



# University of Missouri System

COLUMBIA | KANSAS CITY | ROLLA | ST. LOUIS

## Presidential Faculty Award for University Citizenship

### Description

There are two categories of Faculty Citizenship Awards.

1. The Leadership Award recognizes faculty who have provided exemplary leadership for the university. Examples of areas of leadership include, but are not limited to, chairing a department or academic program, major curricular reform or program development, faculty/shared governance, and fostering collaboration between or among departments, divisions or schools.
2. The Service Award recognizes faculty for distinguished service on one of the UM campuses or to the UM System. Nominees should have made exceptional contributions to achieving one or more goals of the university, while embodying the values of the university.

### Number of awards and award amounts

There will be up to two \$4,000 faculty citizenship awards, less applicable taxes. The distribution of the awards across the two categories will depend on the strength of the applicant pool for each category.

### Who is eligible to be nominated?

All benefits-eligible faculty may be nominated. The award is open to faculty members not holding administrative appointments above a department or division chair or head. Nominees for the Service and Mentoring categories may not hold appointments that are more than 50% administrative.

### Who may nominate?

Candidates may be nominated by any benefits-eligible faculty member or administrator.

### Selection Committee

Representatives from each university will be appointed by the provost.

### Timeline for Awards

- Call for nominations: November 1, 2019
- Nomination deadline: January 17, 2020

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## Requirements for Submission

Name \_\_\_\_\_ Employee ID \_\_\_\_\_

Title \_\_\_\_\_

Department \_\_\_\_\_

Campus Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Date joined University \_\_\_\_\_ Date of Highest Degree Awarded \_\_\_\_\_



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Check one:             Leadership             Service

## Criteria

### Leadership Award

The criteria for the Leadership Award include, but are not limited to:

- Commitment to excellence and integrity in fulfilling the responsibilities of one's position;
- An ability to motivate and to build and sustain a high level of morale and productivity among faculty or staff;
- An ability to find practical solutions to complex problems; and
- An ability to effectively build teams, manage projects and produce positive results.

Examples of exemplary leadership include, but are not limited to, leading major curricular reform or program development, chairing or directing a department or academic program in a distinguished manner, active and sustained leadership in faculty/shared governance, fostering collaboration between or among departments or schools, and building and sustaining a high level of morale and productivity among the faculty.

### Service Award

The criterion for the Service Award includes exemplary and extensive service to the University that is above and beyond the normal service expectation. Service activities must be documented and sustained over several years, and have benefitted the University directly or have brought positive attention to the service mission of the University of Missouri.

The service category includes exemplary mentoring of other faculty in the areas of teaching, research, scholarship, outreach, creativity or economic development.

The nomination packet shall include in the following order:

1. The completed cover sheet.
  2. A letter of support from the nominator. Limit: two pages.
  3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 500 words.
  4. A CV of five pages or less emphasizing material relevant to the award.
  5. Up to five additional letters of support which may include external referees. Limit: two pages each.
- ✓ Do not scan transmittal letter or title pages between the above sections.
  - ✓ Materials utilizing font size smaller than 10 point will not be accepted.

### Nominee's statement regarding guidelines

I understand that if the page limit on my CV or the word limit on my statement is exceeded, this nomination will be returned without consideration.

Signature of nominee \_\_\_\_\_



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## Department Chair's statement

To the best of my knowledge, \_\_\_\_\_ has complied with all of their faculty obligations, and is not currently the subject of any pending investigations or processes under the Collected Rules and Regulations.

Signature of department chair \_\_\_\_\_

## Office of General Counsel

Approval Date: \_\_\_\_\_ Signature (Office of Provost representative): \_\_\_\_\_

## Equity and Nondiscrimination

To the best of my knowledge after due diligence review, this nominee has not been found responsible for violation of the University's equity and nondiscrimination rules ([CRR Chapter 600](#)) and is not currently involved as a respondent in proceedings under those rules. I am not otherwise aware of information to indicate that providing a President's Award to this individual would reasonably be viewed as undermining the University's commitment to diversity and inclusion.

Approval Date: \_\_\_\_\_ Signature (Office of Civil Rights & Title IX representative): \_\_\_\_\_

## Submission Instructions

Please scan the signed nomination packet in the correct order and submit electronically to your provost's office with a courtesy copy to the nominee's chair or administrative head. The provost office will forward to the UM Office of Academic Affairs

Name the file as follows: 2020LeadAwdLastFirst.pdf, or 2020ServAwdLastFirst.pdf  
(e.g., 2020LeadAwdSmithSusan.pdf or 2020ServAwdWilliamsJohn.pdf)