



MISSOURI

ADDENDUM NUMBER 1
DATED APRIL 19, 2021
TO
SPECIFICATIONS TO REQUEST FOR PROPOSALS #21087
FOR
ELECTRONIC DOCUMENT REMEDIATION SERVICES
DATED MARCH 31, 2021

The above entitled specifications are hereby modified as follows and except as set forth herein otherwise remain unchanged and in full force and effect.

Clarification Questions

1. *Respondent must provide a price per page for creating a FORM compliant with Level AA success criteria found in Web Content Accessibility Guidelines 2.0, or a subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium. Could you please clarify if the requirement is to create “new” accessible form PDF from scratch or add form elements to “existing” PDF’s and make the same accessible? The attached documents are being provided as examples of what is meant by this requirement.*
 - The “5-Observation Form” and “Student Financial Aid” are not fillable PDF forms. They are print-based forms. Are you able to create a new, accessible fillable PDF form based on these files?
 - The “Asset Worksheet Dependent-2020-21” is fillable, but what if it’s missing a few editable controls, labels, etc. and is not fully accessible? Can you fix errors (create editable form controls and labels) on a fillable PDF form?
2. *Respondent must provide a price per page for creative accessible SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM) COURSE CURRICULUM compliant with Level AA success criteria found in Web Content Accessibility Guidelines 2.0, or a subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium. For this requirement, we could imagine one of three requirements listed below:*
 - *We will receive STEM PDFs as input, which must be made accessible, compliant with Level AA success criteria of WCAG 2.0 guidelines or subsequent version by W3C, OR*
 - *Receive STEM PDFs as input, which must be converted into accessible HTML5 course curriculum, compliant with Level AA success criteria of WCAG .20 or subsequent version of guidelines by W3C, OR*
 - *We receive the Instructional Design Document (IDD), content and instructions as input, which will then need to be developed into an Accessible HTML5 course curriculum from scratch, compliant with Level AA success criteria of WCAG .20 or subsequent version of guidelines by W3C.*

What would be the preferred format?

The answer to this question varies depending on the student's preferences or the instructor's preferred format type. The primary formats for STEM educational course materials will be PDF, PowerPoint, and Word. The University is not aware of the adoption of ePubs at this time so we do not feel this file type would be a consideration.

3. *Are the documents requiring remediation public facing?* Documents can be public-facing (e.g., links to electronic documents on MU-affiliated websites), but they don't necessarily have to be for public consumption. For example, a faculty member might want an electronic document remediated for a course. A department might need a flyer that will be sent internally for a student event via email.
4. *Do you have an estimate of the volume of documents that need to be remediated?* The Columbia campus receives regular inquiries for document remediation, but we are unsure of the volume since we are introducing a new service to the University of Missouri System.
5. *Why is the data classification on this effort a level 4 as if the documents being remediated contain SSN, Credit Card #s, etc? Will you modify this classification level? If these documents are being remediated because they are publicly accessible they would not contain this information.* We intend to provide the University of Missouri System with a list of vetted suppliers for document remediation services. It's unknown at this time what data level the electronic documents could include and who might be receiving them (e.g. patron, student for a class, employee accommodation, etc.).
6. *This said, a lot of the Security spreadsheet does not seem to apply. Can you please clarify? This RFP is for remediation services. We are not installing anything in your environment, your users are not logging into our software or using it. Our own employees will be using our software to remediate your documents and then return them to you. Please clarify. Is this by chance a standard file that was included in this bid but maybe really does not apply to this type of procurement of services? Please answer the questions on Page 22. For example, do MU users authenticate via your system, or how does your system work (e.g. email, web portal, etc.). We need to ensure the transmissions are secure and the data you possess is protected.*

THE CURATORS OF THE
UNIVERSITY OF MISSOURI

Heather Reed

By: Heather Reed
Senior Business Services Consultant
University of Missouri System Supply Chain



RESPIRATORY THERAPY PROGRAM UNIVERSITY OF MISSOURI OBSERVATION INFORMATION FORM

A minimum of **EIGHT HOURS** of observation must be completed and documented prior to applying to the Respiratory Therapy Program. This will consist of shadowing a registered respiratory therapist working with patients. The observations cannot be done within a department or program in which the candidate is employed; nor can the observed therapist be a relative. **Observations must be at two different facilities.** The requirement for the **RT 1000 class is only 4 hours.**

Your Name _____			Student # _____		
Facility _____		City _____		State _____	
Date of Observation _____			# of Hours Observed _____		

Please check below the type of patient/setting/procedure you observed. If your observation was of a different nature, please describe it in the comment section below.

Type of Patient:	_____ Adult	_____ Child/Adolescent	_____ Neonatal
Procedures Observed:	_____ CPR	_____ Pulmonary Functions	_____ Arterial Blood Gases/Arterial Line
	_____ Airway Mgnt	_____ Pediatric Experience	_____ Adult Ventilator Management
	_____ Neonatal Experience	_____ Routine Therapeutic Procedures	

Summary of Observation Experience: _____

RRT: Please rank the following on a scale of 1 to 5, with 5 being the highest.

