

UNIVERSITY OF MISSOURI
Columbia . Kansas City . Rolla . St. Louis



BOARD OF CURATORS
Minutes of the Board of Curators Meeting
Thursday, April 20, 2023

A Health Affairs Committee meeting was held April 13, 2023 in conjunction with the April 20, 2023 Board meeting.

BOARD OF CURATORS MEETING – PUBLIC SESSION

A meeting of the Board of Curators was convened in public session at 9:00 A.M. on Thursday, April 20, 2023, in St. Pat's A&B of the Havener Center, Missouri University of Science and Technology campus, Rolla, Missouri, pursuant to public notice given of said meeting. Curator Michael A. Williams, Chair of the Board of Curators, presided over the meeting.

Present

The Honorable Julia G. Brncic
The Honorable Todd P. Graves
The Honorable Keith A. Holloway
The Honorable Jeffrey L. Layman
The Honorable Robin R. Wenneker
The Honorable Michael A. Williams

The Honorable Gregory E. Hoberock was absent.

Also Present

Dr. Mun Y. Choi, President, University of Missouri
Mr. Mark A. Menghini, General Counsel
Ms. Cindy S. Harmon, Secretary of the Board of Curators
Dr. C. Mauli Agrawal, Chancellor, University of Missouri–Kansas City
Mr. Ben Canlas, Interim Vice President for Information Technology
Dr. Richard Barohn, Executive Vice Chancellor for Health Affairs
Dr. Mohammad Dehghani, Chancellor, Missouri University of Science and Technology

Ms. Marsha Fischer, Vice President for Human Resources and Chief Human Resources Officer
Dr. John Middleton, Associate Vice President for Academic Affairs and Chief of Staff
Ms. Michelle M. Piranio, Chief Audit and Compliance Officer
Mr. Ryan D. Rapp, Executive Vice President for Finance and Operations, Chief Financial Officer and Treasurer
Dr. Kristin Sobolik, Chancellor for University of Missouri-St. Louis
Mr. Christian Basi, Director of Media Relations
Media representatives

General Business

University of Missouri Board Chair's Report – presented by Chair Williams (slides on file)

Chair Williams recognized Curator Robin Wenneker for her 2023 Lieutenant Governor's Women of Achievement Award. He also recognized Curators' Distinguished Professors designations from Missouri University of Science and Technology; Sajal Das, Computer Science and David Westenberg, College of Arts, Sciences and Education. He also spoke about the great development on this campus and the Board and leader's responsibility to the state and constituents to invest wisely and to be good stewards of resources.

University of Missouri System President's Report – presented by President Choi (slides on file)

President Choi presented a report that included:

- Admissions and Student Success Update
- Faculty Success at Each University
- Research and Development Update
- NextGen MU Research Reactor
- Philanthropy and
- New UM Leadership Appointments

2024 Board of Curators Meeting Calendar

It was recommended by Chair Williams, endorsed by President Choi, moved by Curator Wenneker and seconded by Curator Graves, that the proposed 2024 Board of Curators meeting calendar be approved as follows:

PROPOSED 2024 BOARD OF CURATORS MEETING CALENDAR

<u>DAY(S)</u>	<u>DATE(S)</u>	<u>LOCATION</u>
Thursday	February 8	UM – Columbia
Thursday	April 18	Missouri S&T
Thursday	June 27	Columbia, Missouri
Thursday	September 12	UM – Kansas City
Wednesday	November 20	UM – St. Louis

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Review of Consent Agenda – No discussion.

Consent Agenda

It was endorsed by President Choi, moved by Curator Graves and seconded by Curator Layman, that the following items be approved by consent agenda:

CONSENT AGENDA

Action

- A. Minutes, February 9, 2023 Board of Curators Meeting
 - B. Minutes, February 9, 2023 Board of Curators Committee Meetings
 - C. Minutes, March 5, 2023 Board of Curators Special Meeting
 - D. Minutes, March 9, 2023 Board of Curators Special Meeting
 - E. Degrees, Spring Semester 2023 for all universities
 - F. Security Resolution, 2023
 - G. Sole source – Chargemaster Software Renewal, MUHC
 - H. Project Reapproval for Missouri Protoplex Phase II, Missouri S&T
 - I. Amendment, Collected Rule and Regulation 340.050, Vacation
-
- A. Minutes, February 9, 2023 Board of Curators Meeting – as provided to the Curators for review and approval.

- B. Minutes, February 9, 2023 Board of Curators Committee Meetings – as provided to the Curators for review and approval.
- C. Minutes, March 5, 2023 Board of Curators Special Meeting – as provided to the Curators for review and approval.
- D. Minutes, March 9, 2023 Board of Curators Special Meeting – as provided to the Curators for review and approval.
- E. Degrees, Spring Semester 2023 for all universities -

that the action of the President of the University of Missouri in awarding degrees and certificates to candidates recommended by the various faculties and committees of the four University of Missouri System campuses who fulfill the requirements for such degrees and certificates at the end of the Spring Semester 2023, shall be approved, and that the lists of said students who have been awarded degrees and certificates be included in the records of the meeting.
- F. Security Resolution, 2023 –

Resolution

The Curators of the University of Missouri agree that the following individuals occupying the designated offices shall constitute a Security Executive Committee with full authority and responsibility for the negotiation, execution and administration of Department of Defense, or User Agency classified contracts as described in 32 CFR §117, National Industrial Security Program Operating Manual (NISPOM):

The members of this Security Executive Committee have been processed for a personnel security clearance for access to classified information up to the level of the facility security clearance granted to this institution, as provided for under the aforementioned security program.

- Mun Y. Choi, Ph.D., President, University of Missouri System, and Chancellor, University of Missouri-Columbia
- Todd P. Graves, Curator, University of Missouri System
- Latha Ramchand, Ph.D., Provost, University of Missouri-Columbia
- Thomas E. Spencer, Ph.D., Vice Chancellor, University of Missouri-Columbia
- C. Mauli Agrawal, Ph.D., Chancellor, University of Missouri-Kansas City
- Jennifer Lundgren, Ph.D., Provost, University of Missouri-Kansas City
- Mohammad Dehghani, Ph.D., Chancellor, Missouri University of Science and Technology

- Kamal Khayat, Ph.D., Vice Chancellor, Missouri University of Science and Technology

The Security Executive Committee is hereby delegated all the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies awarded to the Curators of the University of Missouri.

University of Missouri-Kansas City has established a subsidiary of the University of Missouri System facility security clearance. As such, the following members of the Security Executive Committee are delegated all the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies awarded to the University of Missouri-Kansas City.

- Mun Y. Choi, Ph.D., President, University of Missouri System, and Chancellor, University of Missouri-Columbia
- C. Mauli Agrawal, Ph.D., Chancellor, University of Missouri-Kansas City
- Jennifer Lundgren, Ph.D., Provost, University of Missouri-Kansas City

Missouri University of Science and Technology is establishing a subsidiary of the University of Missouri System facility security clearance. As such, the following members of the Security Executive Committee are delegated all the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies awarded to the Missouri University of Science and Technology.

- Mun Y. Choi, Ph.D., President, University of Missouri System, and Chancellor, University of Missouri-Columbia
- Mohammad Dehghani, Ph.D., Chancellor, Missouri University of Science and Technology
- Kamal Khayat, Ph.D., Vice Chancellor, Missouri University of Science and Technology

The following officers and members of the University of Missouri Board of Curators shall not be required, shall not have, and can be effectively excluded from access to all classified information in the possession of the Curators of the University of Missouri and its subsidiaries, and do not occupy positions that would enable them to affect adversely the policies and practices of the Curators of the University of Missouri and its subsidiaries in the performance of classified contracts for the Department of Defense or User Agencies awarded to the Curators of the University of Missouri and/or its subsidiaries, and need not be processed for a personnel security clearance:

All members of the Board of Curators, except the designated member of the Security Executive Committee:

- Julia G. Brncic
- Greg E. Hoberock
- Keith A. Holloway
- Jeffrey L. Layman
- Robin R. Wenneker
- Michael A. Williams

Officers:

- Mark A. Menghini, J.D., General Counsel
- Michelle Piranio, Chief Audit and Compliance Officer
- Ryan Rapp, Executive Vice President, Finance & Operations, and Chief Financial Officer
- Marsha Fischer, Vice President, Human Resources and Chief Human Resources Officer
- Ben Canlas, Interim Vice President, Information Technology
- Kristen Smarr, Interim Chief Marketing and Communications Officer
- Kristin Sobolik, Ph.D., Chancellor, University of Missouri-St. Louis
- Steven Berberich, Ph.D., Provost, University of Missouri-St. Louis
- Colin Potts, Ph.D., Provost, Missouri University of Science and Technology

G. Sole Source – Chargemaster Software Renewal, MUHC –

that MUHC be authorized to purchase Chargemaster Software Renewal from Craneware Inc., Atlanta, Georgia, at a total estimated cost of \$1,665,295.

Funding is as follows:

MUHC Revenue Management Operating Fund	H2770-739300
MUHC Pharmacy Operating Fund	H0219-739300
University Physicians Operating Fund	DXU44-750000

H. Project Reapproval for Missouri Protoplex Phase II, Missouri S&T –

the project reapproval for the Missouri Protoplex – Phase II, Missouri S&T

Funding of the project budget is from:

State Appropriation	\$39,715,909
Federal Appropriation	\$20,000,000
Internal Funds	\$8,818,794

Gifts	<u>\$19,811,677</u>
Total Funding	\$88,346,380

I. Amendment, Collected Rule and Regulation 340.050, Vacation

That Collected Rule and Regulation 340.050, Vacation, be amended as indicated in the attached documents (and as on file with the minutes of this meeting):

340.050 Vacation

Bd. Min. 7-16-58, p. 13,307, as amended 6-28-68, p. 33,907; Amended 9-7-79; Amended 7-30-82, effective 9-1-82; Bd. Min. 7-15-86; Amended 9-26-97; Amended Bd. Min. 7-17-98; Amended Bd. Min. 7-19-02; Amended Bd. Min 9-13-13; Amended Bd. Min. 9-26-19, effective 10-1-19; Amended 9-7-22; Amended 04-20-23.

A. **Eligibility**

1. Eligible Employees – Benefit-eligible full-time administrative, service and support employees and certain non-regular academic employees as approved by the chancellor and president who have satisfied appropriate probationary periods shall be eligible for paid vacation time accrued from the date of employment.
2. Ineligible Employees -- Employees with primary titles that are administrative, service and support who are exempt from classification because their positions are primarily directing instructional or research activities are not subject to this policy.

B. **Accruals**

1. Hourly Paid, Nonexempt Employees – Eligible hourly paid, nonexempt employees accrue vacation time over each pay period at the following rate:
 - 0-5 years inclusive: 12 days
 - Over 5 years: 17 days
 - Over 15 years: 22 days
2. Monthly Paid, Exempt Employees – Eligible monthly paid, exempt employees accrue vacation time over each pay period at the following rate:
 - 0-5 years inclusive: 17 days
 - Over 5 years: 22 days

C. **Credit for vacation** accumulates during vacations, sick leave, excused absence with pay and any leave of absence without pay granted for an on-the-job injury compensable under Workers' Compensation. Vacation accruals will be available to the employee only after returning to work in regular status.

