

DATE

CONTRACTOR

RE: #
University of Missouri - Columbia

Please submit on your letterhead to the Owner a manually signed and notarized letter certifying that:

1. All labor, material costs, prevailing wage rates, and fringe benefits have been paid.
2. All Subcontractors and Manufacturers furnishing labor and material for the project have fully completed their work and have been paid in full.
3. The project has been fully completed in accordance with the plans and specifications as modified by changes orders.
4. Attached final Affidavit of SDVE Participation for each SDVE firm stating the actual amount paid to the firm and signed by both parties.
5. The acceptance by Contractor of its Final Payment, by check or electronic transfer, shall be and operate as a release of all claims of Contractor against Owner for all things done or furnished or relating to the work and for every act or alleged neglect of Owner arising out of the work.

If you have any questions, please don't hesitate to call.

Sincerely,

DIRECTOR'S NAME
Associate Director for Construction Management