

University of Missouri
Non-Payroll Direct Deposit (Accounts Payable) - Financial Institution Request

Payee Name	Business Federal I.D. Number/last 4 digits of SSN
Payee Signature	VEND ID #/EMPLID #/Student ID #
Email address - Required for all Payees <i>(Please PRINT CLEARLY and it is recommended to have <u>two</u> or more email addresses)</i>	Date
Financial Institution Name (US BANKS <u>ONLY!</u>)	Financial Institution Routing #
Financial Institution Address (Street, City, State, Zip)	Account Number
Type of Account (Check One Only) <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Contact Person for any questions relating to this form Contact Person's Phone Number

IF YOU ARE A UNIVERSITY DEPARTMENT REQUESTING A NEW SUPPLIER or CHANGING AN EXISTING ONE, YOU MUST:

1. Complete the Supplier Registration Form with PeopleSoft,
2. Within the Supplier Registration Form, click the "Attachment" link and upload this Direct Deposit Form,
3. Upload a Blank/Voided Checking/Saving Account Deposit Slip from a **United States** bank account.

For Supplier Registration Form Training, click [HERE](#)