D. **Conditions Governing Vacation Accruals**

1. Vacation is available for use once it is accrued, subject to appropriate supervisory approval.
 2. Extra pay shall not be made in lieu of vacation leave.
 3. Employees working on a basis of 75 percent - 99 percent full-time equivalence or more will accrue vacation time on a pro-rata basis.
- E. **Maximum Accruals** -- An employee shall be permitted to accumulate two times the allowed vacation earned each year.
- F. **Sunset** -- Accrual of vacation under this rule will be suspended as of the effective date of Collected Rule and Regulation 340.025 (PTO). Individuals employed at that time shall have a portion of their unused vacation time transferred to Paid Time Off (CRR 340.025) in accordance with the policy and processes approved by the Vice President of Human Resources. Any remaining unused vacation will be available for use by employees prior to or after exhaustion of available PTO, subject to appropriate supervisory approval, and, if not used, will be paid lump-sum per the schedule in the policy approved by the Vice President of Human Resources. After payout is completed pursuant to such policy, the provisions of this rule will be suspended.

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Board of Curators standing committee meetings were convened at 9:30 A.M. and concluded at 11:24 A.M. on Thursday, April 20, 2023. Committee actions were presented to the full Board for action following each Committee vote.

Finance Committee

Curator Graves provided time for discussion of committee business.

Fiscal Year 2024 Budget Update, UM – presented by Executive Vice President Ryan Rapp (slides and information on file for this information only item)

Central Bank and Debt/Credit Update, MU – presented by Executive Vice President Ryan Rapp and Assistant Vice President Kevin Hogg (slides and information on file for this information only item)

Voluntary Vested Termination Defined Benefit Buyout – presented by Executive Vice President Ryan Rapp (slides and information on file)

It was recommended by Executive Vice President Ryan Rapp, endorsed by University of Missouri President Mun Y. Choi, recommended by the Finance Committee, moved by Curator Graves, and seconded by Curator Holloway, that the:

Vested Termination Buyout Program and other proposed amendments in the existing Collected Rules and Regulations, Section 530.010, Retirement, and Disability Benefit plan, as noted in the attached documents (and as on file with the minutes of this meeting) be approved.

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Approval of Five-year Capital Plans for MU, MU Health Care, Missouri S&T, UMKC and UMSL – presented by Executive Vice President Rapp (slides and information on file)

It was recommended by President Choi, Chancellor Agrawal, Chancellor Dehghani, and Chancellor Sobolik, recommended by the Finance Committee, moved by Curator Graves and seconded by Curator Holloway, that the:

MU: Capital Plan included in Finance Plan:

- Engineering and Applied Sciences Building
- NextGen MURR Phase One
- Ellis Library – MU Student Experience Center
- Radioisotope Facility at Discovery Ridge
- Pickard Hall – Decommissioning and Mitigation
- Medical Science Building Renovation
- South Farm – Swine Research and Education Facility Addition
- Middlebush Farm - NextGen Center for Influenza Research - Phase II Addition
- National Swine Resource and Research Center – Addition
- Thompson Center – New Facility
- Mizzou North – Demolition
- Electrical Interconnection and Substation
- Virginia Avenue Parking Structure Repairs

Strategic Projects Development Plan:

- Animal Resource Center - Vivarium Facility Expansion
- Bond Life Sciences Center - Phase II
- Medical Science Building - Renovation Phase III
- Jesse Hall Exterior Masonry/Metal Repairs & Window Replacement

- Laboratory for Infectious Disease Research – Regional Biocontainment Lab Addition

MUHC: Capital Plan included in Finance Plan:

- Ambulatory Facility/Medical Office Building

Strategic Projects Development Plan:

- Children’s Hospital Facility - Third Floor Surgery Fit-Out

UMKC: Capital Plan included in Finance Plan:

- Student Success Atterbury & Miller Nichols Library Renovations
- Athletics Performance Center Additions and Renovations
- Steam Heating Plant Renewal
- KCUR Building
- Healthcare Innovation & Delivery Building
- School of Medicine, St Joseph’s Facility

Strategic Projects Development Plan:

- Olson Performing Arts Center Renovations and Additions
- Spencer Chemistry & Biological Science Renovation Phase II
- New Student Housing
- 4747 Troost Renovation

S&T: Capital Plan included in Finance Plan:

- Engineering Research Lab Addition and Renovation
- Schrenk Hall East Renovation
- Norwood, Parker, and Harris HVAC Systems Replacement
- Missouri Protoplex – Phase Two
- Substation Relocation

Strategic Projects Development Plan:

- Innovation Campus Program Expansion
- Bioplex
- University Center West
- Computer Science Building Renovation
- Physics Building Renovation

UMSL: Capital Plan included in Finance Plan:

- Central Utility Plant – North Campus
- Optometry and Honors College Consolidation
- Music and Fine Art Relocation to Arts & Administration Building, North Campus
- College of Education to Quad Area
- Thomas Jefferson Library Renovation

- Richter Family – Welcome & Alumni Center

Strategic Projects Development Plan:

- Stadler Hall Renovation

be approved for further planning and development as described in the following materials.

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Architect/Engineer Hire for Engineering and Applied Sciences, MU – presented by Executive Vice President Rapp (information on file)

It was recommended by President Choi, recommended by the Finance Committee, moved by Curator Graves and seconded by Curator Holloway, that the following action be approved:

the Architect/Engineer Hire for the Engineering & Applied Sciences, MU

Funding of the project budget is from:

TBD	\$150,000,000
Total Funding	\$150,000,000

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Governance, Compensation and Human Resources Committee

Curator Holloway provided time for discussion of committee business.

2022 Annual Benefits Report, UM (written report only and on file for this information only item) – presented by Vice President Fischer

Academic, Student Affairs, Research and Economic Development Committee

Curator Layman provided time for discussion of committee business.

Intercollegiate Athletics Annual Report per Collected Rule and Regulation 270.060 – Missouri University of Science and Technology – presented by Athletic Director Melissa Ringhausen (slides and information on file for this information only item)

Test Optional Undergraduate Admissions Pilot One-Year Extension – presented by Associate Vice President John Middleton (information on file)

It was recommended and endorsed by President of the University of Missouri Mun Y. Choi, recommended by the Academic, Student Affairs and Research & Economic Development Committee, moved by Curator Layman, seconded by Curator Graves, that the following action be approved:

that the University of Missouri – Columbia, Missouri University of Science and Technology, and University of Missouri – St. Louis extend the test optional undergraduate admissions pilot by one year to encompass the Fall 2024 admissions cycle.

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Revisions to Collected Rule and Regulation 300.020, Faculty Bylaws of the University of Missouri – Kansas City – presented by Provost Lundgren (information on file)

It was recommended by Chancellor C. Mauli Agrawal, endorsed by President of the University of Missouri Mun Y. Choi, recommended by the Academic, Student Affairs and Research & Economic Development Committee, moved by Curator Layman, seconded by Curator Brncic that the following action be approved:

that Collected Rules and Regulations, Section 300.020, Faculty Bylaws of the University of Missouri – Kansas City, be revised as attached (and as on file with the minutes of this meeting).

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

300.020 Faculty Bylaws of the University of Missouri-Kansas City

Min. 10-12-73; Amended Bd. Min. 11-18-77, 6-27-80, 11-19-82, 12-7-84, 6-6-08, 10-21-11, 6-14-13; Amended 4-10-15, Amended 6-17-16, Amended 2-6-20, Amended 11-17-22, Amended 4-20-23.

- A. Purpose of the Governing Practices** -- The University of Missouri-Kansas City (“UMKC”) Faculty will nurture the educational development of the student, the institution, and the community by transmitting knowledge, cultivating creativity, fostering leadership, sharing research, modeling civil discourse, and demonstrating critical engagement. The purpose of these Bylaws is to establish a body which represents the voice of the Faculty and to establish an effective vehicle for the needs and concerns of the Faculty to be presented for discussion and debate. These Bylaws assume that Faculty may participate in academic decision processes. The right of faculties to organize and to carry out the responsibilities and functions delegated to them by the Board is recognized in CRR 10.030.E.2.
- B. Membership** – The University of Missouri-Kansas City Faculty (the “UMKC Faculty” or the “Faculty”) shall consist of the President of the University, the Chancellor, and all academic appointees. An academic appointee is defined as one who has an academic title according to the University’s human resources department, unless (i) the academic title is one that is primarily held by students or (ii) the Faculty Senate (the “Faculty Senate” or “Senate”) determines that the position to which the title refers is one that is not engaged significantly in teaching, research, or clinical/professional practice or whose duties are not closely related to the University’s instructional and research functions. Any such determination shall be recorded in the Faculty Senate Standard Operating Procedures and the Faculty Senate meeting minutes.
1. **Voting Faculty** – For purposes of campus- and University-wide elections, except with regard to issues specific to the promotion and tenure of tenured and tenure-track Faculty members (“T/TT Faculty Members”) and except with regard to the election of the campus-wide, at-large non-tenure track Faculty member to serve on Senate (as provided in Section E.1), those individuals eligible to vote (the “UMKC Voting Faculty” or the “Voting Faculty”) shall consist of the following:
 - a. All full-time T/TT Faculty Members;
 - b. all ranked non-tenure track Faculty members (as defined in CRR 310.035) who are paid directly by UMKC;
 - c. all full-time, unranked non-tenure track Faculty members who (i) are paid directly by UMKC and (ii) have the academic title of “Instructor,” “Clinical Instructor,” “Field Instructor” or “Lecturer” or have a title that is determined by the Faculty Senate to be equivalent to Instructor, Clinical Instructor, Field Instructor or

Lecturer in terms of responsibilities and qualifications. Any such determination shall be recorded in the Faculty Senate Standard Operating Procedures and the Faculty Senate meeting minutes; and

- d. all Faculty members who are not paid directly by UMKC but who routinely oversee and participate in the instructional mission of the University to an extent comparable to a full-time Faculty member (“Additional Voting Faculty Members”); provided, however, that inclusion of such persons as Additional Voting Faculty Members must be recommended by the respective academic unit and approved by the Faculty Senate Executive Committee (FSEC). To participate in a campus- or University-wide election or exercise any other right of Voting Faculty under these Bylaws, a person must be approved as an Additional Voting Faculty Member by the FSEC at least four weeks prior to the commencement of the election or the exercise of the right.

The foregoing voting eligibility rules are not intended to define the eligibility of Faculty members to vote in academic unit elections on matters other than representation in the Faculty Senate. The eligibility of Faculty members to vote on academic unit matters, other than Senate representation, shall be determined by each unit. The eligibility of Faculty members to vote for the unit’s representation in the Faculty Senate is provided for in Section E.2.b. Campus- and University-wide voting on issues specific to the promotion and tenure of T/TT Faculty Members will be limited to the T/TT Faculty Members or some appropriate subset thereof. The election of the campus-wide, at-large non-tenure track faculty member to serve on Senate is governed by Section E.1.

