



University of Missouri (UM) Procurement

BID REQUEST NO.: 20-2240-WJ-C

STRATEGIC SOURCING SPECIALIST: Wade A. Jadwin

TITLE: BIOSAFETY CABINET RECERTIFICATION PHONE NO.: (573) 341-4049

ISSUE DATE: MAY 20, 2020

E-MAIL: jadwinw@mst.edu

RETURN BID NO LATER THAN: JUNE 3, 2020 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type **Bid Request No.** and **Return Due Date** on the lower left hand corner of the envelope or package. **Bids are to be contained in a sealed envelope and delivered to the following address by the return date and time noted above.**

DUE TO THE COVID-19 PADEMIC E-MAILED BID RESPONSES WILL BE ACCEPTED.

**RETURN BID TO: UM Procurement
Attention: Wade A. Jadwin
1201 North State Street – G5C
Rolla, MO 65409**

You are invited to submit bids on the items or services specified. All bids must be made on this form and shall be subject to the terms and conditions on the reverse side hereof for furnishing items or services of the description listed below. All deliveries shall be made **FOB DESTINATION** with freight charges fully included and prepaid. The seller pays and bears the freight charges.

In compliance with this bid request and subject to all of the terms and conditions thereon, bidder offers and agrees to furnish or deliver the items or perform the services upon which prices are quoted herein, such items or services to be provided within the number of days indicated after receipt by bidder of University Purchase Order. Only cash discounts having a period of thirty (30) days or more will be taken into account in determining the lowest bid. Discount time is compiled from day of delivery and acceptance of items or services or receipt of correct invoice, whichever is later.

The bidder further agrees that the language of this bid document shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of an authorized purchase order from the University of Missouri or when a Notice of Award is signed and issued by an authorized official of the University of Missouri, a binding contract shall exist between the bidder and The Curators of the University of Missouri.

SIGNATURE REQUIRED

DOING BUSINESS AS (DBA) NAME
MAILING ADDRESS
CITY, STATE, ZIP CODE

LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.
IRS FORM 1099 MAILING ADDRESS
CITY, STATE, ZIP CODE

CONTACT PERSON	EMAIL ADDRESS
PHONE NUMBER	FAX NUMBER

TAXPAYER ID NUMBER (TIN)	TAXPAYER ID (TIN) TYPE (CHECK ONE) ___ FEIN ___ SSN	VENDOR NUMBER (IF KNOWN)
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VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) ___ Corporation ___ Individual ___ State/Local Government ___ Partnership ___ Sole Proprietor ___ Other _____	(NOTE: LLC IS NOT A VALID TAX FILING TYPE.)
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AUTHORIZED SIGNATURE	DATE
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PRINTED NAME	TITLE
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BID REQUEST AND BID CONDITIONS

This Bid Request and Bid is made upon and subject to the following conditions, all of which are accepted by bidder. Upon acceptance by University, this Bid Request and Bid and the University Purchase Order issued thereon shall constitute the contract for furnishing the items described in the bid in strict conformity with the contract instruments.

