



# University of Missouri System

COLUMBIA | KANSAS CITY | ROLLA | ST. LOUIS

## Thomas Jefferson Award

### Description

The Thomas Jefferson Award recognizes faculty that have demonstrated clear distinction in one or more of the following areas: research, teaching, writing, and creative activities; as well as public service. This award is reserved for the University of Missouri System's highest performing faculty members.

### Number of Awards and Award Amounts

There will be up to one \$10,000 award, less applicable taxes. The award also includes the Thomas Jefferson Cup.

### Who is eligible to be nominated?

Any faculty member at one of the four UM System universities with at least ten (10) years of service may be nominated. Active faculty only. Nominations will be accepted annually.

### Who may nominate?

Candidates may be nominated by any benefits-eligible faculty member or administrator.

### Selection Committee

Representatives from each campus will be appointed by the provost to make recommendations to the President.

### Timeline for Awards

- Call for nominations: October 3, 2022
- Nomination due to Provost: Last Day of Fall Semester

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## Requirements for Submission

Name \_\_\_\_\_ Employee ID \_\_\_\_\_

Title \_\_\_\_\_

Department \_\_\_\_\_

Campus Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Date joined University \_\_\_\_\_ Date of Highest Degree Awarded \_\_\_\_\_



## Criteria

The Thomas Jefferson Award, funded through a grant from the Robert Earl McConnell Foundation, honors a University of Missouri System faculty member who demonstrates a clear, sustained distinction in one or more of the following areas: research, teaching, writing, and creative activities; as well as public service to the University, the state, the nation and/or the world. This award is the highest university-level honor that can be bestowed on active faculty member by the President of the University.

The nomination packet shall include (in the following order):

1. The completed cover sheet.
2. A letter of support from the provost. Limit 2 pages.
3. A letter of support from the dean. Limit 2 pages.
4. A letter of support from the nominator.
5. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 500 words.
6. A CV of five pages or less emphasizing material relevant to the award.
7. Up to five (5) additional letters of support which may include external references.

**NOTE:** Materials utilizing font size smaller than 10 point will not be accepted. Do not include transmittal letter or title pages between the above sections.

## Nominee’s Acknowledgment of Guidelines

I understand that if an incomplete packet is submitted, the page limit on my CV or the word limit on my statement is exceeded, this nomination will be returned without consideration.

Signature of nominee \_\_\_\_\_ Date: \_\_\_\_\_

## Department Chair’s Statement

To the best of my knowledge, \_\_\_\_\_ has complied with all of their faculty obligations, and is not currently the subject of any pending investigations or processes under the Collected Rules and Regulations.

Department chair: \_\_\_\_\_ Date: \_\_\_\_\_

## Approvals

Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Provost: \_\_\_\_\_ Date: \_\_\_\_\_



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## Equity and Nondiscrimination

To the best of my knowledge after due diligence review, this nominee:

Has not been found responsible for violation of the University's equity and nondiscrimination rules ([CRR Chapter 600](#)) and is not currently involved as a respondent in proceedings under those rules. I am not otherwise aware of information to indicate that providing a President's Award to this individual would reasonably be viewed as undermining the University's commitment to excellence, diversity and inclusion.

Is currently a Respondent in a pending investigation for allegedly violating or has previously been found responsible for violating the University's equity and nondiscrimination rules ([CRR Chapter 600](#)). Given the current state, further review of the application is recommended to ascertain if providing the President's Award to this individual would reasonably be viewed as undermining the University's commitment to excellence, diversity and inclusion. Please explain the findings:

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Approval Date: \_\_\_\_\_ Signature (Office of Civil Rights & Title IX representative): \_\_\_\_\_

## Submission Instructions

Please scan the signed nomination packet in the correct order and submit electronically to your provost's office with a courtesy copy to the nominee's chair or administrative head. The provost office will forward to the UM Office of Academic Affairs.

Name the file as follows: 2023TJAwdLastFirst.pdf (e.g., 2023TJAwdDoeJane.pdf)