2. **Power** -- The powers of the UMKC Voting Faculty include authority in all matters pertaining to education, research and service as granted to the Faculty by the Board of Curators. It shall have such other authority as is delegated to it by the President and/or the Chancellor. These powers are vested in the UMKC Senate unless limited by the University’s Collected Rules and Regulations.
3. **Meetings** -- There shall be at least one meeting of the UMKC Faculty per year (the “All-Faculty Meeting”). The Chair of the Faculty Senate shall give notice of and shall preside at such meetings. The Faculty Senate shall report to the Faculty at such meetings and shall invite input and advice from the Faculty on issues of concern.
 - a. Additional meetings of the UMKC Faculty may be called by the Chancellor or the Chair of the Senate, or upon the request of 20

percent of the Senate or upon the written request of 10 percent of the Voting Faculty.

- b. Within ten days of the notice of placing of an item on the Senate agenda, upon the request of a majority of the Senate or upon the written request of 10 percent of the Voting Faculty, the Chair of the Senate shall transfer the item from the Senate agenda to the agenda of an All-Faculty Meeting for discussion by the Faculty and action by the Voting Faculty.

C. Schools, Conservatories, Libraries and Other Units

1. **Definitions** -- A school or conservatory (both of which are hereinafter referred to as a "School") is a unit which offers or supervises programs of study leading to baccalaureate or advanced degrees. A unit or combination of units offering courses which do not lead to a degree is not a School.
2. **Schools** – UMKC's Schools are: Henry W. Bloch School of Management; School of Science and Engineering; School of Dentistry; School of Education, Social Work, and Psychological Sciences; School of Graduate Studies; School of Humanities and Social Sciences; School of Law; School of Pharmacy; UMKC Conservatory; School of Medicine; and School of Nursing and Health Studies.
3. **Libraries** – UMKC's libraries include: Miller Nichols Library, Leon E. Bloch Law Library, and Health Sciences Library.

D. Faculties of the Schools

1. Membership

- a. The Faculty of a School shall consist of the President of the University, the Chancellor, the Dean of the School, and all members of the UMKC Faculty who are assigned to the School. The Faculty of a School shall be primarily responsible for the quality of the School's undertakings. The voting Faculty of a School, for School-level elections, shall be defined by the School's bylaws, subject to the requirement in Section E.2.b that all UMKC Voting Faculty assigned to the School shall be eligible to participate in the election of the School's senators.
- b. Faculty whose work is divided between programs of two or more Schools (other than the School of Graduate Studies) may participate

in deliberations of these Schools but shall be a voting member of only the School in which they hold their primary appointment.

- c. The Faculty of the School of Graduate Studies consists of UMKC Faculty who hold graduate or doctoral appointments. Faculty of the School of Graduate Studies may vote and be elected to offices or committees in this School as well as to offices and committees of the School in which they hold their primary appointment.
2. **Meetings** -- At least four regular meetings of the Faculty of a School shall be called annually according to the procedures adopted by the School. A special meeting may be called at any time by the Chancellor or by the Dean of the School and must be called if requested by one-fourth of the membership of the Faculty of the School or as otherwise provided by the bylaws of the School. Written notification of any meeting of a School Faculty shall be communicated at least three days prior to the meeting to all members of the School Faculty except in the case of an emergency meeting in which case any action taken becomes an item for reconsideration on the agenda at the next regularly scheduled meeting of that School Faculty. Each School Faculty shall determine its own definition of a quorum of its membership and decide upon a procedure which enables the membership of that particular Faculty to carry out its business in a responsible as well as efficacious manner. Copies of the minutes of each meeting shall be made available to each Faculty member of the School and to the Chancellor.
 3. **Powers** -- The Faculty of a School shall establish procedures and policies governing the work of the School.
 - a. **Bylaws** -- Each School shall have a written set of bylaws prepared in such a manner as is determined by the Faculty of that School. These bylaws shall implement the provisions of this section of the UMKC Bylaws. A copy of these bylaws and any subsequent amendment thereto shall be filed with the Chancellor and the Chair-elect of the Senate. The bylaws shall not contain any provisions inconsistent with the UMKC Bylaws.
 - b. **Curriculum and Degrees** -- The Faculty of a School and/or department, together with the appropriate administrative officers, shall be responsible for recommending all academic courses and programs and for recommending candidates for degrees. The Faculty of each School, through its dean, shall file with the registrar a copy of its admission and retention standards, its degree requirements, and individual course additions and deletions. The registrar shall distribute

copies of such standards, requirements and course additions and deletions to the Chancellor and the deans of the other Schools.

- c. **Selection, Retention, Promotion and Tenure of Academic Faculty** -- The Faculty of each School and/or department or other teaching unit shall establish criteria and specify procedures to be followed, as a general policy, in recommending the selection, retention and promotion of members of such Faculty.

(1) As a general policy all academic staff appointments to a School Faculty shall be made after the Dean of the School has received a written recommendation from a committee of an appropriate department or equivalent teaching unit. The Dean shall forward the recommendation of the committee with his/her own recommendation to the Chancellor.

(2) The role of the School Faculties, committees, and administrative officers in the selection, retention, promotion, and tenure of Faculty members is governed by CRRs 310.035 and 320.035.

- d. **Selection of Deans** -- As a general policy, recommendations for the selection of deans in any School shall be made by the Chancellor after consultation with an appropriate committee which will include members of the Faculty of that School. This consultation procedure shall not abrogate the final responsibility and authority of the Chancellor to recommend a dean's appointment or replacement.
- e. **Selection of Department Chairs, School Division Chairs and Directors** -- As a general policy, the Dean shall recommend appointment or replacement of a department Chairperson, School division Chairperson or Director only after consultation with the Faculty of the department, subdivision or sub-unit concerned. This consultation procedure shall not abrogate the final responsibility and authority of the Dean to recommend the appointment or replacement of a department Chairperson, School division Chairperson, or Director.
- f. **Evaluation of Academic and Professional Administrators** -- The voting Faculty of each School shall participate in the regular evaluation of their academic and professional administrators. A School Faculty, by formal action at a regular meeting, or through its elected School Executive Committee or such other elected committee as is designated by the School in its bylaws, may report on matters of common concern through the Faculty Senate

Executive Committee, or directly to the Chancellor, and through him to the President of the University and the Board of Curators, and may make recommendations pertaining to any feature of the functioning of UMKC or the University.

- g. **Budget Committee** -- Each School shall have an elected budget committee composed of representative Faculty. The Budget Committee shall receive from the Dean in timely fashion all information regarding the budget process, shall share that information with the Faculty of the School, and shall advise the Dean regarding objectives and funding priorities as well as necessary allocations to achieve those objectives.

E. **The UMKC Faculty Senate**

1. **Composition of the Senate** -- The Senate shall consist of at least two elected Faculty representatives from Henry W. Bloch School of Management; School of Science and Engineering; School of Dentistry; School of Education, Social Work, and Psychological Sciences; School of Law; School of Pharmacy; UMKC Conservatory; School of Medicine; School of Nursing and Health Studies; and UMKC Libraries. For represented units whose number of Voting Faculty exceeds fifty members, an additional senator may be added for each increment of twenty-five Voting Faculty over a baseline of fifty Voting Faculty. Each represented unit and the Faculty Senate Executive Committee will review the respective unit's Voting Faculty numbers every three years and propose or invite an increase or decrease in number of senators as needed. The Faculty of a unit must make a formal request to the FSEC for consideration of additional senators. Currently seated senators or the Faculty Chairperson of the unit may make this request. The addition of senator positions beyond the minimum two senators will be determined jointly by the FSEC and the Senate. Additionally, there will be a campus-wide, at-large non-tenure track Faculty Senator (the "At-Large NTT Faculty Senator") chosen through an election by non-tenure track Faculty members who qualify as Voting Faculty members under Section B.1. The At-Large NTT Faculty Senator must meet the officer eligibility requirements provided in Section E.5. The Senate may elect to accept as non-voting members representatives of major campus constituencies, such as the Staff Council, the Part-Time Faculty Association, and the Clinical Faculty serving at UMKC Clinical Affiliate Institutions.

- a. In order that the Senate maintain close ties with the units, it is recommended that one representative from each unit be the Faculty Chairperson of the unit or member of its executive body.

- b. All members of the UMKC Voting Faculty are eligible to be members of the Faculty Senate. No one who is not a member of the UMKC Voting Faculty may be a member of the Faculty Senate.
- c. Officers of the Senate, including elected representatives of the Intercampus Faculty Cabinet (“IFC”), shall be members of the Senate.

2. Terms of Office and Elections

- a. Senate members representing a unit shall be elected by the represented unit in time to take office at the first Senate meeting in the fall semester.
- b. All members of a represented unit who are members of the UMKC Voting Faculty (as defined in Section B.1) shall be eligible to participate in the election of the unit’s senators.
- c. Senate members elected to represent their units shall serve two-year terms, except for representatives who serve by virtue of their membership on a unit executive body; they may serve a term that coincides with their role on the unit executive body.
- d. Should a Senate member elected to represent a unit be unable to complete his/her term, that vacancy shall be filled by an election by that unit as soon as possible.
- e. Senate members elected to represent their units may succeed themselves without restriction.
- f. Senate officers (including the IFC representatives) shall be elected by the Voting Faculty by secret ballot. This election shall take place in the spring semester preceding the academic year in which their term is to begin.
- g. Senate officers (including the IFC Representatives) shall serve staggered, three-year terms.
- h. Senate officers are limited to two consecutive terms.
- i. Should a Senate officer be unable to complete his/her term, the filling of the vacancy shall be governed by Section E.5.d and E.5.e.

3. **Powers** -- The power of the UMKC Voting Faculty, as defined in Section B.2, shall be delegated to the Faculty Senate. The Senate may make recommendations pertaining to any feature of the functioning of the University to the Chancellor, and through the Chancellor to the President and/or the Board of Curators.
 - a. The Senate, in cooperation with the administration, shall provide for Faculty participation in the regular evaluation of those campus-wide officers of the administration included in the Academic Tenure Regulations.
 - b. The Senate, by formal action at an All-Faculty Meeting, or at a Senate meeting, may report to the Chancellor on matters of common concern, and through the Chancellor or through the Intercampus Faculty Cabinet to the President of the University and the Board of Curators, and may make recommendations pertaining to any feature of the functioning of UMKC or the University.
 - c. The Senate shall serve as a liaison between the Faculty and the Chancellor and the campus' administrative officers. The Senate shall serve as a liaison between the Faculty and the Intercampus Faculty Cabinet. The Senate shall serve as a liaison between the Faculty and the Student Government Association and the Intercampus Student Council.
4. **Meetings**
 - a. The meeting schedule for each semester shall be set by the Chair of the Senate; however, additional meetings may be called by the Chair, at the request of the Chancellor, or at the request of 20 percent of the Senate or 10 percent of the Voting Faculty.
 - b. Any Voting Faculty member may appear before the Senate to express his/her concerns by sending a written request to the Senate Chair-elect, who shall thereupon notify the Faculty member of the time and place of the next meeting and invite him/her to attend.
5. **Officers of the Faculty Senate** -- Individuals eligible to run for Senate officer positions shall consist of all members of the Voting Faculty who both (i) fall within the categories described in Section B.1.a or B.1.b and (ii) have at least six years as members of the Voting Faculty at UMKC. Elected officers shall be the Chair-elect, Chair, Past-Chair, the two IFC representatives, and the At-Large NTT Faculty Senator, who collectively

shall comprise the Faculty Senate Executive Committee. Each year, a Chair-elect will be elected for a three-year term in a manner consistent with these Bylaws. Each position will advance; the previous Chair-elect becomes Chair, and the previous Chair becomes the Past-Chair. The formal date of advancement shall be August 1. People elected as officers of the Senate, upon election, if not already members of the Senate, shall be eligible to participate in the deliberations of the Senate. Elections and terms for IFC members shall comply with CRR 20.100.B.