1. No oral explanation in regard to the meaning of the specifications will be made, and no oral interpretation will be given before the award of the contract. If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of any part of the specifications or any other proposed contract documents, he may submit to the University a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made by addendum duly issued or delivered to each person receiving a set of such documents. The University will not be responsible for any other explanation or interpretations of the proposed documents.
2. The University reserves the right to reject any and all bids and to waive any informality in bids.
3. Whenever the name of a manufacturer or vendor is mentioned on the face hereon and words "or equal" do not follow, it shall be deemed that the words "or equal" shall follow such designation unless the context specifies "no substitution". University assumes that items bid as equal are equal. University reserves the right to return at the bidder's expense all items that are furnished which are not acceptable as equals to items specified by the Bid Request and Specifications, and vendor agrees to replace such items with satisfactory items at the original bid price.
4. All items bid shall be new unless otherwise specified by the University.
5. Bidder agrees to unconditionally guarantee all items bid upon against defects in material and workmanship for a period of one year from the date of acceptance by the University unless otherwise specified.
6. Unless it is so noted on the bid it will be deemed that the article furnished is that designated. If the vendor proposes to furnish an item of a different manufacturer or vendor other than the one specified on the face hereof, the manufacturer or vendor of the substituted items shall be noted and complete descriptive literature describing the items to be substituted must accompany the bid.
7. Materials and services furnished the University are not subject to either Federal Excise Taxes or the Missouri Sales Tax. Exemption certificates will be furnished on request.
8. Prices quoted are to be firm and final and prices shall be stated in units of quantity specified with packing and drayage charges included.
9. Shipments shall be marked as directed on the Purchase Order.
10. C.O.D. shipments will not be accepted. All shipping charges must be PREPAID. No packing or drayage charges will be allowed.
11. The University will not be responsible for articles or services furnished without a Purchase Order.
12. Risk of loss or damage to the goods prior to the time of their receipt and acceptance by the University is upon the vendor.
13. All invoices and correspondence shall show the Purchase Order Number. All invoices must be rendered in duplicate and contain full descriptive information on items or service furnished. Separate invoices shall be rendered for each order and forwarded to the University.
14. Vendor agrees to defend, protect and save the University harmless from all claims and actions arising out of patent infringement.
15. University reserves the right to cancel all or any part of orders if shipment is not made as promised. Vendor shall notify the University if shipment cannot be made as promised. Time of proposed delivery must be stated in definite terms in the space provided.
16. The bidder hereby guarantees that no article listed herein is adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act or an article which may not, under the provisions of Federal Law, be introduced into interstate commerce.
17. Samples, when required, are to be furnished prior to the date specified for receipt of bids.

18. In case of any doubt or difference of opinion as to the items to be furnished hereunder or the quality thereof, the decision of the UM Chief Procurement Officer shall be final and binding upon both parties.

19. The University reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the University. If a split award is not acceptable to a bidder, it must be stated in the bid response.

20. In awarding the contract, the University may take into consideration the skill, facilities, capacity, experience, ability, responsibility, previous work, the financial standing of the bidder or bidders; the amount of other work being carried on by the bidder; the quality, efficiency, and construction of the equipment proposed to be furnished; the period of time within which the equipment is to be furnished and delivered; and the necessity of prompt delivery of the items herein described. The inability of any bidder to meet the requirement mentioned above may be cause for rejection of his bid.

21. In the event that time and materials are a portion of this bid, the University reserves the right to audit vendor's records concerning this bid.

22. All items or services to be furnished hereunder shall meet all applicable State and Federal requirements of the Occupational Safety and Health Standard. All alleged violations and deviations from said State and Federal regulations or standards of the items of services to be furnished hereunder, must be set forth on the Bid Form at the time of submission of the bid. Or if at any later date the items or services contained herein shall not meet all applicable state and federal requirements after the bidder is awarded the contract hereunder the bidder must notify the Campus Purchasing Manager, immediately by certified mail, return receipt requested.

23. The University serves from time to time as contractor for the United States Government. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to subcontractors of government contracts including those relating to equal employment opportunity and affirmative action in the employment of minorities (Executive Order 11246), women (Executive Order 11375), persons with disabilities (29 USC 706 and Executive Order 11758), and certain veterans (38 USC 4212 formerly [2012]) contracting with business concerns with small disadvantaged business concerns (Publication L. 95-507). Contract clauses required by the Government in such circumstances are incorporated herein by reference.

24. The Curators of the University of Missouri have adopted a policy which is binding upon all employees and departments of the University, and which by contract shall be binding upon independent contractors and subcontractors with the University, whereby all other things being equal, and when the same can be secured without additional cost over foreign products, or products of other states, a preference shall be granted in all construction, repair and purchase contracts, to all products, commodities, materials, supplies and articles mined, grown, produced and manufactured in marketable quantity in the State of Missouri and to all firms, corporations or individuals doing business as Missouri, firms, corporations, or individuals. By virtue of the foregoing policy, preferences will be given to materials, products, supplies, or provisions, and all other articles produced, manufactured, mined or grown within the State of Missouri, and to all firms, corporations or individuals doing business as Missouri firms, corporations or individuals. Each bidder submitting a proposal agrees to comply with and be bound by the foregoing policy.

