



BID REQUEST NO.: 17-6013-JS-K
TITLE: Sterilization Pouches
ISSUE DATE: 02/17/2017

STRATEGIC SOURCING SPECIALIST: James E. Shatto
FAX NO.: 816-235-5552
E-MAIL: shattoj@umkc.edu

RETURN BID NO LATER THAN: 03/03/2017 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type **Bid Request No.** and **Return Due Date** on the lower left hand corner of the envelope or package. Sealed bids must be delivered to UM Procurement Office (General Services Building) by the above return date and time. **Respondents shall also provide an electronic version of their proposal response and the pricing information on a CD or Flash drive included inside the sealed proposal.** Faxed or emailed bids will not be accepted!

RETURN BID TO: University of Missouri
UM Procurement Services
GSB Room 15, 1011 E. 51st Street
Kansas City, MO 64110

CONTRACT PERIOD: See Bid Detail

You are invited to submit bids on the items or services specified. All bids must be made on this form and shall be subject to the terms and conditions on the reverse side hereof for furnishing items or services of the description listed below. All deliveries shall be made **FOB DESTINATION** with freight charges fully included and prepaid. The seller pays and bears the freight charges.

In compliance with this bid request and subject to all of the terms and conditions thereon, bidder offers and agrees to furnish or deliver the items or perform the services upon which prices are quoted herein, such items or services to be provided within the number of days indicated after receipt by bidder of University Purchase Order. Only cash discounts having a period of thirty (30) days or more will be taken into account in determining the lowest bid. Discount time is compiled from day of delivery and acceptance of items or services or receipt of correct invoice, whichever is later.

The bidder further agrees that the language of this bid document shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of an authorized purchase order from the University of Missouri or when a Notice of Award is signed and issued by an authorized official of the University of Missouri, a binding contract shall exist between the bidder and The Curators of the University of Missouri.

SIGNATURE REQUIRED

DOING BUSINESS AS (DBA) NAME		LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.	
MAILING ADDRESS		IRS FORM 1099 MAILING ADDRESS	
CITY, STATE, ZIP CODE		CITY, STATE, ZIP CODE	
CONTACT PERSON		EMAIL ADDRESS	
PHONE NUMBER		FAX NUMBER	
TAXPAYER ID NUMBER (TIN)	DISCOUNT TERMS		DAYS DELIVERY AFTER RECEIPT OF ORDER
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) (NOTE: LLC IS NOT A VALID TAX FILING TYPE.)			
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other _____			
AUTHORIZED SIGNATURE		DATE	
PRINTED NAME		TITLE	

BID REQUEST AND BID CONDITIONS

This Bid Request and Bid is made upon and subject to the following conditions, all of which are accepted by bidder. Upon acceptance by University, this Bid Request and Bid and the University Purchase Order issued thereon shall constitute the contract for furnishing the items described in the bid in strict conformity with the contract instruments.

