

**ADDENDUM I**

**DATE: December 7, 2022**

**FOR**

**REQUEST FOR PROPOSAL # 23053**

**EARLY OUT INSURANCE SMALL BALANCE SERVICES**

**DATED: NOVEMBER 14, 2022**

The above entitled specifications are modified as follows and except as set forth herein remain unchanged and in full force and effect:

**Addendum to RFP documentation**

**MODIFICATION:**

**Opening date change on the Request for Proposal #23053**

- **Original Date/Time: December 14, 2022 @ 12:00 PM CDT**
- **New Date/Time: December 22, 2022 @ 12:00 PM CDT**

**MODIFICATION 2:**

- All Request for Proposals must be submitted electronically to Kyla Rogers [rogersk@umsystem.edu](mailto:rogersk@umsystem.edu) . Subject Line: **Request for Proposal #23053 for Early Out Insurance Small Balance Service.**

**QUESTIONS AND ANSWERS:** The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. All responses are noted below in red.

**Vendor Clarification Questions**

1. How many vendors are you seeking to award a contract?  
**The RFP has been drafted for a multi award at the discretion of the University. That decision will not be made until all proposals have been reviewed and scored.**
2. The references requirement on page 23 state, "Provide a minimum of three (3) client references, preferably one (2) hospital, one, and one (1) previous client." It appears that some text is missing. Please clarify your references requirements.  
**Provide a minimum of three (3) client references, preferably two (2) hospital, and one (1) previous client that can be non-health care related. Include contact names, telephone numbers, and physical addresses.**