NOTICE TO BIDDERS

UM Procurement requests bids to **FURNISH and PROVIDE BIOSAFETY CABINET RECERTIFICATIONS - RFB # 20-2240-WJ-C**, which will be received by the undersigned at the University of Missouri (UM) Procurement, 1201 North State Street – G5C, Rolla, Missouri, 65409 until 2:00 pm, Central Time June 3, 2020. Bids will be opened and identified starting at 2:05 p.m., Central Time.

DUE TO THE COVID -19 PANDEMIC E-MAILED BID RESPONSES WILL BE ACCPETED.

Specifications and the conditions of bid together with the printed form on which bids must be made may be obtained from UM Procurement at 1201 North State Street – G5C, Rolla, Missouri, 65409, by phoning 573-341-4049, or online at;

<https://www.umsystem.edu/ums/fa/procurement/bids>

The University reserves the right to waive any informalities in bids and to reject any or all bids.

THE CURATORS OF THE
UNIVERSITY OF MISSOURI

By: **Wade A. Jadwin, Strategic Sourcing Specialist**
UM Procurement

Dated: May 20, 2020

UNIVERSITY OF MISSOURI SPECIAL CONDITIONS

UM Procurement for the Curators of the University of Missouri propose to enter into an agreement whereby contractor shall furnish and provide **BIOSAFETY CABINET RECERTIFICATION** as outlined in these specifications. All costs related to furnishing and delivery of said services, whether or not specifically mentioned herein, shall be included in contractor's BID.

AWARD:

Award of this bid will be made to the lowest bidder as determined by the estimated quantity and quoted unit price.

The University reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the University. If a split award is not acceptable to a bidder, it must be stated in the bid response.

Note: The University of Missouri reserves the right to negotiate best and final terms with the respondent selected.

FREIGHT:

Freight is FOB Destination – University of Missouri – Columbia if there should be any need.

The University wants to ensure it receives the absolute lowest bid on all actual items being purchased. Therefore, effective immediately, without exception all bidders must show the shipping costs (freight) as a separate line item on the bid/proposal responses and invoices. If shipping costs are being included in the product unit cost, deduct the amount added for shipping and break it out as a separate line item. Freight terms to be FOB Destination.

PAYMENT:

The successful bidder must allow purchases and payment to be made with a University Purchasing Card, at the bid price stated with no additional charges. If invoice exceeds \$5,000, a University purchase order will be issued and payment will be made by University check within thirty (30) days after receipt of item, acceptance of item, and receipt of invoice.

PRICES:

Prices shall be firm and fixed for the contract period.

CONTRACT TERM:

The initial term of any agreement resulting from this bid request will be one (1) year with an option of two (2) one-year renewals. The University will notify Contractor in writing at least thirty (30) days prior to the end of the current term if the agreement will be renewed. The contract term will be July 31st – August 1st.

QUESTIONS:

The final date for a request to be accepted for a clarification on any Specification or Requirement of the RFB is May 27, 2020 at 2:00 PM CT. Any request received after this date and time will **NOT** be acknowledged with a response.

INSURANCE:

The following insurance requirements must be met BEFORE the Contractor will be allowed on University premises to perform any of the required work as specified herein. Please provide a copy of your most current certificate of insurance with the bid response.

Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of any resulting contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as the University's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under any resulting contract. Coverage to be provided as follows by a carrier with A.M. Best minimum rating of A-VIII.

Commercial General Liability

Contractor agrees to maintain Commercial General Liability at a limit of not less than \$1,000,000 Each Occurrence, \$2,000,000 Annual Aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse The Curators of the University of Missouri, its officers, employees and agents as Additional Insured on the Umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Auto Liability (If required in service performance)

Contractor agrees to maintain Business Automobile Liability at a limit not less than \$1,000,000 Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation & Employers Liability

Contractor agrees to maintain Workers' Compensation in accordance with Missouri State Statutes or provide evidence of monopolistic state coverage. Employers Liability with the following limits: \$500,000 each accident, disease each employee and disease policy limit.

Data Breach

Refer to Risk & Insurance Management for review, but at a minimum for low risk contracts only: If capturing, transmitting or access to PII, PHI or PCI then coverage must also include Data Breach coverage of \$1,000,000 per occurrence.

Contract Language

The Curators of the University of Missouri, its officers, employees and agents are to be Additional Insured with respect to the project to which these insurance requirements pertain. A certificate of insurance evidencing all coverage required is to be provided at least 10 days prior to the inception date of the contract between the contractor and the University.