- a. The Chair is the presiding officer of the Senate. It shall be the responsibility of the Chair to set the meeting schedule of the Senate and of the All-Faculty Meetings. The Chair shall be responsible for setting the agenda for both the Senate meetings and the All-Faculty Meetings, and for their distribution to all members of the Faculty. The agenda shall be set after consultation with the Faculty Senate Executive Committee. The Chair shall serve on the IFC during his/her term in office.
- b. The Past-Chair shall preside in the absence of the Chair, shall serve as the parliamentarian of the Senate, and shall be the chair of Faculty Elections and the votes of the Voting Faculty.
- c. The Chair-elect shall serve as secretary, record the minutes of the All-Faculty Meetings and the Senate meetings, and make the minutes available to the Faculty through the Senate website. The Chair-elect shall excuse absences of Senate members and shall maintain attendance records.
- d. Should a Chair resign, that office will be assumed by the Chair-elect for the remainder of the term. Should the Chair-elect resign, a new special election will be held to fill the vacancy for the remainder of the term. Should the Past-Chair resign, the Senate will elect a senator to fill the role and duties of the Past-Chair for the remainder of the term. In the case of a Chair resignation, the Chair-elect will serve out the remainder of the resigning Chair's term for that year, and then serve the next year as the Chair as if normal progression had occurred.
- e. In the case of an IFC vacancy, the Senate shall determine at a regular meeting whether to fill the vacancy temporarily or for the duration of the unexpired term. For a temporary replacement, the Senate shall elect a current or prior Senate member to fill the vacancy. For replacements for the unexpired term, nominations will be requested among current or prior Senate members, and a

ballot containing the names of nominees will be sent to all members of the Voting Faculty. The person getting the highest number of votes will assume the office for the duration of the unexpired term. Should that person be unable to serve, the person with the next highest number of votes in that election will assume the office. In urgent cases, so as to provide full representation at IFC, the Faculty Senate Executive Committee may appoint a current senator to attend IFC meetings until the Senate can address the vacancy at its next regular or special meeting.

6. Committees

- a. The FSEC shall consist of all campus-wide elected members of the Senate (including the At-Large NTT Faculty Senator).
- b. The Senate may establish standing committees as deemed necessary, in accordance with the Senate Standard Operating Procedures. They will report to the Senate, and through the Senate to the Faculty at All-Faculty Meetings.
- c. The Senate may establish ad hoc committees as deemed necessary. They will report to the Senate, and through the Senate to the Faculty at All-Faculty meetings.
- d. When committee nomination requests are received from the campus administration or from the Student Government Association, the Senate will designate nominees if it deems such action to be appropriate, following all applicable Collected Rules and Regulations. The Senate shall report at the next All-Faculty Meeting all requests and actions taken.
- e. Each committee shall annually submit a written review of its actions which will be made available to the Faculty through the Faculty Senate website.

7. Operations: Standard Operating Procedures (SOP)

- a. The Faculty Senate shall have a written document of standard operating procedures (the “Standard Operating Procedures” or “SOP”).
- b. The procedures articulated in the SOP shall be consistent with these Bylaws.

- c. The FSEC shall be responsible for proposing the initial SOP and any amendments to the SOP to the Faculty Senate.
- d. The Faculty Senate shall adopt the SOP by majority vote.
- e. The Faculty Senate shall adopt any amendments to the SOP by majority vote.
- f. The FSEC shall ensure that the SOP be available on the Faculty Senate website.

F. Bylaws and Amending Procedures

1. These Bylaws are subordinate to all bylaws, rules, regulations and policies established by the University or adopted by The Curators of the University of Missouri.
2. Ratification of amendments
 - a. Amendments must have two readings in the Senate and be passed by secret ballot after the second reading.
 - b. Amendments, passed by the Senate, must be circulated to the Voting Faculty for an electronic election with two weeks allowed for voting.
 - c. Amendments are approved by a majority of the Voting Faculty who vote.
3. These Bylaws and amendments thereto become effective upon ratification by the Board of Curators.

Amendment, Collected Rule and Regulation 300.030, Faculty Bylaws of the Missouri University of Science and Technology – presented by Provost Potts (information on file)

It was recommended by Chancellor Mohammad Dehghani, endorsed by President of the University of Missouri Mun Y. Choi, recommended by the Academic, Student Affairs and Research & Economic Development Committee, moved by Curator Layman, seconded by Curator Holloway, that the following action be approved:

that Collected Rules and Regulations, Section 300.030, Faculty Bylaws of the Missouri University of Science and Technology, be revised as attached (and as on file with the minutes of this meeting).

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

300.030 Faculty Bylaws of the Missouri University of Science and Technology

Bd. Min. 6-25-71, p. 35,936; Amended Bd. Min. 10-12-73, p. 36,845; Bd. Min. 10-31-75, p. 37,462; Bd. Min. 11-13-81, 5-7-82 & 6-22-84; Bd. Min. 6-13-86; Bd. Min. 6-24-88; Bd. Min. 6-23-89; Bd. Min. 10-13-89; Bd. Min. 8-3-90, 7-30-92; Amended Bd. Min. 3-20-97; Bd. Min. 3-22-02; Bd. Min. 10-16-03; Bd. Min. 11-29-07; Bd. Min. 1-29-10; Bd. Min. 4.11.19; Amended 4-20-23.

- A. **Preamble** The faculty of the Missouri University of Science and Technology in order to facilitate communications and to provide for effective academic governance, for participation in decision making, and for shared responsibility in academic affairs, do establish and subscribe to these Bylaws.
- B. **Executive Authority**
 1. **University**—The President of the University of Missouri is its chief executive and academic officer.
 2. **Campus**—The Chancellor of the Missouri University of Science and Technology is the chief executive and academic officer of the campus. The Provost is the executive officer for academic affairs.
- C. **General Faculty**
 1. **Membership**—The General Faculty of the Missouri University of Science and Technology consists of all tenured, tenure-track, and ranked non-tenure track full-time faculty members, the President, the Chancellor, the Vice-Chancellor of Graduate Studies and Research, the Provost, the Vice-Provost and Dean of each college, the Registrar, the Dean of the Library, and any other person who may be elected by a two-thirds majority vote of the General Faculty. Voting members of the General Faculty are the full time tenured and tenure-track faculty of the Missouri University of Science and Technology. All members of the General Faculty have the right to participate in discussions.
 2. **Duties, Powers, Responsibilities & Privileges**—The primary functions of the faculty are education, research, and service. The responsibilities and duties of the faculty are those derived from its authority to organize as granted by the Board of Curators. It shall have such other authority as delegated to it by the President and/or the Chancellor. The General Faculty is responsible for academic programs concerning the Missouri University of Science and Technology or those involving more than one Department, and for matters affecting the welfare of the institution, including but not limited to: academic standards and courses of instruction; and general standards to be met by educational, research, and service programs. Participatory authority and functions of the faculty are expressed through faculty involvement in the campus committee structure including those committees which govern academic and administrative matters affecting the campus, faculty and students. The faculty participates in the selection of administrative officers. The faculty participates in the monitoring of administrative and academic operating procedures. The faculty may make recommendations to the Chancellor on: institutional facilities, personnel and resources, professional standards, employment qualifications, tenure, promotion, salary, retirement,

and other factors affecting faculty morale and welfare; and student affairs including health, welfare, conduct, and morale of the students.

3. **Faculty Rights**
 - a) **Academic Rights**—Each faculty member has the right to freedom of inquiry, discourse, teaching, research and publication, as well as the responsibilities correlative with this right (as prescribed by The University of Missouri Board of Curators Collected Rules and Regulations).
 - b) **Civil Rights**—Faculty members are not required to relinquish any of their constitutional rights (as prescribed by The University of Missouri Board of Curators Collected Rules and Regulations).
 - c) **Employment Rights**—Faculty members shall have rights consistent with their continuous appointment or term appointment (during the term), except for cause, retirement or financial exigencies (as stated in The Curators of the University of Missouri Collected Rules and Regulations).
 - d) **Notification of Appointment**—Faculty members shall be notified of their appointments promptly (as stated in The Curators of the University of Missouri Collected Rules and Regulations).
 - e) **Right to be Kept Informed**—The faculty shall be kept informed of actions and activities of committees and the executive officers of the General Faculty, and of other occurrences that pertain to the Missouri University of Science and Technology. Where possible such information shall be made available to the faculty before being made available to the general public.
4. **Officers of the General Faculty**—The officers of the General Faculty shall consist of the President of the University, the Chancellor, the President of the Faculty Senate, a Secretary, and a Parliamentarian.
 - a) **Chancellor**—The Chancellor of the Missouri University of Science and Technology is the presiding officer of the General Faculty. The Chancellor presides at meetings of the General Faculty but may extend this right to the President of the University when present.
 - b) **President**—The President of the Faculty Senate presides at meetings of the General Faculty in the absence of or at the discretion of the Chancellor.
 - c) **Secretary**—The Secretary is appointed by the Chancellor and need not be a member of the General Faculty. The Secretary keeps minutes of the proceedings of the General Faculty meetings. The Secretary is required to distribute an agenda prior to each meeting, and the minutes after each meeting, to all members of the General Faculty.
 - d) **Parliamentarian**—The Parliamentarian is appointed by the Chancellor and must be a member of the General Faculty.
5. **Meetings**—All meetings are called by the Chancellor. A quorum shall consist of ten (10) percent of the voting members when business described in the published agenda is being considered and fifty (50) percent of the voting members when other items of business are being considered.
 - a) **Regular Meetings**—There shall be at least three (3) regular meetings of the General Faculty each academic year.
 - b) **Special Meetings**
 - (1) Special meetings are called upon the request of the President of the University; of the Chancellor; of the Faculty Senate; and by written petition of five (5) percent of the members of the General Faculty.
 - (2) All Special Meetings shall be called within ten (10) school days after the request is presented to the Chancellor.

