



Department Colleagues: Letter of Support Template

The Faculty Advocate (FA) should compose a memo to the System OER Selection Committee that includes the following components:

The signatures of between one and four other instructors within the department to the following statement:

- “We the undersigned instructors in the Department/School of [*insert department name*] publicly express our support for the efforts of the Faculty Advocate, [*insert name*], to bring a culture of openness to the department.
- “By signing this statement, we certify that the chosen Faculty Advocate would be a good selection to introduce and shepherd instructors through the process of OER familiarization. We understand that this position seeks to realize the following goals for the department:
 - **Advocate** for OER within the department
 - **Adopt** openness and flexibility in creating relationships within the department
 - **Facilitate** open dialogue within dept and between department representatives and campus OER stakeholders through relationship development
 - **Establish** a path to transition to OER throughout the department, beginning with introductory coursework