



University of Missouri System

«Commitment_Date»

«Processfields_Authorizedsignerforfirm»

«Company_Name»

«Company_Address»

«Company_City», «Company_State» «Company_Zip»

RE: «MasterCommitment_Number» - «MasterCommitment_Description»
«ProjectCustom_ProjectNumber» - «Project_Name»
Work Authorization # «ProcessInfo_Counter»
University of Missouri - Columbia

Dear «Processfields_Authorizedsignerforfirm»:

You are directed to commence work on the above reference project, as described in your attached proposal dated «ProcessFields_WorkAuthorizationProposalD». This work is subject to the provisions in the above reference blanket contract. The maximum «CommitmentCustom_NTEorLumpSum» for this project is «Commitment_CurrentCommitmentValue». Any additional services need to be added as an amendment to this work authorization.

We need your firm to commence work on this project immediately.

Please identify all invoices for this particular work authorization as Project# «ProjectCustom_ProjectNumber» and «MasterCommitment_Number» Consultant Blanket Agreement. **THESE NUMBERS MUST BE ON ALL INVOICES YOU SUBMIT TO US FOR PAYMENT.**

If you have any questions, please contact the Project Manager, «Processfields_Projectmanager» at «ProcessFields_PMPhoneNumber» or «ProcessFields_PMEmailAddress».

Sincerely,

Michael Stornello
Director
Planning, Design and Construction

Enclosure

Cc:

Project Manager: «ProjectCustom_ProjectManager»

Accountant: «ProjectCustom_ProjectAccountant»