1. _____ The student was present and on time.
2. _____ The student dressed in appropriate attire with ID badge.
3. _____ The student was courteous and respectful toward the staff and patients.
4. _____ The student showed an interest in the treatment/procedures being observed.
5. _____ The student asked appropriate questions during the observation.

Printed Name of RRT Observed: _____

Signature of RRT Observed: _____

Student Signature: _____



Student Financial Aid

University of Missouri

11 Jesse Hall
Columbia, MO 65211-1600
PHONE (573) 882-7506
FAX (573) 884-5335
Document Uploader: **Other**



Student Name (Last, First)

myZou Student ID Number

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2020-2021 ASSET WORKSHEET (Dependent Student)

The information requested on this form is needed to process your application for financial aid for the 2020-2021 academic year.

Please provide the exact dollar amount as of the date your FAFSA was filed. See notes to review what should be included and what may be excluded.

DO NOT LEAVE ANY BLANKS. Check NOT APPLICABLE (N/A) if \$0.

	Student Assets		Parent(s) Assets	
Total balance of cash, savings, and checking accounts	\$	<input type="checkbox"/> N/A	\$	<input type="checkbox"/> N/A
Net worth of current business and/or investment farm	\$	<input type="checkbox"/> N/A	\$	<input type="checkbox"/> N/A
Net worth of investments including real estate (excluding the home you live in)	\$	<input type="checkbox"/> N/A	\$	<input type="checkbox"/> N/A

NOTES:

- **Net worth** means the current value, as of the date the FAFSA was filed, minus debts related to those same investments. When calculating net worth, use \$0 for investments or properties with a negative value.
- **Investments include** real estate, except the home you live in, rental property, trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, installment and land sale contracts (including mortgages held), commodities, qualified educational benefits or education savings plans, etc.
- **Investments do not include** the home you live in, the value of life insurance, retirement plans (401k plans, pension funds, annuities, non-education IRAs, Keogh plans, etc).
- **Business and/or investment farm does not include** the value of a small business if your family owns and controls more than 50% of the business and the business has 100 or fewer full-time or full-time equivalent employees.
- **Investment farm value does not include** the value of the family farm you (and/or your parents) live on and operate.
- **Business and/or investment farm value** includes the market value of land, buildings, machinery, equipment, inventory, etc.
- **Business and/or investment farm debt** includes the debts for which the business or investment farm was used as collateral.

CERTIFICATION AND AUTHORIZATION

STOP: Did you fully complete all required parts of this form? We will return any incomplete/unsigned forms for correction.

NOTE: If we have reason to believe the information reported is inaccurate, we may require additional documentation.

By signing, I certify that all of the information reported is complete and correct. **WARNING: if you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

STUDENT SIGNATURE

DATE

PARENT/STEPPARENT SIGNATURE

DATE

Please note electronic signatures will not be accepted and forms will be returned.



Student Financial Aid

University of Missouri

11 Jesse Hall
Columbia, MO 65211-1600
PHONE (573) 882-7506
FAX (573) 884-5335
EMAIL: mizzousfa@missouri.edu



Student Name (Last, First)

myZou Student ID Number

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Permission to Release Information to Scholarship Entities

Section 483(a)(3)(E) of the Higher Education Act states that data collected on the Free Application for Federal Student Aid (FAFSA) shall be used only for the application, award, and administration of aid awarded under federal student aid programs, state aid, or aid awarded by eligible institutions or such entities as the Department of Education may designate. Section 458B(d) (2) of the Higher Education Act prohibits the use of National Student Loan Data System (NSLDS) data for non-governmental research and marketing.

The Privacy Technical Assistance Center (PTAC) has issued guidance allowing an institution to release FAFSA information to scholarship granting organizations or tribal organizations with explicit written consent from the student. If you would like for the University of Missouri to release information to a scholarship granting organization or tribal organization, please complete and submit this form.

I, _____, ☐ grant permission ☐ rescind permission
STUDENT NAME

to the University of Missouri-Columbia to release the following information to _____:
SCHOLARSHIP GRANTING OR TRIBAL ORGANIZATION

☐ Expected Family Contribution (EFC)

Your EFC is calculated by the FAFSA, and is based on the information provided there.

☐ Financial Need

Your financial need is determined by taking your cost of attendance (COA) and subtracting your EFC.

☐ First Generation College Student Status

☐ Federal Loan Information

This information includes your federal subsidized and unsubsidized loan eligibility and/or your previous borrowing amounts.

☐ Federal Grant Eligibility

This information includes your eligibility/award amount of the Federal Pell Grant, Supplemental Educational Opportunity Grant (SEOG), and TEACH Grant.

☐ State Grant/Scholarship Eligibility

This information includes your eligibility/award amount of the Access Missouri Grant, Advanced Placement Incentive Grant, Bright Flight Scholarship, and Marguerite Ross Barnett Program.

☐ Institutional Grant/Scholarship Eligibility

This information includes your eligibility/award amount for the Missouri Land Grant, Missouri Land Grant-Honors, MU Grant, and institutional scholarships.

☐ All of the above

STUDENT SIGNATURE

DATE