**New Degree Program Preliminary Proposal**

**Basic Program Information**

|  |  |
| --- | --- |
| Title of Proposed Program: | Insert here |
| Proposal Author(s): | Insert here |
| Author Email(s): | Insert here |
| University/Universities: | Insert here |
| College/School(s): | Insert here |
| Department(s): | Insert here |
| Emphasis Area(s): | Insert here |
| Degree Level (select one): | [ ]  Bachelor’s [ ]  Master’s [ ]  Education Specialist[ ]  Doctoral (Professional) [ ]  Doctoral (Research)  |
| Degree Type: | Insert here (e.g., Bachelor of Science, Master of Arts, etc.) |
| Instructional Modality:[[1]](#footnote-2) | [ ]  Classroom [ ]  Hybrid [ ]  Online  |
| CIP Classification (6-digit):[[2]](#footnote-3) | Insert here |
| Total Credit Hours: | Insert here |
| Delivery Site: | Insert here |
| Implementation Semester: | Insert here |
| Term of 1st Completion: | Insert here |

**Brief Program Description and Rationale**

**Instructions:** Provide a brief description of the program and the rationale for offering it. Consider discussing how the program aligns with the overall direction of your Academic Unit and/or the University’s Strategic Plan, and/or unmet workforce/societal needs that the program will address.

Insert text here. This section is limited to 3,000 characters (about 1 page).

**Student Enrollment, Completion and Outcomes**

**Table 1 Instructions:** Estimate the total number of students that will be enrolled in the program during its first five years. These projections should be cumulative, e.g., Year 2 projections should account for new enrollments, as well as continuing students from Year 1. Projections should account for projected student retention rates.

*Table 1. Student Headcount Projections, Years 1-5*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **1** | **2** | **3** | **4** | **5** |
| Full time |       |       |       |       |       |
| Part time |       |       |       |       |       |
| Total |       |       |       |       |       |

**Instructions:** Please provide a brief assessment of how enrollment projections were developed.

Insert text here. This section is limited to 1,500 characters (about 1/2 page).

**Similar Programs Offered at Public Universities and Peer Institutions**

**Instructions:** Detail any similar programs offered at your institution, other UM System universities, Missouri public universities, and [peer institutions](https://www.umsystem.edu/ums/fa/ir/peergroup/); and any efforts to reach out to other units and/or institutions regarding the proposal. Discussion should address the possibility of duplication as well as opportunities for collaboration.

Insert text here. This section is limited to 3,000 characters (about 1 page).

**Resources Needed**

**Instructions:** Briefly describe resources that are required to offer the proposed program and how those resources will be secured. If funding is needed to develop new courses, renovate existing classroom space, hire new faculty, etc., how will these costs be covered?

Insert text here. This section is limited to 3,000 characters (about 1 page).

1. “Classroom” generally refers to programs that can be completed 100% face-to-face; “Online” generally refers to programs that can be completed 100% online; and “Hybrid” refers to programs that can be completed using both modalities. However, each campus may maintain different definitions of these terms. [↑](#footnote-ref-2)
2. CIP codes can be accessed [here](https://nces.ed.gov/ipeds/cipcode/default.aspx?y=56). Ensure you are using CIP 2020 codes, rather than CIP 2010 codes. [↑](#footnote-ref-3)