

ADDENDUM I

DATE: JULY 8, 2021

FOR

REQUEST FOR PROPOSAL # 21126

BUDGETING AND PLANNING SOLUTION

FOR

MU HEALTH CARE

DATED: JUNE 09, 2021

The above entitled specifications are modified as follows and except as set forth herein remain unchanged and in full force and effect:

Addendum to RFP documentation

Modification 1: Submissions can be received via email.

Proposals must be submitted in the number and manner as specified below: **All submissions are requested via email to Kyla Rogers rogersk@umsystem.edu**

**Submit two separate emails for each volume listed below, with the subject lines as follows:
RFP#21126 Volume I and RFP#21126 Volume II**

Volume I – Functional Section must be submitted electronically through email and contain:

- Response to Information for Respondents and General Conditions
- Mandatory Specification with vendor confirmation response
- Desirable Specifications and vendor response
- Any vendor related contract documentation that must be signed as part of doing business
- Any additional documentation requested from the University of Missouri Health Care
- **No pricing information should be included in Volume 1.**

Volume II – Financial Section must be submitted electronically through email and contain:

- Authorized Respondent Representation Form
- Request for Proposal Form (Pricing form with any supplemental pricing schedules, if applicable. Also include financial summary including additional costs, if any, for Desirable Specification Compliance, functional or technical.)
- Supplier Diversity Participation Form.
- Supplier Registration Information Form.
- Financial statements that may be required are also to be included in this section.

Modification 2:

Opening date change on the Request for Proposal #21126.

- Original Date/Time: July 14, 2021 at 12:00 PM CDT
- New Date/Time: July 16, 2021 at 5:00 PM CDT

QUESTIONS AND ANSWERS: The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. All responses are noted below in red.

Vendor Clarification Questions

1. Will the University accept electronic delivery of responses? **Yes, the University will accept electronic submissions. All submissions should be submitted electronically to rogersk@umsystem.edu. All electronic submissions must be received by the opening date and time.**
2. There are certain terms and conditions that we cannot agree to, does this exclude us from participating in the RFP? **No, redline all terms and conditions that you take exception to within the RFP. Return the redlines with your submission for internal review. If awarded the contract, the redlines will be reviewed and negotiated prior to award.**
3. If a Bidder has any exceptions to the Instructions to Respondents in Section B, and its subparts, should the bidder submit its exceptions? **Redline any exceptions and submit with your proposal.**
4. Can you please provide a direct link to the “printed form on which Request for Proposals must be made”? **The link referenced in the RFP is the University of Missouri System Procurement Website, where all open bids are posted for public viewing.
<https://www.umsystem.edu/ums/fa/procurement/bids/rfp-21126-budgeting-and-planning-solution-muhc>**
5. Instructions for Proposal Response – Will MUHC accept an electronic submission of the RFP and if so, what is the process to do this? **See Modification 1 listed above for directions on electronic submissions.**
6. 7. Evaluation and Criteria for Award of Proposal – Can MUHC provide its evaluation scoring/weighting by core focus areas of the submission? **The evaluation criteria are outlined below. We are not disclosing weights for each of these criteria and they are not listed in any particular order.**
 - **Mandatory Criteria (Mandatory requirements must be met in order to be considered for review.)**
 - **Desirable Criteria**
 - **Diversity Participation/Missouri Business**
 - **Vendor Virtual Presentations**
 - **Financials**