



University of Missouri System

WORK AUTHORIZATION NOTICE TO PROCEED

«Company_Name»
«ProcessFields_AuthorizedSignerforFirm»
«Company_Address»
«Company_City», «Company_State» «Company_Zip»

RE: «ProjectCustom_ProjectNumber», «Project_Name»
Work Authorization #«ProcessInfo_Counter»
Construction Labor Blanket Contract («MasterCommitment_Number»)
«ProjectCustom_FullnameofCampus»

Dear «ProcessFields_AuthorizedSignerforFirm»:

Pursuant to Article 9, of the General Conditions of the specifications for the above Construction Labor Blanket Contract, you are hereby notified to proceed and commence work per this Work Authorization.

Scope of Work: «Commitment_ScopeOfWork»

Compensation for this work will be paid «CommitmentCustom_NTEorLumpSum». For you to receive due compensation, a campus time and material form must be completed daily for each day's work by an authorized representative of your company and approved by the Owner's representative.

Payment for the above work will be issued after the work has been completed and a detailed summary of the costs received. Legible material, equipment rental invoices, and other back up documentation required by the Owner's Representative, must be attached to the detailed summary. Remember to update your field copy of drawings to reflect as installed conditions. The University of Missouri reserves the right to correct minor math errors discovered.

If you have any questions, please contact the Owner's representative.