Request For President's Approval For New Appointment

University Of Missouri System

☐ Columbia ☐ Kansas City ☐ Rolla ☐ St. Louis ☐ UM System

INSTRUCTIONS: Per Executive Order No. 6, presidential. approval is required for personnel actions for teaching and research staff whose appointments also include an administrative title and who report to the office of the Chancellor or of a Vice Chancellor/Provost, and all executive level positions reporting directly to the Chancellor or the Chancellor's immediate staff. (Executive Level positions are those assigned to 1.3 and 1.4 Occupational Group Codes.)

Please submit two copies of this form for teaching and research staff to the Vice President for Academic Affairs; executive level positions to Vice President, Human Resources. After signature by the President, a copy will be returned to the Chancellor and the original will be kept on file with campus Human Resource Services.

The following appointment is recommended. It is understood that a formal and binding offer cannot be made prior to approval by the President or designated representative. A current resume is attached.

Name:	Date:
Full Proposed Title:	
Appointment Is: **A.** _____ Academic _____ Regular _____ Nonregular _____ Tenured _____ Years toward tenure **B.** _____ Administrative, Service, or Support Staff	
Salary: $ _____ _____ 9 months _____ 12 months	Effective date:
Equal Employment Opportunities followed? (If exception, attach additional justification.) ____ Yes ____ Exception	

Approved	Approved
Chancellor	President
OR Chancellor Designee	OR President Designee

UM 368 (OCT 02)

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