1. No oral explanation in regard to the meaning of the specifications will be made, and no oral interpretation will be given before the award of the contract. If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of any part of the specifications or any other proposed contract documents, he may submit to the University a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made by addendum duly issued or delivered to each person receiving a set of such documents. The University will not be responsible for any other explanation or interpretations of the proposed documents.
2. The University reserves the right to reject any and all bids and to waive any informality in bids.
3. Whenever the name of a manufacturer or vendor is mentioned on the face hereon and words "or equal" do not follow, it shall be deemed that the words "or equal" shall follow such designation unless the context specifies "no substitution". University assumes that items bid as equal are equal. University reserves the right to return at the bidder's expense all items that are furnished which are not acceptable as equals to items specified by the Bid Request and Specifications, and vendor agrees to replace such items with satisfactory items at the original bid price.
4. All items bid shall be new unless otherwise specified by the University.
5. Bidder agrees to unconditionally guarantee all items bid upon against defects in material and workmanship for a period of one year from the date of acceptance by the University unless otherwise specified.
6. Unless it is so noted on the bid it will be deemed that the article furnished is that designated. If the vendor proposes to furnish an item of a different manufacturer or vendor other than the one specified on the face hereof, the manufacturer or vendor of the substituted items shall be noted and complete descriptive literature describing the items to be substituted must accompany the bid.
7. Materials and services furnished the University are not subject to either Federal Excise Taxes or the Missouri Sales Tax. Exemption certificates will be furnished on request.
8. Prices quoted are to be firm and final and prices shall be stated in units of quantity specified with packing and drayage charges included.
9. Shipments shall be marked as directed on the Purchase Order.
10. C.O.D. shipments will not be accepted. All shipping charges must be PREPAID. No packing or drayage charges will be allowed.
11. The University will not be responsible for articles or services furnished without a Purchase Order.
12. Risk of loss or damage to the goods prior to the time of their receipt and acceptance by the University is upon the vendor.
13. All invoices and correspondence shall show the Purchase Order Number. All invoices must be rendered in duplicate and contain full descriptive information on items or service furnished. Separate invoices shall be rendered for each order and forwarded to the University.
14. Vendor agrees to defend, protect and save the University harmless from all claims and actions arising out of patent infringement.
15. University reserves the right to cancel all or any part of orders if shipment is not made as promised. Vendor shall notify the University if shipment cannot be made as promised. Time of proposed delivery must be stated in definite terms in the space provided.
16. The bidder hereby guarantees that no article listed herein is adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act or an article which may not, under the provisions of Federal Law, be introduced into interstate commerce.
17. Samples, when required, are to be furnished prior to the date specified for receipt of bids.
18. In case of any doubt or difference of opinion as to the items to be furnished hereunder or the quality thereof, the decision of the UM Chief Procurement Officer shall be final and binding upon both parties.
19. The University reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the University. If a split award is not acceptable to a bidder, it must be stated in the bid response.
20. In awarding the contract, the University may take into consideration the skill, facilities, capacity, experience, ability, responsibility, previous work, the financial standing of the bidder or bidders; the amount of other work being carried on by the bidder; the quality, efficiency, and construction of the equipment proposed to be furnished; the period of time within which the equipment is to be furnished and delivered; and the necessity of prompt delivery of the items herein described. The inability of any bidder to meet the requirement mentioned above may be cause for rejection of his bid.
21. In the event that time and materials are a portion of this bid, the University reserves the right to audit vendor's records concerning this bid.
22. All items or services to be furnished hereunder shall meet all applicable State and Federal requirements of the Occupational Safety and Health Standard. All alleged violations and deviations from said State and Federal regulations or standards of the items of services to be furnished hereunder, must be set forth on the Bid Form at the time of submission of the bid. Or if at any later date the items or services contained herein shall not meet all applicable state and federal requirements after the bidder is awarded the contract hereunder the bidder must notify the Campus Purchasing Manager, immediately by certified mail, return receipt requested.
23. The University serves from time to time as contractor for the United States Government. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to subcontractors of government contracts including those relating to equal employment opportunity and affirmative action in the employment of minorities (Executive Order 11246), women (Executive Order 11375), persons with disabilities (29 USC 706 and Executive Order 11758), and certain veterans (38 USC 4212 formerly [2012]) contracting with business concerns with small disadvantaged business concerns (Publication L. 95-507). Contract clauses required by the Government in such circumstances are incorporated herein by reference.
24. The Curators of the University of Missouri have adopted a policy which is binding upon all employees and departments of the University, and which by contract shall be binding upon independent contractors and subcontractors with the University, whereby all other things being equal, and when the same can be secured without additional cost over foreign products, or products of other states, a preference shall be granted in all construction, repair and purchase contracts, to all products, commodities, materials, supplies and articles mined, grown, produced and manufactured in marketable quantity in the State of Missouri and to all firms, corporations or individuals doing business as Missouri firms, corporations, or individuals. By virtue of the foregoing policy, preferences will be given to materials, products, supplies, or provisions, and all other articles produced, manufactured, mined or grown within the State of Missouri, and to all firms, corporations or individuals doing business as Missouri firms, corporations or individuals. Each bidder submitting a proposal agrees to comply with and be bound by the foregoing policy.