- (3) Only topics designated in the call for a Special Meeting may be discussed or acted upon at said meeting.
- c) **Notice of Meetings**—Notice of all meetings of the General Faculty shall be sent to each member of the General Faculty at least five (5) school days prior to the meeting. Such notice includes the agenda for the meeting.
 - d) **Restriction on Voting at Regular Meetings**—In general, business coming before the General Faculty for action at a regular meeting shall be placed on the agenda before coming to a vote. Any other matters may be placed before the General Faculty and acted upon at a regular meeting without being placed on the agenda, unless five (5) voting members of the General Faculty request a delay. If such a request for delay is presented, the presiding officer shall delay the vote until the next regular meeting of the General Faculty at which time the matter will automatically be placed on the agenda, unless the matter has been acted upon at a special meeting before the next regular meeting is held.
 - e) **Minutes of Meetings**—Minutes of all General Faculty meetings will be distributed by the Secretary to all members of the General Faculty within ten (10) school days after the meeting.
 - f) **Rules of Order**—Unless otherwise addressed in these bylaws, meetings of the General Faculty are conducted in accordance with Robert's Rules of Order.
- D. **Faculty Organizations**—The primary functional unit of the faculty is the Department. For its governing purposes the faculty is further organized into the General Faculty, the Graduate Faculty, the Faculty Senate, Standing Committees, Judicial Committees, and Special Programs.
- 1. **Departments**
 - a) **Organization and Membership**
 - (1) Departments are the primary functional units of the campus. The program of a department is conducted by its faculty through the chairperson, who has general responsibility over the department. The chairperson shall act as the administrative representative of the department in its official relations with the University.
 - (2) Members of the department are those members of the faculty who hold the rank of Instructor or above in the department, and such other persons who teach in or conduct research in the department structure and are accepted by a majority vote of the department members.
 - (3) Academic departments are those that are responsible to conduct teaching, research, and service on behalf of the University.
 - b) **Academic Department Reorganization**
 - (1) There shall be a process followed for academic unit reorganization. Unit(s) in this document shall refer to college, department, program, or special programs as defined in the Missouri University of Science and Technology Faculty Bylaws.
 - (2) Affected unit(s) shall refer to the academic department(s) considered in a reorganization, which could vary in number and that would be reorganized as a result of this process.
 - (3) Reorganization of academic units may occur at the impetus of the faculty or the chancellor and his/her designates. In the case of department-initiated recommendations, there shall be a process agreed by the the chancellor or his/her delegates and the faculty senate. In the case of administratively initiated reorganizations, the chancellor must explain the reasons, consult in good faith with the faculty, and provide ample time for deliberation.

- c) **Operation and Meetings**
 - (1) Department meetings are held throughout the academic year and are conducted according to democratic procedures. All matters concerning the department are open to discussion.
 - (2) When a department position is to be filled, knowledge of the qualifications of the applicants is to be made available to the department members. Their opinions on the choice of candidates shall be sought by the chair before final recommendations for appointment are submitted.
- d) **Responsibility and Authority**
 - (1) Faculty members direct and perform the work of instruction, coordinate and conduct research within the department, and provide service within the University, to the academic community, and to the public.
 - (2) Faculty members are also concerned about the internal administration of the department and should be kept fully informed consistent with Section 20.110 of The Curators of the University of Missouri Collected Rules and Regulations about all matters related to the department excepting only matters that are explicitly protected by written university policy, or confidentiality, or privacy laws that prevent disclosure.
 - (3) Proposals for changes in curriculum or courses may be initiated by the department and submitted to the Curricula Committee.
 - (4) Each department, acting in accordance with the Collected Rules and Regulations established by the Board of Curators and Campus Policies, shall have delegated directly to it by the General Faculty jurisdiction over matters primarily of interest only to that department. This includes but is not limited to: entrance requirements for degree programs; the curricula of the department; action concerning petitions for changes in prescribed courses of study presented by individual students enrolled in the department; decisions concerning the scholastic standing of students enrolled in the department; recommendations to the General Faculty concerning the granting of degrees to students enrolled in the department; and primary responsibility for maintaining and improving the academic excellence of the department.
 - (5) All academic coursework shall be offered by departments, with the exception of courses offered through Special Programs.

2. **Special Programs**

- a) **Definition of Special Programs.** Special Programs are academic programs that are highly interdisciplinary, or for some other reason may not readily conform to the Department structure.
- b) **Creation of Special Programs.** The Provost may propose, with the appropriate academic rationale and suggested structure, that a Special Program be formed or an existing Special Program be changed. The Provost forwards the proposed program, or changes to an existing program, with his/her recommendations, and the suggested constituencies from which the Program Representatives will be drawn, to the Faculty Senate for approval.
- c) **Governance of Special Programs.** Each Special Program will be governed by a Board of Program Representatives. The mechanism for selection of the Program Representatives must be delineated in the Special Program proposal from full time, ranked, faculty – to be elected by and from the faculty of the participating Academic Departments. The election of Program Representatives shall be conducted by the Provost, or his/her designee. The Provost will inform the Faculty Senate of the

composition of the Program Representatives upon initial creation of the Program, and annually thereafter.

- d) **Program Leader.** The Program Representatives shall normally select a Program Leader from their ranks. The Program Leader is authorized, upon a vote of the Program Representatives, to submit curricula changes to the Provost, then the Campus Curricula Committee and then the Faculty Senate for approval. The Program Leader may act as the approval authority for items within the purview of the Program.
- e) **Scope of Special Programs.** Special Programs shall not duplicate, or infringe, on Academic Department responsibilities. .
- f) **Modification and Deletion of Special Programs.** Requests to alter the number of Program Representatives, method of selection of Program Representatives, or the Academic Departments that they represent, must be approved by both the Provost and the Faculty Senate. Elimination of a Special Program also requires the approval of the Provost and Faculty Senate.

3. **Graduate Faculty**

- a) **Responsibility and Authority**—The Graduate Faculty is responsible for maintaining an environment that will encourage the pursuit of scholarly work beyond the Bachelor's degree and for implementing the policies of the Board of Curators in the administration of graduate studies at Missouri S&T.
- b) **Membership and Activities**—Rules regarding membership, activities, and subcommittees of the Graduate Faculty are established by the Rules and Regulations of the Graduate Faculty.

4. **Faculty Senate**

- a) **Authority and Responsibility**—The Faculty Senate is the legislative and policy-making body of the General Faculty. It carries out the responsibilities of the Faculty (see above: §C.2) not specifically reserved to the General Faculty and shall consider all matters referred to it by the Board of Curators, the President of the University, the Chancellor, and the individual faculty members. The Faculty Senate, as the primary representative faculty voice, shall advise the administration and the faculty on the implementation of policies concerning the educational and research operations of the campus and other matters affecting the welfare of the campus, the faculty and the students.
- b) **Membership and Voting Rights**
 - (1) Members of the Faculty Senate are elected during the second semester of the academic year, and serve from August 1 until the end of their term.
 - (2) Faculty representatives are elected from and by each department as follows: each department elects one representative for the first ten (10), or fraction thereof, full-time faculty members in that department, and an additional representative for each additional ten (10) full-time faculty members in that department, rounded off to the nearest ten (10) faculty members, with five (5) being rounded upward.
 - (3) Ex officio non-voting members of the Faculty Senate consist of the Officers of the Faculty Senate (as described in in §D.4.c. below) as described elsewhere in these Bylaws, the President of the University, the Chancellor, the Provost, the Vice Provost and Dean of the Colleges, the Registrar, the Staff Council President, the Student Council President and Vice President, and the Council of Graduate Students President. Faculty Senate officers who are also elected departmental

representatives will retain their voting rights. However, the chairperson of the Faculty Senate meeting normally does not vote at meetings unless required to break a tie.

(4) All members of the General Faculty are eligible to vote for, be elected to, and serve on the Faculty Senate.

(5) Terms of Office

(a) Departmental representatives serve two-year (2-year) terms. Any departmental representative unable to serve during a given semester may be replaced by special election in the department. The elected replacement either finishes the original term or serves for the semester in question, at the discretion of the department.

(b) Departmental representatives are permitted to allow a proxy member of their department to serve in their stead should they need to miss a meeting.

(c) Student members are selected to a 1-year term.

- c) **Officers of the Faculty Senate**—The officers of the Faculty Senate consist of a Past President, the President, the President-Elect, the Parliamentarian, and the Secretary, all of whom must be members of the General Faculty. Department chairs and other persons who devote 50% or more of their time to administrative duties shall not be eligible to serve as Faculty Senate Officers. The new officers are elected annually. The election is held during the last regular meeting of the second semester of the academic year, and officers begin their duties August 1.

(1) The President presides at the meetings of the Faculty Senate. The President is the official spokesperson of the Faculty Senate and maintains open communications with the faculty, administration, staff, and students. The President is responsible for supervising all authority delegated by the Faculty Senate and for executing the decisions made by the Faculty Senate.

(2) The President-Elect serves in the capacity of the President during the latter's absence, or upon the President's request. The President-Elect is also an assistant to the President.

(3) The Parliamentarian makes recommendations to the President (or his/her/their delegate) on questions of parliamentary procedure for the Faculty Senate.

(4) The Secretary is responsible for all records, minutes, resolutions, and correspondence of the Faculty Senate. The Secretary supervises the publications of the agenda and the minutes of the meetings. The minutes shall be distributed by the Secretary of the Faculty Senate to all members of the General Faculty within ten (10) school days after the meeting.

- d) **Meetings and Rules of Order**

(1) The Faculty Senate meets on Thursdays (determined by the Faculty Senate) at 2:00 p.m., at least three times each semester and once during the summer term. Faculty Senate members shall be relieved from other time-conflicting duties, and this time is considered to be a part of their full-time effort.

(2) The agenda of the Faculty Senate meetings is distributed to all faculty members no later than 5 school days in advance of the meetings.

(3) Meetings of the Faculty Senate are conducted in accordance with Robert's Rules of Order. Should a conflict arise among Robert's Rules of Order, the Faculty Bylaws of the General Faculty, and the Procedural

and general Resolutions for the Faculty Senate and General Faculty, the order of precedence shall be firstly The Curators of the University of Missouri Collected Rules and Regulations, secondly the Faculty Bylaws, thirdly the Procedural and general Resolutions for the Faculty Senate and General Faculty, and finally Robert's Rules of Order.

(4) Faculty Senate meetings are open to the public except as prohibited by law, but only the Senators are entitled to vote.

(5) Two-thirds of the voting membership of the Faculty Senate constitutes a quorum.

(6) A session of the Faculty Senate is defined as meetings occurring between 1 August and 31 July of the academic year.

(7) The effective date of all actions is thirty (30) days after the action has been communicated to the faculty, unless four-fifths of the Faculty Senate members approve a motion that an action become effective immediately or unless action to veto or amend is initiated by the General Faculty within the thirty (30) day period. No action taken by the Faculty Senate shall be implemented prior to its certification at a meeting of the General Faculty if a petition to veto or to amend such action is submitted to the Chancellor by more than ten (10) percent of the members of the General Faculty.

- e) **Special Meetings**—Special Meetings are to be called upon the request of the President of the University; the Chancellor; the President of the Faculty Senate; or, by written petition of five percent (5%) of the Senators of the Faculty Senate.

(1) All special meetings shall be called within ten (10) school days after the request is presented to the President of the Faculty Senate.

(2) Only topics designated in the call for a special meeting may be discussed or acted upon at said meeting.

