



**ADDENDUM NUMBER 1**  
**DATED MARCH 2, 2022**  
**TO**  
**SPECIFICATIONS TO REQUEST FOR PROPOSALS #22076**  
**FOR**  
**FOOD SERVICE, CATERING AND NON-BEVERAGE VENDING**  
**DATED FEBRUARY 16, 2022**

The questions listed below were received from the bidding community. The corresponding answers were provided by the requesting department. The specifications listed in the table below are modified as follow and except as set forth herein, otherwise remain unchanged and in full force and effect:

QUESTION	ANSWER
Page 15: What are the concession sales for 2018/19, 2019/20? And how many events per year are concessions serviced at UMKC?	No sales data available – we did not provide concessions during those seasons. Most recent concessions data is included in the RFP.
Page 17: mentions UMKC has a capacity of 880 students living on campus. The “Three Year Summary” shows the 12 & 15 meals plans as 765 average over the three years. What is the expected resident population for Fall 2022 and Spring 2023?	Current Projected Occupancy - UMKC <u>Fall 2022</u> 750 in Residence – Required Meal Plans 215 in Apartment-style living – Do Not Require Meal Plan <u>Spring 2023</u> 691 in Residence – Required Meal Plans 200 in Apartment-style living – Do Not Require Meal Plan
Page 18: With the UMSL campus transitioning to more of a virtual/hybrid campus, while having only 60% of the classes on site, please provide the anticipated statistics for 2022/23.	UMSL continues to be a brick and mortar institution with a majority of its classes offered in an in-person format. As a baseline, Fall 2022 course offerings will be 60% in person. However, as registration opens additional in-person sections will be added based on demand. We have seen an increase in demand for a return to in-person courses semester over semester during the public health emergency. Projections for Fall 2022 call for a 5% increase in enrollment.

Page 18, UMSL: will the campus be closed on Friday for the 2022/23 academic year and what, if any food service facility, would be open on Fridays?	Campus is not closed on Fridays, but the bulk of classes are in the math and science complex on these days. The expectation would be for residential dining facility on South Campus and the retail dining locations on North Campus to be open on Fridays.
Page 18: mentions UMSL has 1013 students living on campus. The “Three Year Summary” shows the participation on the 100, 150 & 200 block meals plans on average over 2018/19 & 2019/20 of 696. 2020/21 dropped to 344. It was also mentioned that, more than likely, 40% of the classes moving forward would be virtual or some type of hybrid which would lessen the campus population. Please explain how many resident students, that will have a mandatory meal plan, are expected for the Fall 2022 and Spring 2023 semesters. Also explain the students that are housed in the apartments and their meal plan obligations	<p>Oak Hall, the campus’s traditional residential hall, is projected to be at 77% occupancy (327 beds) for FS22/SP23 due to an increase in enrollment and a residential requirement for some student populations. Each of these students would have a mandatory meal plan.</p> <p>Mansion Hill apartments are projected to be at 100% occupancy for FS22/SP23. Residents in Mansion Hill have the option of a condo meal plan, but are not required to purchase a meal plan.</p> <p>University Meadows (P3 partnership) does not require meal plans from their residents.</p>
Page 21: Indicates rates for the meal plans at both campuses. Is there any flexibility in the meal plans themselves or is the vendor obligated to offer only the current plans for 2022/23?	There is flexibility allowed in the PLANS – that flexibility is actually encouraged. It is the maximum limit of the RATES for the 2022 -2023 Academic Year, established by the UM System Board of Curators, that must remain adhered to. The presumption is that pricing could even be below those rates, but pricing cannot exceed what the System has approved.
Page 22: Would the contractor only be required to purchase the POS (registers)?	<p>The contractor would be expected to purchase and manage the POS System in total. The system proposed must have a successful interface with the CBORD CSGold system for the UMKC campus.</p> <p>The system proposed must have a successful interface with the TRANSACT system for the UMSL campus.</p>

Page 25: What is the current financial return/commission paid by category for each campus?	This information is not being shared.															
Page 25: Courtside Club- please provide the sales and guest costs?	Requested – shared as soon as possible															
Page 32, B: Please provide the annual anticipated costs for the operational expenses	All units have their own ice makers. The fountain units will need to adapter plates added to fit our machines. As of this time, we do not use bottle/can cooler equipment, but reserve the right to request them as our needs change in the future.															
Page 36: please provide a sample operating statement	This information is not being shared.															
Page 46, 10.2,4, Summer Camps: please provide the sales for 2018/19, 2019/20 and anticipated for 2022, for both campuses: the number of summer camps and/or conferences, duration of each camp, number of attendees at each camp and services provided by the contractor (Breakfast, lunch, dinner) for each event	<div>UMKC Summer Conference Sales Summary</div> <table><tr><td>2018</td><td>\$96,650</td><td>14 programs</td></tr><tr><td>2019</td><td>\$72,000</td><td>15 programs</td></tr><tr><td>2020</td><td>\$0</td><td>0 programs</td></tr><tr><td>2021</td><td>\$13,550</td><td>1 program</td></tr><tr><td>2022</td><td></td><td>Projection in progress</td></tr></table> <div>Program sizes and durations vary. Recent trend has been brunch/dinner service only.</div> <div>UMSL – requested and shared as soon as possible.</div>	2018	\$96,650	14 programs	2019	\$72,000	15 programs	2020	\$0	0 programs	2021	\$13,550	1 program	2022		Projection in progress
2018	\$96,650	14 programs														
2019	\$72,000	15 programs														
2020	\$0	0 programs														
2021	\$13,550	1 program														
2022		Projection in progress														
Please provide either PDF’s and/or CAD for each dining location	Requested – shared as soon as possible.															
Are the current hourly employees represented by a collective bargaining agreement? If unionized employees, please provide a copy of the current collective bargaining agreement	Yes, but the agreement will not be shared.															

RFP pg 22 section 2.2 Point of Sale System UMKC The successful Contractor will also be required to pay a general maintenance fee for use of campus point of sale system.  <i>What is the cost of the general maintenance fee?</i>	There will be no general maintenance fee required since it will not be a University owned POS system. This reference to UMKC owning the POS System was not removed from the RFP.
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THE CURATORS OF THE  
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