

e-Builder Overview University of Missouri

Construction Program Management Software

Line Item	Description	Original Budget	Pending Budget Change	Proposed Budget Change	Current Commitment	Pending Commitment Change	Actual Budget	
0001	Legal Administration	\$11,200.00	\$300.00	\$1,000.00	100	500	600	
000101	Legal Fees	2,000.00	0.00	0.00	0	0	0	
000102	Administrative Fees	2,000.00	0.00	0.00	0	0	0	
000103	Printing and Shipping	7,200.00	300.00	1,000.00	100	500	600	
0002	Real Construction Services	21,800,000.00	\$300.00	\$20.00	1,000,000.00	500	500	
000201	Quality	20,000,000.00	300.00	0.00	0	0	0	
000202	Survey and Mapping	1,800,000.00	0.00	0.00	0	0	0	
000203	Per Construction Consultant	1,000,000.00	0.00	0.00	0	0	0	
000204	Insurances	1,000,000.00	0.00	0.00	0	0	0	
0003	Design Services	1,700,000.00	\$300.00	\$30.00	1,500,000.00	20,000.00	500	270,000.00
000301	Construction Design Fees	1,000,000.00	300.00	0.00	0	0	0	
000302	Design Fees	600,000.00	0.00	0.00	600,000.00	0	0	
000303	Design Revisions/Updates	1,000,000.00	0.00	0.00	0	0	0	
000304	Design Consultant	1,000,000.00	0.00	0.00	0	0	0	
0004	Construction	14,700,000.00	\$300.00	\$30.00	14,100,000.00	600	20,000.00	2,000,000.00
000401	General Contractors	12,000,000.00	0.00	0.00	0	0	0	
000402	Special Contractors	2,700,000.00	300.00	30.00	2,100,000.00	300	100	
0005	Site Conditions	20,000,000.00	\$300.00	\$30.00	19,500,000.00	10,000.00	100	100
000501	Basic Physical Materials and Methods	20,000,000.00	0.00	0.00	0	0	0	
000502	Logistical Control	0.00	300.00	30.00	0.00	0.00	0.00	
000503	Environmental Services	0.00	0.00	0.00	0.00	0.00	0.00	
		104,200,000.00	\$300.00	\$30.00	20,770,200.00	10,000.00	20,000.00	2,000,000.00



e-Builder – Who are we?

- e-Builder is a fully-integrated, owner-centric, cloud-based construction program management software (SaaS) no hardware, servers, web-based.
- e-Builder helps owners manage capital program costs, schedules, and documents and streamlines owners' business processes via automation.
- 100% Owner Focused – Planning, Design, Bidding, Construction and Closeout.
- Purpose of today's meeting is to provide a high level overview of the specific modules you'll be using, learn how to navigate the system, and get hands on training to perform actions that will be required on scheduled tasks, action items and submittals.



Home Page Overview

- Cloud based, accessible from Home, Office or Job Site, Lap Tops, Tablet, Mobile Phone.
- Also an app but slightly limited in cost transactions capabilities.
- Internet Access only
- www.e-builder.net/com
- Centralized place for:
 - Summary of upcoming events
 - Workflows in your court
 - Assigned tasks
 - Submittal Items in your court
 - Items pending approvals
 - Announcements
- Quick Start



Home Page Overview - Starting Point of Every Day

- **Workflow in Your Court**
 - **Forms/Process** instances that require you to take action
- **My Tasks**
 - Scheduled tasks that are assigned to you by **Schedule Manager**.
- **Submittal Items in Your Court**
 - Specific to **Submittals** Items in your court.
- **Items Pending Approval**
 - **Cost** items pending approval. BCA
- **Calendar** – All upcoming calendar events that you have access to.
- **Announcements**
- **Role based system**
- **Information by project**
- **Tabs represent 'Modules'**



Projects Module Overview

- View, access, and update project information
- Highlight key information
- Produce Views, Reports, and Dashboards
- Project Menu
- Project details
- Project custom fields



Documents Module Overview

- Standard Document folder structure for every project
- Review folder structure, add documents, multi-file upload, redlining, sending files, permissions, folders, & history.
- Upload / Download
- Send Files To e-Builder directly into folder of BMC Jax structure.



Forms Module Overview

- Two form types
 - **Static**
 - Information purposes only
 - Does not require action
 - **Workflow**
 - Routable (Flexible limited Workflow)
 - Require action by another user
- Set of data fields that
 - Store information
 - Report information
 - Route information (Unstructured)



Submittal Module *(Please use when directed by Owner's Rep)*

- Submittal Process
- Creating a Submittal Registry
- Submittal Package Review
 - Reviewing submittal package
 - Sending to Consultants
 - Held By Status
 - Updating Item Status
 - Adding Review Comments
 - Return to Contractor
- Access through Projects module
- Manage entire submittal process
- GC and Submittal Coordinator collaborate within a single system



Submittal Process *(Please use when directed by Owner's Rep)*

- **Contractor will:**
 - Import submittal
 - Send submittal
 - Bundle into Submittal Packages
 - Send submittal packages
- **Architect will:**
 - Send items for review
 - Send packages for confirmation or revision
- **Contractor will:**
 - Notify sub-contractors
 - Close items

