coming to your campus soon to explain what's new. Click [HERE](#) to learn more.

T&E News: What's the difference between Meal Per Diem & Extended Work Day?

Per policy, depending on the nature of travel, either of these methods could be correct. Click [HERE](#) to learn when to use each one.

Supplier News: W-8's & W-9's are required now!

New supplier requests must contain W-8 or W-9 forms. Certain existing suppliers do as well. Click [HERE](#) to learn more.

TECH Tip: Getting your morning started...fast!

If you are like most fiscal personnel, you log in to the same programs and websites every day. Click [HERE](#) to learn how to speed this daily process up.

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