NOTICE TO BIDDERS

The University of Missouri (UM) requests bids for the Furnishing and Delivery of STERILIZATION POUCHES, for the UMKC Campus in the City of Kansas City, MO, Request For Bid #17-6013-JS-K, which will be received by the undersigned at the office of Procurement Services, University of Missouri-Kansas City, General Services Building, Room 15, 1011 East 51st Street, Kansas City, MO 64110 until 2:00 p.m., CT, on Friday, March 3, 2017. There will be a formal Bid Opening for those who wish to attend.

Additional Copies of the Specifications and the conditions of bid together with the printed form on which bids must be made may be downloaded at:

http://www.umsystem.edu/apps/fa/procurement/bids/listview_Bids.php

Questions and clarifications shall be directed to James E. Shatto at shattoj@umkc.edu.

The University reserves the right to waive any informality in bids and to reject any or all bids.

FOR THE CURATORS OF THE
UNIVERSITY OF MISSOURI

By:

James E. Shatto, Strategic Sourcing Specialist
UM Supply Chain / Procurement Services
For The University of Missouri
General Services Building, Room 15
1011 East 51st Street
Kansas City, MO 64110
Email: shattoj@umkc.edu

Issue Date: February 17, 2017

University of Missouri
DETAILED SPECIFICATIONS AND SPECIAL CONDITIONS FOR BID

1. SCOPE OF AGREEMENT

Bids are requested for the furnishing and delivery of items listed on the following pages. Firm prices are requested for the period 03/03/2017 (or upon award) through 12/31/2018 with the option to renew the contract for four (4) additional one (1) year periods upon agreement between the University and the successful bidder.

2. DELIVERY

- A. The order for the items listed below will be made on regular University purchase orders or award letters which shall remain in effect for the period specified or as long as the quantity of the product and service remain satisfactory.
- B. All items must be delivered Full Freight Allowed, F.O.B University of Missouri-Kansas City Dental School, 650 East 25th Street, Kansas City, MO 64108.
- C. The quantity of each item to be delivered shall be specified by the Office of University of Missouri Department of Procurement Services or their authorized representative(s). The University will be responsible only for those items the successful bidder has been requested to deliver by the Office of University of Missouri Department of Procurement Services or their authorized representative(s).
- D. The University reserves the right to return at the bidder's expense, shipments failing to meet the specification.
- E. **Bids are to be made on the basis of delivery as called for periodically throughout the contract period. All items will not be ordered at the same time.** Past orders have averaged in the neighborhood of 15 to 20 cases at a time, but orders can be as small as 1 case.
- F. Delivery is essential to the performance of the contract to be awarded hereunder. Bidders shall set forth in their bid the guaranteed lead-time in which their product will be fully completed and can be delivered in strict accordance with the specification. If bidder does not set forth their lead-time for delivery their bid may be rejected. It will be the Supplier's responsibility to meet the delivery commitment for each purchase.

3. PAYMENT

- A. Preferred settlement method is through the use of Electronic Accounts Payable solutions or Campus Credit Card. Electronic Payment terms will be issued as net 15 after the date of invoice. Payment terms associated with settlement by check will be considered to be net 30 days. Cash discounts for prompt payment may be offered but they will not be considered in determination of award unless specifically stated in the Detailed Specifications and Special Conditions. The University may withhold payment or make such deductions as may be necessary to protect the University from loss or damage on account of defective work, claims, damages, or to pay for repair or correction of equipment or supplies furnished hereunder. Payment may not be made until satisfactory delivery and acceptance by the University and receipt of correct invoice have occurred.
- B. The successful bidder will make application for payment by furnishing the University with an original invoice, setting forth the quantity and total value of each delivery. Invoices properly prepared and executed by the successful bidder are to be sent to Maryjane Bruning at the UMKC Dental School. **All invoices must include Purchase Order Number assigned, if applicable.**

4. AWARD

It is the desire of the University to Award this bid on an ALL OR NONE BASIS for all regular items listed based on the lowest, most responsive and responsible bid meeting the specifications outlined herein as determined by price, the bidder's guaranteed delivery time and other relevant factors. However, the University reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the University. If a split award is not acceptable to a bidder, it must be stated in the bid response.

5. ITEM SIZES LISTED

The following Item Sizes listed are Outside Pouch Dimensions. Bids are to be submitted per these dimensions or UMKC Dental School Approved Equals. Our current equipment/appliances must fit in the bags. Prospective Bidders must list the Outside and Inside Pouch Dimensions of items proposed.

