

ADDENDUM I
DATE: AUGUST 23, 2021
FOR
REQUEST FOR PROPOSAL # 21081
PATIENT EXPERIENCE SURVEY SERVICES
DATED: AUGUST 5, 2021

The above entitled specifications are modified as follows and except as set forth herein remain unchanged and in full force and effect:

Addendum to RFP documentation

Modification 1:

Date change request has been submitted for a one (1) week extension.

- Original Due Date: August 27, 2021 @ 2:00 PM CDT
- Revised Due Date: September 03, 2021 @ 2:00 PM CDT

Modification 2:

Instructions for proposal response: Detailed Specifications and Special Conditions, Section 6, Page 16-17

Proposals must be submitted in the number and manner as specified below: **All submissions are requested via email to Kyla Rogers rogersk@umsystem.edu**

**Submit two separate emails for each volume listed below, with the subject lines as follows:
RFP#21081 Volume I and RFP#21081 Volume II**

Volume I – Functional Section must be submitted electronically through email and contain:

- Mandatory Specifications and supplier responses,
- Desirable Specifications and supplier responses,
- Exceptions to General Terms and Conditions & Instructions to Respondents,
 - Redline any exceptions and return for review/approval.
- **No pricing information should be included in Volume 1.**

Volume II – Financial Section must be submitted electronically through email and contain:

- Authorized Respondent Representation.

- Financial Summary including additional costs, if any, for Desirable Specification Compliance, functional or technical.
- Attachment A - Supplier Diversity Participation Form.
- Attachment B – Supplier Registration Information.
- Attachment C- UM System IdP Integration Questionnaire
- IT Security Questionnaire excel spreadsheet
- Financial statements, if required.
- Any supplier related contract documentation that must be signed as part of doing business, it should also be included in this section.

Respondent must complete and return the University Proposal Form with proposal response. Vendor quote sheets are not acceptable forms of bidding and could cause rejection of response.

QUESTIONS AND ANSWERS: The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. All responses are noted below in red.

Vendor Clarification Questions

1. Will the University accept electronic delivery of responses? **Yes, the University will accept electronic submissions. Please see the addendum to RFP documentation at the beginning of the Addendum.**