



Fleet Card Vehicle Quick Reference

DEPARTMENT VEHICLE CUSTODIAN

Name: _____

Phone (Day): _____

Phone (After Hours): _____

SUPPLY CHAIN OPERATIONS

Fleet Card Administrators

Emily Derendinger 573 / 882-5051

Brenda Reifschneider 573 / 882-0874

Mon – Fri 7:30 am – 4:00 pm

Finance Support Center

Columbia 573 / 884-1234

Kansas City 816 / 235-1371

Rolla 573 / 341-4266

St Louis 314 / 516-5366

Toll Free 877 / 752-3334

Mon – Fri 7:30 am – 4:30 pm

WEX FLEET RESCUE

Roadside Assistance 866 / 329-3471

Available 24/7, No out-of-pocket charges

ELECTRONIC RESOURCES

WEX Connect by WEX Inc (iOS and Android) Free

Easy to use fuel and service locator app, providing lowest cost fuel pricing based on fuel station data.

Fleet One Mobile by WEX Inc (iOS and Android) Free

Search and locate accepting merchants from the nationwide directory and find the lowest fuel price along your route, or near your current location.

WEX Online Search

Directory of accepting locations, searchable criteria include city, state, zip code, site type, brand/site name. <http://www.wrightexpress.com/WEX/wex-universal-locations.cfm>

USING THE FLEET CARD

On swiping the card at the pump, the driver will be prompted for the assigned Driver ID and an accurate Odometer reading for reporting purposes.

SUPPLIERS OFFERING DISCOUNTS

The following suppliers offer discounts at the pump when using a WEX Fleet Card.

Supplier	Locations	Per Gallon Discount
Kum and Go	All 75 (<i>Springfield area</i>)	2.5¢ gasoline; 3¢ diesel
Wallis Oil	All 35 (<i>St Louis & nearby counties, Columbia, Cape Girardeau, Sullivan</i>)	1¢
Warrenton Oil	All 32 (<i>St Louis area, Columbia area, Warrenton, Kingdom City</i>)	1¢
Rhodes 101	All 30 (<i>Cape Girardeau, Desloge, Farmington, Dexter, Jackson</i>)	2¢
Ayers Oil	All 16 (<i>Kirksville, Kahoka, Alexandria, Canton, Taylor, Hannibal, Bowling Green</i>)	3¢
Thoele, Inc	All 14 (<i>St Charles, Hazelwood, St Peters, O'Fallon, Warrenton</i>)	2¢
Hy-Vee	All 20 (<i>KC Area, Columbia, Jefferson City, Camdenton, Chillicothe, Kirksville, Maryville, Osage Beach, Springfield</i>)	3¢
Road Ranger	2 (<i>Fenton, St Robert</i>)	2¢ gasoline only

HOW TO

- **Report a Fleet card as Lost or Stolen**
 - Contact WEX Customer Service at 800 / 492-0669 to terminate
 - ALSO notify a Fleet Card Administrator to get a new card
- **Discover the reason for a declined transaction**
 - Call a Fleet Card Administrator (business hours only)
 - Contact WEX Customer Service at 866 / 544-5796
Available 24/7 – Can only provide reason for decline
- **Retrieve a Driver ID**
 - Contact your Department Vehicle Custodian
 - Contact a Fleet Card Administrator (business hours only)