Contractor/Party is required to maintain coverages as stated and required to provide written notice of cancellation according to the policy provisions. The University reserves the right to request a copy of the policy. The University reserves the right to require higher limits on any contract provided notice of such requirement is stated in the request for proposals for such contract.

Indemnification

The Contractor agrees to defend, indemnify, and save harmless The Curators of the University of Missouri, their Officers, Agents, Employees and Volunteers, from and against all loss or expense from any cause of action arising from the Contractor's operations. The contractor agrees to investigate, handle, respond to and provide defense for and defend against any such liability, claims, and demands at the sole expense of the Contractor or at the option of the University, agrees to pay to or reimburse the University for the Defense Costs incurred by the University in connection with any such liability claims, or demands.

The parties hereto understand and agree that the University is relying on, and does not waive or intend to waive by any provision of this Contract, any monetary limitations or any other rights, immunities, and protections provided by the State of Missouri, as from time to time amended, or otherwise available to the University, or its officers, employees, agents or volunteers.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the University shall have the right to cancel and terminate the contract without notice.

The insurance required by the provisions of this article is required in the public interest and the University does not assume any liability for acts of the Agency/Service and/or their employees and/or their subcontractors in the performance of this contract.

Certificate Holder Address

**The Curators of the University of Missouri
2901 LeMone Industrial Blvd
Columbia, Missouri 65201**

DETAILED SPECIFICATIONS

Approximately 350 biological safety cabinets, laminar flow clean benches, and bedding disposal units of various manufacturers and models to be inspected and certified. The inspection and certifications must match as a minimum the National Sanitation Foundation Standard #49 (NSF) and any additional manufacturer's specification as required.

The inspections and certifications shall include as a minimum:

- Visual inspection of all mechanical and electrical components
- Physical level tests
- Velocity profile of supply HEPA filter
- Velocity profile of exhaust HEPA filter
- Inward airflow split,
- Light illumination test
- Supply and exhaust filter
- DOP induction leak test
- Grounding continuity test with a detailed performance report for each hood tested and a certification of inspection placed on each unit
- Ultraviolet light illumination test where applicable
- Noise and vibration testing may be included upon request

The vendor must include demonstrated professional expertise with infectious agents (bacterial, fungal, viral, parasitic, rickettsial, and arbovirus).

The vendor should also possess ability and credentials for repair of all types of laminar flow hoods and biosafety cabinets to NSF and manufacturer specifications.

- Vendor should specify a per hood unit cost, with a minimum number of hoods to be inspected per visit.
- Indicate additional travel charges when the minimum number of hoods to be inspected is not met.

- Separate pricing for clean bench hoods (class I), class II/III biological safety cabinets, and bedding dump stations should be provided.
- Vendors must provide reports at time of certification to department or laboratory staff.
- Vendors must also provide monthly PDF file of reports to MU Environmental Health & Safety. Prefer vendor with ability to provide access (via internet) to electronic database of certification reports.
- Vendor will be provided current biosafety cabinet report by MU EHS Laboratory Safety and make contact directly with MU staff members responsible for the specific biosafety cabinet so that an annual recertification appointment can be scheduled.
- Vendor will also be contacted by MU EHS Laboratory staff or other authorized University personnel to schedule certification of new unit or recertification of unit due for annual recertification which is out of date.
- Vendor's on site representative must contact MU EHS Laboratory Safety staff when a unit is discovered to not be functioning properly, prior to performing repairs that may require disinfection prior repair, or for any other questions or concerns regarding equipment or laboratory staff.

****All vendors must include current NSF49 Standard Certification with bid documentation. Vendors without NSF49 Standard Certification will not be considered.**

A list of hood manufacturers with some model numbers has been attached.

The University reserves the right in emergency situations to use other vendors for inspections of fewer than four hoods.

The total number of hoods to be inspected and certified are approximate and may need to be increased or decreased.