- f) **Electronic Voting**— Electronic voting on issues that do not require significant discussion is permitted by the approval of a majority of the Faculty Senate officers. Voting may be done by E-mail, online survey, or other tool deemed appropriate by the officers and these actions are to be included in the minutes of the next scheduled meeting. All electronic ballots shall keep voting open for at least one (1) week or until a majority decision of all Senators is obtained. If within that time, ten percent (10%) of the Senators object to the electronic vote to the President of the Faculty Senate, the electronic vote shall be cancelled and the issue referred to an in-person faculty senate meeting.

- g) **Delegation of Authority**

(1) Since the authority of the Faculty Senate is delegated to it by the General Faculty, the actions and policies enacted by the Senate are subject to over-rule by the General Faculty.

(2) All authority delegated by the Faculty Senate to committees or individuals is subject to change or over-rule by the Faculty Senate.

(3) Standing Committees of the General Faculty shall report to the Faculty Senate at regular meetings upon one week's notification by the President or President-Elect of the Faculty Senate.

5. **Standing Committees:**

- a) Each standing Committee formulates and recommends actions and policies related to the scope of their mandated areas. Authority to act is limited to the specific mandates for which this power is delegated in the following sections of these Bylaws or by the functions prescribed by The Curators of the University of Missouri Collected Rules and Regulations.

- b) Standing committees report to and through the Faculty Senate unless otherwise provided for in these Bylaws.
- c) A faculty member shall concurrently serve on no more than two (2) Standing Committees, excluding the Rules, Procedures and Agenda (RP&A) Committee. If any department lacks sufficient faculty members for representation on all Faculty Senate committees, that department may select representatives to serve on committees of its choice until such time as the number of faculty members increases to the point where the department can be represented on all committees.
- d) All full- or part-time students in good standing are eligible to serve on standing committees that include one (1) or more student members.
- e) The Chancellor may appoint one non-voting member to any standing committee, for a one-year (1-year) term.
- f) Chairs of standing committees shall be tenured faculty. Department chairs, and other persons who devote 50% or more of their time to administrative duties shall not be eligible to serve as standing committee chairs. Standing committee chairpersons shall be elected annually, from and by the membership of the standing committee, unless otherwise provided for in these Bylaws.
- g) For each academic year, the membership and chair of each standing committee should be finalized by April 30 of the previous academic year. Standing Committees will be responsible for their duties from August 1 through July 31 of the following year.
- h) The Rules, Procedures and Agenda (RP&A) Committee has the authority to call a meeting of any standing committee. Upon a determination by the RP&A that a standing committee is not acting in a timely manner to resolve an issue to which it has been referred to address, the RP&A can call a meeting of the committee and appoint an ad hoc chair for that meeting.
- i) Judicial Committees are not subject to the provisions applicable to Standing Committees.

6. Faculty Standing Committees

- a) **Academic Freedom and Standards Committee (AF&SC)**
 - (1) This committee is concerned with the academic freedom of faculty and promoting academic excellence. It recommends and reviews policies concerning requirements for admission, graduation and academic standards.
 - (2) Each department may nominate one faculty member for service on the Academic Freedom and Standards Committee. The Faculty Senate will select from these nominees eight (8) faculty members to serve on the committee. Faculty members serve a two-year (2-year) term with approximately one half elected each year.
- b) **Administrative Review Committee (ARC)**
 - (1) This committee sets policies and procedures for reviews of campus administrators ranking from Chancellor to Department Chair. The committee recommends the evaluation questionnaires and a plan/schedule for conducting reviews to the Faculty Senate. The committee conducts the reviews; oversees the sending of the evaluation forms to the evaluating persons; oversees the collection and collation of the resulting evaluations; and, along with the officers of the Faculty Senate, reviews and forwards the results of the evaluation to the Faculty Senate and the supervisors of the individual evaluated.
 - (2) The committee consists of six (6) representatives nominated by the Rules, Procedures and Agenda Committee (with the possibility of nominations from the floor) and elected by a vote of the Faculty Senate.

Committee members serve for two (2) years, terms to be staggered with the election of three (3) faculty members each year, and shall be full-time, tenured faculty members with an administrative component of 50% or less.

c) **Budgetary Affairs Committee (BAC)**

(1) This committee makes recommendations to the Faculty Senate, the Chancellor and the Vice-Chancellor of Finance and Operations or the equivalent administrative office on matters concerning the long-range vision of the campus; plans to fulfill this vision; and budgetary matters as a consequence of the vision. These recommendations include, but are not limited to: all matters of a budgetary nature; and policies and priorities for strategic and tactical plans with goals of teamwork, fiscal transparency and shared governance. The committee studies the Campus budget, keeps informed of its preparation and status, and consults with and advises the Chancellor on all matters pertaining to budgetary affairs.

(2) Each department may nominate one faculty member for service on the Budgetary Affairs Committee. The committee consists of two (2) faculty members elected from and by the Faculty Senate, four (4) elected by the Faculty Senate from the Department nominations, two from and by the Graduate Faculty, one (1) student chosen by the Student Council, and one (1) administrative member appointed by the Chancellor. Elected members serve for a two-year (2-year) term, one half being elected each year.

d) **Campus Curricula Committee (CCC)**

(1) This committee acts as an advisor and coordinator in regard to the disciplinary appropriateness and quality of curricular proposals, policies, and all course offerings. Proposals for curricula and course changes shall be submitted to the CCC via the Discipline-Specific Curricula Committee (DSCC) associated with the proposal. The DSCC recommendations shall be submitted with the proposal. Special Programs are not normally associated with a DSCC, and may submit proposals directly to the Campus Curricula Committee. Within 10 school days after receipt of the proposal, the CCC shall distribute copies to all departments via their DSCC representatives. Counter proposals submitted to the committee by the departmental representative of the concerned department should be considered when the original proposals are discussed. The recommendation of the committee shall be forwarded to the Faculty Senate for appropriate action.

(2) The CCC will submit proposals for new graduate programs or any changes to existing graduate programs to the Graduate Faculty committee for approval prior to being considered by the Faculty Senate.

(3) The committee consists of representatives from the Faculty Senate, Graduate Faculty committee and DSCC committees. Two (2) faculty members will be elected from and by the Faculty Senate, each serving a two-year (2-year) term. The Senate will attempt to stagger the terms of the representatives. The Curricula Committee of the Graduate Faculty Committee will elect one (1) representative to serve a two-year (2-year) term. The program leader of each DSCC will be an ex-officio, voting, member of the CCC.

e) **Committee for Effective Teaching (CET)**

(1) This committee makes recommendations to the Faculty Senate and the Provost, regarding the instruments to be used for evaluations of teaching, the procedures for conducting these evaluations, and policies related to the public disclosure of the evaluation results. The scope of

the committee's responsibilities includes evaluation of all aspects of teaching in courses providing academic credit.

(2) In addition to student evaluations, the committee is to consider alternate methods of evaluating teaching, may suggest methods and programs for improving teaching, and makes recommendations on the selection process and criteria for campus-wide teaching awards.

(3) The committee consists of one (1) faculty member, elected from, and by, each department desiring representation, one (1) student selected by the Student Council, and one (1) graduate student selected by the Council of Graduate Students. Faculty representatives serve three-year (3-year) terms, and students serve a one (1) year term. In addition, the Provost may appoint up to three (3) non-voting members to this committee.

f) **Discipline-Specific Curricula Committee (DSCC)**

(1) A DSCCs assists in coordinating curricular proposals generated by the degree programs as specified in the charter of that DSCC.

(2) The Provost may propose, with appropriate academic rationale and suggested structure, changes to the DSCC(s). The Provost forwards the proposals with his/her recommendations, and the suggested constituencies from which the committee members will be drawn by the following rules, to the Faculty Senate for approval.

(a) Every DSCC shall be identified by a discipline name.

(b) Every degree program shall be associated with one, and only one, DSCC. These associations will be stated in the charter of each DSCC, and may be altered only with the approval of the Provost and the Faculty Senate.

(c) Each DSCC program leader shall serve a (1) one-year term, and be elected from, and by, its members. Each DSCC program leader shall serve as a voting member of the CCC.

g) **Environmental Health, Safety, and Security Committee (EHSS)**

(1) This committee reviews and makes recommendations to the Faculty Senate, the Chief of Police, and appropriate administrative officials concerning policies, priorities, and training related to environmental health, safety, and physical security on campus.

(2) The voting members of the committee consist of one (1) person elected from each academic department desiring representation, two (2) representatives of the Department of Environmental Health and Safety, the Chief of Campus Police or his/her appointee, one (1) administrative member appointed by the Vice Chancellor for Finance and Operations, one (1) student selected by the Student Council, one (1) graduate student selected by the Council of Graduate Students, and one (1) representative of Staff Council. In addition, the Provost may appoint one (1) non-voting member to this committee.

Department representatives serve for a two-year (2-year) term with approximately one third elected each year. The remaining committee members shall be elected, or appointed, annually.

(3) The chairperson of the committee is elected by and from the committee's voting membership. The chairperson should work closely with the Environmental Health and Safety and Campus Police departments to keep the committee and campus constituents abreast of both acute and long-term issues facing the university.

h) **Facilities Planning Committee (FPC)**

(1) This committee studies and makes recommendations to the Faculty Senate and appropriate administrative official(s) concerning policies and priorities for physical facilities, including buildings, equipment, and land

acquisition and use. The committee also makes recommendations to the Faculty Senate on policies pertaining to parking, security, traffic and matters affecting campus safety.

(2) Each Department may nominate one (1) faculty member for service on the Facilities Planning Committee. The committee shall consist of three (3) faculty members elected from and by the Faculty Senate; four (4) members elected by the Faculty Senate from a list of departmental nominees; one (1) administrative member appointed by the Chancellor, one (1) student selected by the Student Council, one (1) graduate student selected by the Council of Graduate Students, and one (1) non-voting member selected by the Chief Information Officer. Each faculty member shall serve for a two-year (2-year) term with approximately one-half of the faculty membership to be selected each year. The remaining committee members shall be elected, or appointed, annually.

i) **Honorary Degrees Committee (HDC)**

(1) This committee meets at least annually, and reviews current and previous recommendations from the Campus for honorary degrees. The committee shall submit its recommendations first to the Faculty Senate and then to the Chancellor. After appropriate review by the Chancellor, recommendations are forwarded to the University of Missouri (UM) System Honors Committee. All names shall be held in strict confidence, with public announcements to be made only by the University of Missouri Board of Curators or the Chancellor.

(2) Each Department may nominate one (1) faculty member for service on the Honorary Degrees committee. The committee consists of the Provost and four (4) members elected by the Faculty Senate from the list of department nominees. Elected committee members serve one-year (1-year) terms.

j) **Information Technology / Computing Committee (ITCC)**

(1) This committee advises the Provost and the Chief Information Officer on the formulation and implementation of information technology (IT) and computing activities on campus. These activities include but are not limited to networking, email, academic computing, electronic data bases, web publishing, distance learning, electronic classrooms, academic software and procurement of equipment for faculty, student and staff desktops and campus IT/computing facilities.

