

**ADDENDUM NUMBER 1**

**April 12, 2023**

**RFQ REQUEST #23099**

**FOR**

**GENERAL CONTRACTORS MAINTENANCE SERVICE PROVIDERS**

The above-entitled specifications are modified as follows and except as set forth herein otherwise remain unchanged and in full force and effect.

**Please note the following change to the original RFQ:**

- 1)** Change The RFQ Closing/Due Date as it appears in the original RFQ -  
From: Friday, April 14, 2023, at 2:00 PM Central Time  
To: Wednesday, April 19, 2023, at 2:00 PM Central Time

**Please note the following emailed questions and answers to the RFQ as of the April 4, 2023, 2:00 PM Central Time Deadline for Questions:**

1. Please describe how the purchase/work order process will work for projects subject to the contract/agreement resulting from this RFQ solicitation. **A - This contract is for maintenance services (not project services). UMSL will issue a work order to the contractor and request a quote for services.**
2. How will individual purchase/work orders subject to the contract/agreement resulting from this RFQ solicitation be delivered – T&M, lump-sum, either, other? **A - Both**
3. Is there a dollar value range or limit for individual purchase/work orders subject to the contract/agreement resulting from this RFQ solicitation? **A - Limit \$75K per work order – this contract is for maintenance only.**
4. Will our personnel rates and other pricing information provided in response to the RFQ be subject to the open records provisions discussed in Section B3 on page 9 and Section 7 on page 16 or will this information be redacted? **A– State in your response if your rates and pricing information is confidential. The University must comply with Sunshine Requests as per Missouri Statute.**
5. In regard to Section B12 on page 11, please clarify how faculty and students will/could “use” the resulting Agreement. **A – Faculty and Students will have to work through UMSL Campus Facilities Management to utilize the RFQ.**
6. In regard to Section B12 on page 11, please define “affiliates”. **A - A person or organization officially attached to the University.**
7. Section 1 on page 12 notes that “suppliers are encouraged to submit proposals for the areas which they feel they are qualified” – are there defined areas/categories we are



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to respond to? Where do we indicate this? **A - No – It is the judgment of each service provider.**

8. Please clarify what is meant by “Response to Information for Respondents and General Conditions” (first bullet on page 16 under Section 7) and what is required in our RFQ response to satisfy this item. **A – In your response, we would like you to define what is in your general conditions or your range of services.**
9. The third bullet on page 16 under Section 7 notes “If there is a supplier related contract that must be signed as part of doing business, it should also be included in this section” – will The University be providing a draft contract/agreement for us to review and provide comments on as part of our RFQ response? If not, what is required from us with our RFQ response to satisfy this requirement? **A – The University will process a Basic Contract for suppliers to sign. It will not be a Draft. It will point back to the RFQ and the supplier’s response.**
10. Please provide a copy of the “UMSL Campus code of conduct” referenced on in 9B on page 17.
11. **A – See this URL: <https://www.umsl.edu/proud/files/pdfs/codeofconduct.pdf>**
12. Please clarify what is being requested in Section 10E on page 18 given that, at this time, the amount and frequency of work associated with this contract/agreement is unknown. Is The University looking for general manpower that we employ across our company, project manager resume, or other? **A - General manpower (carpenters, laborers, superintendents, foreman, w/truck, etc.) & project management. See also page 19 of the RFQ.**
13. Section 10C on page 17, references a “cost savings program” – please clarify the intent of this request to describe a program as, at this time, the amount and frequency of work associated with this contract/agreement is unknown. **A - We will ask contractors to document cost savings generated by them.**
14. In regard to the request of Section 10D on page 17, please define what satisfies “response”. Given that this contract/agreement covers general contracting services and hence a wide range of scopes, response times could vary based on many factors such as the scope/magnitude of work, what equipment/materials will be required, whether or not we’re currently working on site or elsewhere under this contract/agreement at the time, whether or not “badged”/approved personnel required, time of day, etc. **A - What are your typical response times?**
15. In regard to “Call-Out Fees: Normal Weekday Hours” on the Request for Qualification Form (page 19), is the University looking for a fixed dollar amount regardless of the reason/scenario for the call-out as the form seems to imply or, for the same reasons noted in the previous question, can alternate responses be provided? **A – Yes.**

FOR THE CURATORS OF THE UNIVERSITY OF MISSOURI

James E. Shatto  
Strategic Sourcing Specialist  
University of Missouri – System Procurement

**Please acknowledge receipt of this addendum by stating so on the face of page one of your bid submission.**