6. DESCRIPTIVE LITERATURE

Bidders must submit with their bids descriptive literature and detailed specifications on items they propose to furnish, including box and case quantities. Bids received without descriptive literature and detailed specifications **MAY BE REJECTED**.

7. REQUIREMENTS

The University will not be required to purchase the estimated amount, but the successful bidder shall furnish and deliver the items listed below in shipments as requested by the Office of University of Missouri Department of Procurement Services or their authorized representative(s) at the unit price set forth in the bid regardless of whether the quantity is more or less than indicated below. The quantities given are ANNUAL ESTIMATES and as such do not constitute a guarantee to purchase on the part of the University. The quantities are subject to increase or decrease based on the actual requirements of the University during the period covered by the contract.

The successful bidder shall keep stock on-hand for items being quoted on this bid. Delivery is to be made within 3 to 7 working days after the receipt of order. The UMKC Dental School Requestor must be notified of any backordered items and their estimated delivery date(s) either the same day or next day of the order being placed.

8. SAMPLES

1. Bidders may be asked to supply one (1) box of each item proposed for UMKC evaluation.
2. No samples will be paid for by the University.
3. Each sample will be evaluated and the product furnished under this contract shall be equal to or better than the sample under the same test, and shall satisfy these specifications.

9. TEXTURE, COLOR & APPEARANCE

The texture, color, appearance and performance of the product proposed to be furnished and the judgment of the finished quality will be determined by University administrative personnel. This judgment will include an evaluation of probable University personnel acceptance of each item as shown by University experience. In the case of any doubt of difference of opinion as to the items to be furnished thereunder or the quality thereof, the decision of the University Of Missouri Office Of Procurement Services shall be final and binding on both parties.

10. PRODUCT SPECIFICATIONS (or UMKC Approved Equals)

One side to be made with 37#-45# medical grade craft paper, reverse side to be made of transparent poly film.

Shall have built-in sterilization indicator(s) that meet CDC recommendations.

Quality seals to provide a strong, reliable and easily sealed and opened pouch.

Have closures that achieve a proper seal to ensure that instruments remain sterile until opened for use.

Sterilization method indicator(s) must be clearly marked and highly visible prior to and after sterilization.

Have various sizes available with the option for the University to add sizes to the below list at a later date.

11. BID LIST – POUCH SIZES: Regular Items (or UMKC approved Equals)

11.1 2.25 x 4” outside, 1.5 x 2.5” inside

Brand, Item #, and Dimensions Proposed:_____

11.2 3.5 x 5.25” outside, 2.75 x 3.75” inside

Brand, Item #, and Dimensions Proposed:_____

11.3 3.5 x 9” outside, 2.75 x 7.5” inside

Brand, Item #, and Dimensions Proposed:_____

11.4 5.25 x 6.5” outside, 4.5 x 5.0” inside

Brand, Item #, and Dimensions Proposed:_____

11.5 7 1/8 x 13 13/16” outside, 6.25 x 11.5” inside

Brand, Item #, and Dimensions Proposed:_____

11.6 10.5 x 16” outside, 9.75 x 13.5” inside

Brand, Item #, and Dimensions Proposed:_____

12. BID LIST: Optional Item

12.1 13.25 x 20” outside, 12.25 x 17.25” inside

Brand, Item #, and Dimensions Proposed:_____

13 BID QUOTE – Regular Items (Quantities listed are the Estimated Annual Usage)

<u>Item</u>	<u>Pouch Qty</u>	<u>Description</u>	<u>Cost per EA Pouch</u>	<u>Extended Cost of Pouches</u>
1.	2000 EA Box Qty: _____ Case Qty: _____	2.25 x 4.0"	\$ _____/EA	\$ _____
2.	40,000 EA Box Qty: _____ Case Qty: _____	3.5 x 5.25"	\$ _____/EA	\$ _____
3.	40,000 EA Box Qty: _____ Case Qty: _____	3.5 x 9"	\$ _____/EA	\$ _____
4.	20,000 EA Box Qty: _____ Case Qty: _____	5.25 x 6.5"	\$ _____/EA	\$ _____
5.	40,000 EA Box Qty: _____ Case Qty: _____	7 1/8 x 13 13/16"	\$ _____/EA	\$ _____
6.	50,000 EA Box Qty: _____ Case Qty: _____	10.5 x 16"	\$ _____/EA	\$ _____
			Total Cost	\$ _____
OPTIONAL ITEM:				
7.	23,000 EA Box Qty: _____ Case Qty: _____	13.25 x 20"	\$ _____/EA	\$ _____