(2) The voting members of the committee consist of one (1) person elected from each academic department desiring representation, the Director of the Library or his/her appointee, two students selected by the Student Council, and one graduate student selected by the Council of Graduate Students. The non-voting members of the committee include the Provost, the Vice Chancellor for Finance and Operations and the Chief Information Officer. Department representatives serve for a three-year (3-year) term with approximately one third elected each year. The representative of the library serves for a three-year (3-year) term, while students serve for one year.

k) **Intellectual Property Committee (IPC)**

(1) This committee, in conjunction with Technology Transfer and Economic Development, is concerned with the formulation and implementation of policies and procedures related to intellectual property. It reviews and makes recommendations to the Faculty Senate, Chancellor and Provost on patent and copyright matters.

(2) The committee consists of seven (7) members of which six (6) are faculty members elected by the Faculty Senate and one (1) is an administrative member appointed annually by the Provost, which can

be the Director of Technology Transfer and Economic Development or its proxy. The faculty members shall serve for two (2) years with three (3) members elected each year. The committee shall be chaired by a faculty member. Priority for nominated members should be those with patent and/or copyright experience and appropriate representation from engineering, liberal arts, management and science academic departments.

l) **Intercampus Faculty Cabinet**

(1) IFC is a University of Missouri System Faculty Cabinet comprised of faculty representatives from each of the U.M. System campuses that serves as a liaison committee between the President and his staff and the four campus faculties.

(2) Membership of this committee is comprised of the Past President, President, and President-Elect of the Faculty Senate. In the event that one of these officers cannot serve on the IFC, the Faculty Senate will elect the replacement campus representative for a one (1) year term.

m) **Library and Learning Resources Committee (LLRC)**

(1) This committee makes recommendations to the Faculty Senate and appropriate administrative officials with respect to the administration of the Library and Learning Resources facilities and on rules governing use by students, faculty, and others. It shall consider all problems concerning the operation of the Library and its facilities.

(2) Each Department may nominate one (1) faculty member for service on the Library and Learning Resources Committee. The committee consists of eight (8) elected by the Faculty Senate from the list of department nominees with each faculty member serving a two-year (2-year) term with approximately one half to be elected each year; one graduate student selected by the Council of Graduate Students and one undergraduate student to be selected by the Student Council and the Dean of the Library.

n) **Personnel Committee (PC)**

(1) This committee recommends to the Faculty Senate general policies on the conditions of appointment, employment, compensation, and retirement of faculty and administrative officers. It also recommends reporting schemes and procedures regarding the annual salary and wage raise pool.

(2) Each Department may nominate one faculty member for service on the Personnel Committee. The committee consists of two faculty members elected from and by the Faculty Senate, four (4) elected by the Faculty Senate from the list of department nominees, one (1) faculty member elected from and by the Graduate Faculty, one (1) faculty member selected by the Staff Council, and one (1) administrative member appointed by the Chancellor. Elected members serve a two-year (2-year) term with approximately one half elected each year.

o) **Public Occasions Committee (POC)**

(1) This committee makes general plans for University-sponsored assemblies, programs and public occasions such as Open House Days, Homecoming, and Commencement. It recommends policy for faculty and student programs, guest speakers and ad hoc events, and makes recommendations to the chancellor on the academic calendar at least one and no more than three years in advance.

(2) The committee consists of six (6) faculty members elected from and by the General Faculty, one administrator appointed by the Chancellor, three (3) students selected by the Student Council, and

one (1) student selected by the Council of Graduate Students. Faculty members shall serve for a two-year (2-year) term with one half elected each year.

(3) The Commencement subcommittee of the POC is charged with planning and overseeing the implementation of plans for Commencement ceremonies and other events related to Commencement. This subcommittee is appointed with the authority of the Faculty Senate, given that its activities require assistance from individuals outside the POC. The subcommittee will report to the POC, and not directly to Faculty Senate. An annual report of activities of the Commencement subcommittee will be included in the annual report submitted by the POC.

(4) Two (2) members elected by and from the POC are to serve on the Commencement subcommittee. As is the norm for events within the jurisdiction of the POC, changes deemed significant, as determined by the two subcommittee members, to the form or function of the Commencement ceremonies are subject to approval by Faculty Senate.

p) **Rules, Procedures and Agenda Committee (RP&A)**

(1) This committee oversees the application of these Bylaws, any Rules and Regulations of bodies established by them, and the process of Bylaw amendment as described elsewhere in these Bylaws. It may investigate and make recommendations on procedure to the Faculty Senate.

(2) The committee is responsible for the conduct and supervision of Faculty Senate, General Faculty, and Graduate Faculty elections. It shall receive nominations from the faculty for elections, adding, but not deleting, names as necessary to provide candidates for all offices and committees and shall obtain the consent of all nominees. The committee shall also be responsible for submitting slates of candidates nominated for serving on the standing committees for Faculty Senate elections, appropriately distributed among the disciplines. In the event that nominations for committees from departments are fewer than the number of positions to be filled, RP&A may add additional departmental nominees to fill the positions which would otherwise become vacant.

(3) It is the responsibility of this committee to prepare the agenda for Faculty Senate meetings and to assist the Secretary of the General Faculty in the preparation of the agenda for General Faculty meetings.

(4) The voting members of the committee consists of the Past President, the President, President-Elect, Secretary, and Parliamentarian of the Faculty Senate; one graduate student selected by the Council of Graduate Students; one student selected by the Student Council; and the chairs of the following standing committees: Academic Freedom and Standards, Budgetary Affairs, Curricula, Facilities Planning, Personnel, Student Affairs, and Tenure Policy. Other Faculty Standing Committee chairs are ex-officio non-voting members.

(5) The Past President officer of the Faculty Senate is the chairperson of RP&A. If the Past President is unable to serve, the Faculty Senate will elect a chairperson.

q) **Student Affairs Committee (SAC)**

(1) This committee makes recommendations to the Faculty Senate regarding relationships between students and Missouri S&T, including, but not limited to, the following: student-teacher relationships; student-administration relationships; scheduling of classes and

examinations; budgeting and distribution of funds paid by students for student activities; rules and regulations pertaining to student housing, health and services for students, University counseling services, departmental advisement practices; rules and regulations pertaining to student organizations, including varsity and intramural athletics; oversight and discipline of student organizations, including review of all sanctions, withdrawals or denials; operations of the University Center; student publications; and civil rights of all students.

(2) Each department may nominate one (1) faculty member for service on the Student Affairs committee. The committee consists of four (4) faculty members elected by the Faculty Senate from the list of departmental nominees, one (1) faculty member elected by and from the Faculty Senate; four (4) students selected by the Student Council; and one (1) student selected by the Council of Graduate Students. The Director of Student Life, the Vice Chancellor for Student Affairs, the Dean of Students, and the Registrar are ex-officio non-voting members of the committee.

r) **Student Awards and Financial Aids Committee (SA&FAC)**

(1) This committee recommends policies regarding the administration of student awards and financial aids, including loans and scholarships, consistent with specifications of the respective donors and grantors. It shall be the duty of the committee to consider and rule on appeals that may be submitted by students regarding awards and financial aids.

(2) The committee consists of three (3) faculty members elected from and by the Faculty Senate, two (2) faculty members elected from and by the General Faculty, two (2) undergraduates selected by the Student Council, one (1) graduate student selected by the Council of Graduate Students, the Provost, the Director of Student Financial Aid, and such other appointees as the Chancellor names. Each member has voice and vote when considering new or revised policy. When considering student appeals, only the elected faculty members, the Provost and the Director of Student Financial Aid have voice and vote. At the request of the appealing student, the undergraduate members—for an undergraduate—or graduate student member—for graduate students—may participate with voice and vote. Faculty members are elected for two-year (2-year) terms; students are selected annually.

s) **Tenure Policy Committee (TPC)**

(1) This committee is concerned with the tenure rights of faculty. It functions according to the principles stated in the Academic Tenure Regulations adopted by the University of Missouri Board of Curators. It may also make recommendations for policy changes through the Faculty Senate to the Board of Curators. It also serves as the judicial hearing committee for cases of research dishonesty and make recommendations of Dismissal for Cause (section 310.060 of The Curators of the University of Missouri Collected Rules and Regulations) to the Provost.

(2) This committee consists of one (1) faculty member from each academic department whose faculty is eligible for tenure. The faculty of each academic department shall, during the second semester of each academic year, elect one of its eligible faculty members to membership on the TPC to serve for the following academic year, and also elect an alternate faculty member who shall serve whenever the regular committee member is unable to serve.

(3) Faculty members shall be elected from the eligible Professors on continuous appointment. If there are no eligible Professors within a

department, then faculty members shall be elected from the eligible Associate Professors. Vice Provosts, department chairs, and other persons who devote 49% or more of their time to administrative duties shall not be eligible for membership on the TPC.

7. Judicial Committees

a) Equity Resolution Hearing Panel (ERHP)

(1) Per Chapter 600 of The Curators of the University of Missouri Collected Rules and Regulations, the Faculty Senate shall annually propose a list of twenty (20) faculty members to the Chancellor, from which ten (10) are selected by the Chancellor to serve in the panelist pool. The Chancellor also selects staff members to serve in the panelist pool. The University thereby creates and will annually train a pool of not less than ten (10) faculty and ten (10) administrators and/or staff to serve as hearing panel members in the Hearing Panel Resolution Process. Service in the panelist pool is a renewable one-year term.

(2) Hearing Panels at Missouri S&T will include at least one faculty member and one administrator or staff member. Up to two (2) alternates from the pool may be designated to observe the process and to serve as a panel member if a panel member becomes unavailable.

b) Grievance Hearing Panel (GHP)

(1) This panel is concerned with the fair and equitable resolutions of faculty grievances with the University. It functions according to the principles stated in the Academic Grievance Procedure (section 370.010) adopted by the University of Missouri Board of Curators. It may also make recommendations for policy changes through the Faculty Senate to the Board of Curators.

(2) The GRP is not involved in Equity Resolution Processes, which are covered under section 600 of The Curators of the University of Missouri Collected Rules and Regulations.

(3) One (1) panel or two (2) panels of two (2) faculty members are elected by the Faculty Senate from nominations from academic departments to three years renewable terms on a rotational schedule. Whether one (1) or two (2) panels are populated is subject to determination by majority vote of the Faculty Senate. .

c) Grievance Oversight Committee (OC)

(1) A member of the OC will be appointed to each grievance case following receipt of a Grievance Filing Form by the GRP. The OC representatives are observers of the confidential grievance processes: The OC representative may not participate in the deliberations or rendering of findings and recommendations by the GRP but provides a summative, evaluative report of each grievance process without conveying substantive information. The representatives also monitor the implementation of remedies that result from a grievance process.

(2) Three (3) members are elected to three year terms on a yearly, staggered basis by the Faculty Senate from departmental nominees.

(3) One (1) member is elected to OC from and by the Faculty Senate not as an oversight representative but rather to serve as the chairperson for the committee, who assigns members to grievances and who prepares the annual report to Faculty Senate as required by section 370.010 of The Curators of the University of Missouri Collected Rules and Regulations.

d) Parking, Security and Traffic Committee (PS&T)

(1) The committee oversees application of rules and regulations concerning parking and traffic. It functions according to the principles stated in The Curators of the University of Missouri Collected Rules and Regulations.