**UNIVERSITY OF MISSOURI-COLUMBIA
PARTIAL LISTING OF BIOLOGICAL SAFETY CABINET,
CLEAN BENCH, AND BEDDING DISPOSAL UNITS**

MANUFACTURERS	MODELS
Baker	B-4000-2, B-4000-3, B-6000-3, DS400ADS, EG-3252, EG-4252, EG-4254, EG-5252, EG-6252, EG-6320, EG8252, SG-400, SG403, SG-600, SG603A, SH-400, VBM-400, VBM-600
Bellco	NCB-130-, 8000-76000, 8000-74000, 8010-76000
ESCO	LA2-4A2
Forma Scientific	108, 1100, 1128, 1160, 1168, 1184, 1186, 1284, 1286, 1385, 1828, 1836, 1839, 1849
Gelaire	BSA4A, HF-36, HF-72
Germ Free	SS
Labconco	36204DELTA, 3620804DELTA, 3620904, 3460001, 361004, 3612500, 3612504, 3620804, 36213, 3820000, 3840000, 63213DELTA
Microzone	KB2-6, BK2-4
NuAire	

	201-330, 407-624D, 408-600, 425-200, 425-300, 425-200, 425-400, 425-600, 437-400, 440-400, 475-400, 612-400, 629-400, 629-600
PureAire	720B
Thermo Scientific	1284, 1286, 1325, 1375, 1377, 1385, 1387, 130582-1020

NIGP CLASS ITEM: Refers to National Institute of Governmental Purchasing Codes

List pricing for the following items:

#1 NSF49 STANDARD CLASSIFICATION

Inspection and Certification, Horizontal Air Flow Clean Bench \$ _____

#2 NSF49 STANDARD CLASSIFICATION

Inspection and Certification of Biological Safety Cabinets, Class I \$ _____

#3 NSF49 STANDARD CLASSIFICATION

Inspection and certification of Biological Safety Cabinets, Class II \$ _____

#4 NSF49 STANDARD CLASSIFICATION

Inspection and Certification of Biological Safety Cabinets, Class III \$ _____

#5 NSF49 STANDARD CLASSIFICATION

Bedding Disposal Units (Example: Baker DS400ADS) \$ _____

#6 NSF49 STANDARD CLASSIFICATION

Inspection and Certification, Travel and per diem rate for site for less than _____ (indicate #) minimum # of hoods for site visit without travel and per diem fee.

\$ _____

#7 Repair and Maintenance, HEPA filter discount %

\$ _____

#8 Repair and Maintenance, Cost for changing HEPA filter

\$ _____

#9 Repair and Maintenance, Standard labor rate for repairs	\$ _____ /per hour
#10 Paraformaldehyde Decontamination for Biosafety Cabinets Materials/Equipment	\$ _____
Labor	\$ _____ /per hour
TOTAL	\$ _____

BY CHECKING THIS BOX THE BIDDER ACKNOWLEDGES THAT ALL SPECIFICATIONS CAN BE MET AND THAT ALL REQUESTED INFORMATION PERTAINING TO QUALIFICATIONS IS ACCURATE

ATTACHMENT A
SUPPLIER DIVERSITY PARTICIPATION FORM

The University of Missouri System is committed to and supports supplier diversity because it is essential to the University’s mission and core values. The University’s Supplier Diversity efforts reflect this mission.

Tier 2 Supplier Diversity Information - The University strongly encourages Supplier Diversity participation in all of its contracts for goods and services. Tier 2 Spend is spend reported by primary suppliers of the University of Missouri who subcontract work to, or make purchases from a diverse supplier. Depending upon the contract, primary suppliers will be asked to submit Tier 2 information with Women and Diverse Owned companies. Suppliers have two options in reporting Tier 2 dollars depending on the terms of the contract: Direct and Indirect. Awarded suppliers may be asked to utilize CVM Solutions for reporting Tier 2 spend.

- Direct dollars - those dollars directly spent with Women and Diverse Owned suppliers in the fulfillment of the contract.
- Indirect dollars - based on a percentage of revenue the University represents to the supplier. An example is as follows:
 - Supplier's Total Revenues: \$10,000,000
 - Revenues from University \$: \$ 4,000,000
 - University % of Total Revenues: 40% (#2 divided by #1)
 - Total MBE Dollars \$: \$ 150,000
 - Total WBE Dollars \$: \$ 150,000
 - Total University Attributable MBE \$: \$ 60,000 (#3 multiplied by #4)
 - Total University Attributable WBE \$: \$ 60,000 (#3 multiplied by #5)
 - Total University Attributable MWBE \$: \$ 120,000 (Sum of #6 and #7)
 - University % Attributable Revenue: 3% (#8 divided by #2)

