

Instructions

Type of Currency

-Please circle the currency if it is available or write your currency type into the "other" location

Amount

-Please write the amount you need wired of the currency you selected above.

Financial Institution Name

-Please write the name of the bank we are wiring the money to

Financial Institution Address

-Please write the address of the bank we are wiring the money to

ABA/Routing Number(domestic banks)

-Please enter the bank routing number if it is a domestic wire

IBAN

-Please enter the IBAN number if it is a wire to a European country

S.W.I.F.T. number

-Please enter the SWIFT number if it is an international wire

Other international routing information (ABI, CAb, CLABE, etc.)

-Please enter the CLABE number if it is a wire to Mexico

-Please enter the other international routing info if it is known

Payee's Name (Beneficiary)

-Please enter the name of the person or company you are wanting to pay by wire

Payee's address

-Please enter the address of the person or company you are wanting to pay by wire

Account Number

-Please enter the bank account number of the payee / beneficiary / vendor

Account Title

-Please enter the name associated with the bank account for the payee / beneficiary / vendor

Reference Information

-Please enter the information you would like referenced in the wire. This will be information that will help the payee / beneficiary / vendor identify the payment. Commonly used reference information includes invoice number, campus, or a brief general description of what the payment is for.

Special Notes

*IBAN is commonly used in Europe and is a combination of a 2-letter country code, a bank routing code and the beneficiary's account number. The length of the IBAN varies from country to country but always starts with a 2-letter country code. **Commerce Bank requires the inclusion of an IBAN number on all European wires. If the IBAN number is not provided, there will be an additional \$12.50 fee for the wire.**

*All wires to Mexico must have the CLABE number; the wire cannot be processed if the CLABE number is not provided.