14. CAMPUS CONTACT

Procurement Services is the issuing office for this RFB and all subsequent addenda relating to it. Procurement Services is the sole point of contact regarding all Procurement and contractual matters relating to the requirements described in this RFB. Procurement Services is the only office authorized to change, modify, clarify, etc., the specifications, terms, and conditions of this RFB and any contract(s) awarded as a result of this RFB.

Questions prior to submission of the bid shall be directed in writing to James E. Shatto of the UM Procurement Services Office. Questions are to be sent by e-mail to shattoj@umkc.edu. **The deadline for questions is Thursday, February 23, 2017, at 2:00 P.M. CT.**

15. CONTRACT TERMINATION FOR CONVENIENCE

The University reserves the right, in its best interest as determined by the University, to cancel the contract by given written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.

16. CONTRACT TERMINATION FOR CAUSE

In the event the Contractor violates any provisions of the contract, the University may serve written notice upon Contractor and Surety setting forth the violations and demanding compliance with the contract. Unless within ten (10) days after serving such notice, such violations shall cease and satisfactory arrangements for correction be made, the University may terminate the contract by serving written notice upon the Contractor; but the liability of Contractor and Surety for such violation; and for any and all damages resulting there from, as well as from such termination, shall not be affected by any such termination.

17. BID FORM

AUTHORIZED BIDDER REPRESENTATION

Number of calendar days delivery after receipt of order		Payment Terms	
Authorized Signature		Date	
Printed Name		Title	
Company Name			
Mailing Address			
City, State, Zip			
Phone No.		Federal Employer ID No.	
Fax No.		E-Mail Address	
Circle one: Individual Partnership Corporation			
If a corporation, incorporated under the laws of the State of _____			
Licensed to do business in the State of Missouri? ____yes ____no			

This signature sheet must be returned with your bid.

SUPPLIER REGISTRATION INFORMATION

Completion of this section is strongly encouraged. Please review and check ALL applicable boxes.

SMALL BUSINESS CONCERN: ☐ Yes ☐ No

The term “small business concern” shall mean a business as defined pursuant to Section 3 of the Small Business Act and relevant regulations issued pursuant thereto. Generally, this means a small business concern organized for profit, which is independently owned and operated, is not dominant in the field of operations in which it is bidding. We would consider any firm with 500 employees or less a “small business concern”.

WOMAN OWNED BUSINESS (WBE): ☐ Yes ☐ No

A woman owned business is defined as an organization that is 51% owned, controlled and/or managed, by a woman. The determination of WBE status depends solely on ownership and operation and is not related to employment. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 106-554 for more detail.

MINORITY BUSINESS ENTERPRISE (MBE): ☐ Yes ☐ No

A minority business is defined as an organization that is 51% owned, controlled and/or managed by minority group members. The determination of minority status depends solely on ownership and operation and is not related to employment. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 95-507 for more detail. Place an X by the appropriate space below.

1. Asian-Indian - A U.S. citizen whose origins are from India, Pakistan and Bangladesh ☐ (A)
2. Asian-Pacific - A U.S. citizen whose origins are from Japan, China, Indonesia, Malaysia, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Thailand, Samoa, Guam, the U.S. Trust Territories of the Pacific or the Northern Marianas. ☐ (P)
3. Black - A U.S. citizen having origins in any of the Black racial groups of Africa. ☐ (B)
4. Hispanic - A U.S. citizen of true-born Hispanic heritage, from any of the Spanish-speaking areas Mexico, Central America, South America and the Caribbean Basin only. ☐ (H)
5. Native American - A person who is an American Indian, Eskimo, Aleut or Native Hawaiian, and regarded as such by the community of which the person claims to be a part. ☐ (N)

A Veteran or Service Disabled Veteran business is defined as an organization that is 51% owned, controlled and/or managed by Veterans. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 109-461 for more detail.