1. Does your company have a Supplier Diversity Program? If so, describe efforts your company has made to increase business with Women and Diverse Owned businesses (i.e. does your company have a policy statement, participate in outreach activities, promote diverse firm subcontracting, publicize contract opportunities, provide certification assistance, etc.?) Please provide examples (use additional pages if needed): _____

2. What percentage of your company's total contracting and procurement spend for the prior year was with Women and Diverse Owned businesses? Are you able to provide this information specific to University of Missouri business? _____

3. Complete the following table indicating the percentage your company will subcontract with certified Women and Diverse Owned businesses should your company be the successful bidder. Note: If your company does not plan to use Women and Diverse Owned businesses to fulfill your contract obligations, please explain why not.

Supplier Name	% of Contract	Specify Direct or Indirect

If there are questions regarding supplier diversity at the University, contact Teresa Vest, vestt@umsystem.edu.

-----THIS FORM MUST BE SUBMITTED WITH THE RESPONSE-----

ATTACHMENT B
SUPPLIER REGISTRATION INFORMATION

Completion of this section is strongly encouraged. Please review and check ALL applicable boxes.

SMALL BUSINESS CONCERN: Yes No

The term “small business concern” shall mean a business as defined pursuant to Section 3 of the Small Business Act and relevant regulations issued pursuant thereto. Generally, this means a small business concern organized for profit, which is independently owned and operated, is not dominant in the field of operations in which it is bidding. We would consider any firm with 500 employees or less a “small business concern”.

WOMAN OWNED BUSINESS (WBE): Yes No

A woman owned business is defined as an organization that is 51% owned, controlled and/or managed, by a woman. The determination of WBE status depends solely on ownership and operation and is not related to employment. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 106-554 for more detail.

MINORITY BUSINESS ENTERPRISE (MBE): Yes No

A minority business is defined as an organization that is 51% owned, controlled and/or managed by minority group members. The determination of minority status depends solely on ownership and operation and is not related to employment. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 95-507 for more detail. Place an X by the appropriate space below.

1. Asian-Indian - A U.S. citizen whose origins are from India, Pakistan and Bangladesh (A)
2. Asian-Pacific - A U.S. citizen whose origins are from Japan, China, Indonesia, Malaysia, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Thailand, Samoa, Guam, the U.S. Trust Territories of the Pacific or the Northern Marianas. (P)
3. Black - A U.S. citizen having origins in any of the Black racial groups of Africa. (B)
4. Hispanic - A U.S. citizen of true-born Hispanic heritage, from any of the Spanish-speaking areas Mexico, Central America, South America and the Caribbean Basin only. (H)
5. Native American - A person who is an American Indian, Eskimo, Aleut or Native Hawaiian, and regarded as such by the community of which the person claims to be a part. (N)

A Veteran or Service Disabled Veteran business is defined as an organization that is 51% owned, controlled and/or managed by Veterans. The firm should be certified by a recognized agency (e.g., state, local, federal, etc.). Please see Public Law 109-461 for more detail.

VETERAN BUSINESS ENTERPRISE Yes No

SERVICE DISABLED VETERAN BUSINESS ENTERPRISE Yes No

MISSOURI FIRM: ____ Yes ____ No

A Missouri Firm is defined as an organization which has and maintains within the State of Missouri a regular place of business for the transaction of their business.

BUSINESS TYPE:

- Manufacturer _____ (M)
- Distributor/Wholesaler _____ (D)
- Manufacturer’s Representative _____ (F)
- Service _____ (S)
- Retail _____ (R)
- Contractor _____ (C)
- Other _____ (O)

SOLE PROPRIETORSHIP: ____ Yes ____ No

SUPPLIER’S CERTIFICATION:

The undersigned hereby certifies that the foregoing information is a true and correct statement of the facts and agrees to abide by the laws of the State of Missouri and the rules and regulations of the University of Missouri System now in effect including any subsequent revisions thereof. Supplier acknowledges that it is his/her responsibility to keep the information current by notifying the University of Missouri of any changes.

Signature of Person Authorized to Sign this Supplier Registration Information Form

Title: _____ Date: _____

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