(2) Each Department may nominate one (1) faculty member for service on the Parking, Security and Traffic committee. The committee shall be composed of twelve (12) faculty members elected by the Faculty Senate from the list of department nominees for a two-year (2-year) term with one-half being elected each year, two (2) undergraduate students selected by the Student Council, one (1) graduate student selected by the Council of Graduate Students, one (1) member selected by the Staff Council, and one (1) member selected the Director of the Physical Plant. Student terms shall be for one (1) year. The Director of the University Police shall be a member ex-officio. Two (2) additional committee members may be appointed by the Chancellor.

(3) The PS&T shall elect one of the faculty committee members as chairperson for a one (1) year term.

e) **Student Conduct Committee (SCC)**

(1) This committee conducts hearings and makes dispositions under the Rules and Procedures in Student Conduct Matters as provided in Section 200.020 of The Curators of the University of Missouri Collected Rules and Regulations. It may also provide aggregate information regarding its decisions to the Faculty Senate, and make recommendations on policies relating to student discipline to the Faculty Senate for forwarding to the Board of Curators.

(2) The committee consists of members as prescribed by the Board of Curators. All members of the committee shall have the same voting privileges and responsibilities. Faculty members serve two-year (2-year) terms with approximately one half elected each year.

f) **Student Scholastic Appeals Committee (SSA)**

(1) This committee establishes procedures for individual student scholastic appeals. The committee shall consider and rule on all individual cases of appeal relating to student scholastic performance, including but not limited to: graduation with honors, probation and dropping from school, readmission after being dropped for scholastic reasons, scholastic deficiencies and evaluation of credit and transfer of credits, grades and honor points from other campuses to Missouri S&T. It serves as an appeals board for cases of students on scholastic probation who are involved in the activities of organizations.

(2) The committee shall consist of eight (8) members: three (3) faculty members are elected from and by the Faculty Senate; two (2) members are elected from and by the General Faculty; two (2) student members are selected by the Student Council; and one (1) student member is selected by the Council of Graduate Students. Faculty members serve a two-year (2-year) term with approximately one-half elected each year. Student members serve a one-year (1-year) term.

g) **Tuition and Residence Committee (TRC)**

(1) This committee assists the Cashier, when requested, in determining the residence status of a student relative to the required non-resident tuition fees established under the applicable regulations of the Board of Curators. The committee also considers properly filed appeals by students taking exception to the Cashier's ruling relative to their residence or tuition status.

(2) This committee consists of three (3) faculty members and three

(3) administrative members appointed for a one-year (1-year) term by the Chancellor, who shall designate one member as Chairperson.

8. Special Committees

- a) Special Committees addressing issues not presently in the purview of the Faculty Standing Committees or Judicial Committees may be authorized as needed by the Chancellor, the General Faculty, the Faculty Senate, the colleges, or departments. However, when the faculty or the administration establishes any committee having campus-wide responsibilities or authority, they shall file with the Secretary of the Faculty Senate a statement specifying the responsibilities, authority, and composition of the committee, timeline of authority for the committee, together with a list of current members.
- b) When deemed appropriate by the Chancellor, by the General Faculty, or by the Faculty Senate, reports of Special Committees shall be distributed to all members of the General Faculty. Each Special Committee shall prepare an annual report to be made available to all faculty members.
- c) Whenever possible, Special Committees shall be organized prior to September 1 and be responsible for their duties from August 1 through July 31 of the following year.

E. Student Regulations

1. The Student Council is the official voice for the undergraduate students to the Faculty; the Council of Graduate Students of the Missouri University of Science and Technology is the official voice for the graduate students.
2. Rules and disciplinary regulations, which apply to students, and the "University of Missouri Rules of Procedure in Student Disciplinary Matters" shall be printed in the "Manual of Information" and distributed to all students.
3. Student Participation in Academic Governance
 - a) Students shall be eligible to serve on the Faculty Senate and/or on committees as designated by these Bylaws.
 - b) Individual students and student organizations may recommend changes in policies governing students to the appropriate committee. These recommendations, when submitted in writing, must be considered promptly by the committee or referred to the RP&A for proper assignment, and the students kept informed in writing of the disposition of the recommendations.

F. Rules and Regulations—All committees and any other permanent body established by these Bylaws, shall make rules and regulations necessary for the successful operation of their organizations by at least a simple majority of the body. Copies shall be filed with the Secretary of the General Faculty for general availability.

G. Amending the Bylaws—Amendments may be proposed by twenty (20) faculty members of the General Faculty by submitting them to the Rules, Procedures, and Agenda Committee. This committee must transmit the proposal to the General Faculty within fifteen (15) school days and then include the proposal in the agenda of the next General Faculty meeting. Voting on the proposed amendment shall be by a mail ballot and shall take place within fifteen (15) school days after completion of its consideration at a meeting of the General Faculty. A two-thirds (2/3) majority of those voting shall be required for the adoption of the proposed amendment. If adopted, the amendment is presented by the Chancellor to the Board of Curators at their next meeting for consideration and will become effective immediately upon approval by the Board of Curators.

H. Publication of the Bylaws and Committee Membership—The Secretary of the General Faculty shall maintain, on a publicly accessible, open location (such as a world-wide web site), the current edition of these Bylaws, a list of the officers of the General

Faculty, a list of the officers and members of the Faculty Senate, and the membership of all Standing and Judicial committees defined elsewhere in these Bylaws. The name, responsibilities, authority and current members of all other committees which have campus-wide responsibilities or authority will be similarly posted. The information shall be updated within thirty (30) days of any change in committee status.

School of Medicine Student Honor Code Revisions, MU – presented by Laine Young-Walker (information on file)

It was moved by Curator Layman, and seconded by Curator Graves, that this item be tabled until the Board sees the comprehensive Collected Rule and Regulation student conduct changes to be proposed and how they compare to the MU School of Medicine Student Honor Code at the June Board meeting.

The motion carried unanimously (6-0) by voice vote with no abstentions. Curator Hoberock was absent.

Audit, Compliance and Ethics Committee

Curator Holloway provided time for discussion of committee business.

Internal Audit Compliance and Ethics Quarterly Report, UM – presented by Chief Audit and Compliance Officer Piranio (slides and information on file for this information only item)

Health Affairs Committee Chair Report

Curator Wenneker provided an overview of committee business.

Executive Vice Chancellor Report – presented by Richard Barohn, MD (slides on file for this information only item)

The minutes for the February 2, 2023 Health Affairs Committee meeting were approved at the April 13, 2023 meeting. All information reports presented at the committee meeting are on file with the minutes of this meeting.

General Business

Missouri University of Science and Technology Campus Highlights – presented by
Chancellor Dehghani (slides on file for this information only item)

Good and Welfare of the Board - Draft June 29, 2023 Board of Curators meeting agenda
– no discussion (on file)

Curator Wenneker recognized Volunteer Week and thanked all volunteers on behalf of
the Board for their time and efforts to make it better.

Resolution for Executive Session of the Board of Curators Meeting, April 20, 2023

It was moved by Curator Graves and seconded by Curator Holloway, that there
shall be an executive session with a closed record and closed vote of the Board of Curators
meeting April 20, 2023 for consideration of:

- **Section 610.021(1), RSMo**, relating to matters identified in that provision, which
include legal actions, causes of action or litigation, and confidential or privileged
communications with counsel; and
- **Section 610.021(2), RSMo**, relating to matters identified in that provision, which
include leasing, purchase, or sale of real estate; and
- **Section 610.021(3), RSMo**, relating to matters identified in that provision, which
include hiring, firing, disciplining, or promoting of particular employees; and
- **Section 610.021(12), RSMo**, relating to matters identified in that provision, which
include sealed bids and related documents and sealed proposals and related
documents or documents related to a negotiated contract; and
- **Section 610.021 (13), RSMo**, relating to matters identified in that provision, which
include individually identifiable personnel records, performance ratings, or records
pertaining to employees or applicants for employment.

Roll call vote of the Board:

Curator Brncic voted yes.

Curator Graves voted yes.

Curator Hoberock was absent.

Curator Holloway voted yes.

Curator Layman voted yes.

Curator Wenneker voted yes.

Curator Williams voted yes.

The motion carried.

The public session of the Board of Curators meeting recessed at 12:00 P.M. on April 20, 2023.

12:15 P.M. – Luncheon for the Board of Curators, President, University of Missouri System Leaders, and Missouri University of Science and Technology Faculty, Student and Staff Leaders

Location: St. Pat's C, Havener Center

Board of Curators Meeting – Executive Session

A meeting of the University of Missouri Board of Curators was convened in executive session at 1:15 P.M., on Thursday, April 20, 2023, in the Silver and Gold Room at the Havener Center, pursuant to public notice given of said meeting. Curator Michael A. Williams, Chair of the Board of Curators, presided over the meeting.

Present

The Honorable Julia G. Brncic
The Honorable Todd P. Graves
The Honorable Keith A. Holloway
The Honorable Jeffrey L. Layman
The Honorable Robin R. Wenneker
The Honorable Michael A. Williams

The Honorable Greg E. Hoberock was absent.

Also Present

Dr. Mun Y. Choi, President, University of Missouri
Mr. Mark A. Menghini, General Counsel
Ms. Cindy Harmon, Secretary of the Board of Curators
Ms. Marsha Fischer, Vice President for Human Resources and Chief Human Resources Officer
Mr. Ryan D. Rapp, Executive Vice President for Finance and Chief Financial Officer
Ms. Kristen Smarr, Interim Chief Marketing and Communications Officer
Ms. Valerie Slayton, Senior Executive Assistant

General Business

Mr. Kevin Hogg, Executive Vice President for Treasury and Real Estate, joined the meeting.

³³²Property Lease, UMKC – this item is closed and may be given public notice upon completion.

³³³Property Acquisition, Missouri S&T – this item is closed and may be given public notice upon completion.

Mr. Hogg excused himself from the meeting.

Ms. Fischer and Ms. Smarr also excused themselves from the meeting.

Curator's Only Report

No action taken by the Board.

President's Report on personnel, property and contracts – presented by President Choi

No action taken by the Board.

Report on legal, transaction and real estate matters – presented by Dr. Richard Barohn, Mr. Nim Chinniah, Mr. Ryan Rapp and Mr. Kevin Hogg

No action taken by the Board.

Mr. Rapp, Mr. Hogg, Dr. Barohn and Mr. Chinniah excused themselves from the meeting.

General Counsel's Report – presented by General Counsel Menghini

No action taken by the Board.

Adjourn, Board of Curators Meeting and Committee Meetings, April 20, 2023.

It was moved by Curator Wenneker and seconded by Curator Layman that the Board of Curators meeting and committee meetings, April 20, 2023, be adjourned.

Roll call vote of the Board:

Curator Brncic voted yes.
Curator Graves voted yes.
Curator Hoberock was absent.
Curator Holloway voted yes.
Curator Layman voted yes.
Curator Wenneker voted yes.
Curator Williams voted yes.

The motion carried.

There being no other business to come before the Board of Curators, the meeting was adjourned at 5:10 P.M. on Thursday, April 20, 2023.

Respectfully submitted,



Cindy S. Harmon
Secretary of the Board of Curators
University of Missouri System

Approved by the Board of Curators on June 29, 2023.