VETERAN BUSINESS ENTERPRISE ☐ Yes ☐ No

SERVICE DISABLED VETERAN BUSINESS ENTERPRISE ☐ Yes ☐ No

Please include what organization your firm has secured certification from with a certification number and date it expires. _____

MISSOURI FIRM: ☐ Yes ☐ No

A Missouri Firm is defined as an organization which has and maintains within the State of Missouri a regular place of business for the transaction of their business.

BUSINESS TYPE:

Manufacturer	_____ (M)
Distributor/Wholesaler	_____ (D)
Manufacturer's Representative	_____ (F)
Service	_____ (S)
Retail	_____ (R)
Contractor	_____ (C)
Other	_____ (O)

SOLE PROPRIETORSHIP: _____ Yes _____ No

SUPPLIER'S CERTIFICATION:

The undersigned hereby certifies that the foregoing information is a true and correct statement of the facts and agrees to abide by the laws of the State of Missouri and the rules and regulations of the University of Missouri System now in effect including any subsequent revisions thereof. Supplier acknowledges that it is his/her responsibility to keep the information current by notifying the University of Missouri of any changes. The supplier also acknowledges that repeated failure to respond to Invitation to Bids may result in removal from the bid lists.

Signature of Person Authorized to Sign this Supplier Registration Information Form

Title: _____ Date: _____

SUPPLIER DIVERSITY PARTICIPATION FORM

The contractor/supplier must indicate below the percentage of diverse supplier participation committed to in relation to the total dollar value of the contract. Please provide this information whether the contractor/supplier is awarded one, some, or all of the categories being proposed. Overall the diverse supplier participation must not be contingent upon award of a specific category. The contractor/supplier, if awarded a contract, must be able to achieve the stated participation for the resulting contract regardless of the categories awarded or not awarded. The contractor/supplier must be able to achieve participation stated below for the total value of the awarded contract(s). If the contractor/supplier is a certified diverse supplier, the contractor/supplier may indicate 100% participation below. We also ask that a diverse supplier we contract with directly provide us with any supplier diversity participation your firm does that helps to fulfill the contract. Listed below are definitions of direct versus indirect 2nd Tier spending:

- Direct 2nd Tier spending: This is diverse supplier spending by a first tier supplier of goods and/ or services that directly fulfills a UMSSC contract. The principle to follow— if the diverse supplier spending by the first tier supplier can be traced and tracked specifically to the contract, this is direct 2nd tier spending.
 - a. Example: Company A is a prime supplier that sells UMSSC Health System medical supplies. Masks that are supplied to fulfill the contract come from a woman-owned business. This would be called direct 2nd tier as the purchase is directly fulfilling the contractual obligation.
 - b. Example: Company B is a prime supplier of office products to UMSSC. Ink pens that are supplied are provided by a minority-owned business. This would also be direct 2nd Tier. Dollars can be tracked and traced to fulfilling the contract.
- Indirect 2nd Tier spending: Calculates the 2nd Tier spending by prorating the prime supplier's company-wide diverse supplier spending with the percentage of its total business represented by the customer company's business.
 - a. Example: Company A spends \$100,000 with a Veteran-owned landscaping company. UMSSC comprises 20% of that company's/subsidiary's business revenue. Company A can report \$20,000 of the amount spent for landscaping as part of its reporting to UMSSC.
 - b. Example: Company B spends \$150 million dollars in diverse supplier spending for its enterprise. UMSSC comprises 1% of Company B's overall revenue. Company B can the report 1% (\$1.5 million) as supplier diversity spending to UMSSC.

The contractor/ supplier is committing to the following diverse supplier participation on this proposal: Complete the following table indicating the suppliers that will be used as direct subcontractors to meet the participation levels indicated. If you are committing to indirect 2nd tier spending, please list as "indirect" under supplier name and indicate what percentage you will target. If your company will not have a supplier diversity component, please indicate that below as well.

Supplier Name	% of Contract	Specify 1 st or 2 nd Tier