Fleet Card
Vehicle Quick Reference

DEPARTMENT VEHICLE CUSTODIAN

Name: _____

Phone (Day): _____

Phone (After Hours): _____

SUPPLY CHAIN OPERATIONS

Fleet Card Administrators

Nancy Oliver	573 / 882-0044
Isabella Kelly	573 / 882-1584
Brenda Reifschneider	573 / 882-0874

Mon – Fri   7:30 am – 5:00 pm

Finance Support Center

Columbia	573 / 884-1234
Kansas City	816 / 235-1371
Rolla	573 / 341-4266
St Louis	314 / 516-5366
Toll Free	877 / 752-3334

Mon – Fri   7:30 am – 5:00 pm

WEX FLEET RESCUE

Roadside Assistance   866 / 329-3471
Available 24/7, No out-of-pocket charges

ELECTRONIC RESOURCES

WEX Connect   by WEX Inc (iOS and Android)   Free
Easy to use fuel and service locator app, providing lowest cost fuel pricing based on fuel station data.

Fleet One Mobile   by WEX Inc (iOS and Android)   Free
Search and locate accepting merchants from the nationwide directory and find the lowest fuel price along your route, or near your current location.

WEX Online Search
Directory of accepting locations, searchable criteria include city, state, zip code, site type, brand/site name.   http://www.wrightexpress.com/WEX/wex-universal-locations.cfm

USING THE FLEET CARD

On swiping the card at the pump, the driver will be prompted for the assigned Driver ID and an accurate Odometer reading for reporting purposes.

SUPPLIERS OFFERING DISCOUNTS

The following suppliers offer discounts at the pump when using a WEX Fleet Card.

Supplier	Locations	Per Gallon Discount
Kum and Go	All 75 (*Springfield area*)	2.5¢ gasoline; 3¢ diesel
Wallis Oil	All 35 (*St Louis & nearby counties, Columbia, Cape Girardeau, Sullivan*)	1¢
Warrenton Oil	All 32 (*St Louis area, Columbia area, Warrenton, Kingdom City)*	1¢
Rhodes 101	All 30 (*Cape Girardeau, Desloge, Farmington, Dexter, Jackson*)	2¢
Ayers Oil	All 16 (*Kirksville, Kahoka, Alexandria, Canton, Taylor, Hannibal, Bowling Green*)	3¢
Thoele, Inc	All 14 (*St Charles, Hazelwood, St Peters, O'Fallon, Warrenton*)	2¢
Hy-Vee	All 20 (*KC Area, Columbia, Jefferson City, Camdenton, Chillicothe, Kirksville, Maryville, Osage Beach, Springfield*)	3¢
Road Ranger	2 (*Fenton, St Robert*)	2¢ gasoline only

HOW TO

- **Report a Fleet card as Lost or Stolen**
  - Contact WEX Customer Service at 800 / 492-0669
  - ALSO notify a Fleet Card Administrator

- **Discover the reason for a declined transaction**
  - Call a Fleet Card Administrator (business hours only)
  - Contact WEX Customer Service at 866 / 544-5796
    - Available 24/7 – Can only provide <u>reason</u> for decline

- **Retrieve a Driver ID**
  - Contact your Department Vehicle Custodian
  - Contact a Fleet Card Administrator (business hours only)