



University of Missouri System

«Commitment_Date»

«Company_Name»

«ProcessFields_AuthorizedSignerforFirm»

«Company_Address»

«Company_City», «Company_State» «Company_Zip»

RE: «ProjectCustom_ProjectNumber», «Project_Name»
Work Authorization #«ProcessFields_WANumber»
«ProjectCustom_FullnameofCampus»

Dear «ProcessFields_AuthorizedSignerforFirm»:

Please electronically sign the Work Authorization Notice to Proceed using the UM System construction management software. An executed copy will be returned to you via e-mail. Please note that the Work Authorization Notice to Proceed date is defined as the day you receive the Notice to Proceed.

In order to comply with the time requirements of Section 9.1.7, Page GC/23 of the General Conditions, the following documents—if not already submitted—must be manually signed and uploaded into the UM System construction management software within fifteen (15) calendar days of the Notice to Proceed date:

1. Reproducible progress and payment schedule.
2. Contractor's Breakdown of Costs.
3. List of material suppliers.
4. Itemized breakdown of anticipated equipment rates (breakout operator rate). Overhead and profit shall not be included.

University forms and procedures for the above are distributed and discussed at the preconstruction meeting. If a preconstruction meeting has not been conducted by the time you receive this letter, please contact «ProcessFields_ConstructionProjectManager» so it can be scheduled. No construction will be allowed until after the preconstruction meeting has been held.

Your interest in the project is appreciated by the University of Missouri.



University of Missouri System

WORK AUTHORIZATION NOTICE TO PROCEED

«Company_Name»
«ProcessFields_AuthorizedSignerforFirm»
«Company_Address»
«Company_City», «Company_State» «Company_Zip»

RE: «ProjectCustom_ProjectNumber», «Project_Name»
Work Authorization #«ProcessFields_WANumber»
«ProjectCustom_FullnameofCampus»

Dear «ProcessFields_AuthorizedSignerforFirm»:

Pursuant to Article 9, of the General Conditions of the specifications dated
«ProcessFields_ProjectDrawingsSpecDate», for the above project, you are hereby notified to
proceed and commence work under the above contract on the day on which this notice is
delivered to you.

Please acknowledge receipt of this notice by electronically signing.

THE CURATORS OF THE UNIVERSITY OF MISSOURI

By: _____
Contracting Officer

Receipt of the foregoing notice is hereby acknowledged.

Date Received

«Company_Name»

By: _____
«Processfields_Authorizedsignerforfirm»

EXHIBIT A – WORK AUTHORIZATION
Construction Labor Blanket Contract («MasterCommitment_Number»)
(«ProjectCustom_ProjectNumber»-Work Authorization #«ProcessFields_WANumber»)
«Project_Name»
«Projectcustom_Fullnameofcampus»

DATE: «Commitment_Date»

PROJECT: «ProjectCustom_ProjectNumber», «Project_Name»

AUTHORIZATION NO.: «ProcessFields_WANumber»

CONTRACTOR: «Company_Name»

PROJECT MANAGER(S): «ProcessFields_ConstructionProjectManager»

SCOPE OF WORK:

«Commitment_ScopeOfWork»

TOTAL CONSTRUCTION AMOUNT AVAILABLE:

«ProcessFields_TotalConstructionAmountAva»

PROJECT SCHEDULE:

Complete the project within («ProjectCustom_ContractNumberofDays») consecutive calendar days from the receipt of contract.

CONTRACTOR'S FEE:

In accordance with the Unit Price Hourly Rates established in Construction Labor Blanket Contract, shown in Exhibit B, will be paid on a Time and Materials basis with a maximum cost
«CommitmentCustom_NTOrLumpSum» «Commitment_CurrentCommitmentValue».

PROJECT REQUIREMENTS:

«ProcessFields_ProjectRequirements»

EXHIBIT B – WORK AUTHORIZATION
Construction Labor Blanket Contract («MasterCommitment_Number»)
(«ProjectCustom_ProjectNumber»-«ProcessInfo_CounterPrefix») - «Project_Name»
«Projectcustom_Fullnameofcampus»

DATE: «Commitment_Date»

PROJECT: «Project_Name», «ProjectCustom_ProjectNumber»

AUTHORIZATION NO.: «ProcessFields_WANumber»

PROJECT MANAGER(S): «ProcessFields_ConstructionProjectManager»

CONTRACTOR: «Company_Name»

Trade Unit	Standard Time Hourly Rate	Time and Half Hourly Rate
«TableStart:EXHIBIT_B_Unit_Price_Ho urly»«ProcessDynamicGrid_EXHIBIT_B_ Unit_Price»	«ProcessDynamicGrid _EXHIBIT_B_Unit_ Price»	«ProcessDynamicGrid_EXHIBIT_B_Unit_ Price»«TableEnd:EXHIBIT_B_Unit_Price_ Hourly_R»