

June 2025

Sun.	Monday	Tuesday	Wednesday	Thursday	Friday	Sat.
1	2 Direct Debit	3 AP Checks Student Checks Depreciation	4 UMDAILY @ noon Allocation #1	5 Allocations 2,3,4 & Due To UMDAILYs MOD – JE & Fin'l Report Prelim Reports (sub-module periods close, GL stays open) (Web JE unavailable during processing)	6 FIN GL Letters Net Book Value Dunning Letters	7
8	9	10 AP Checks Student Checks	11	12 *Month End close for GL Finish May Reports	13 BW Payroll Investment Income Tree Maintenance (Also CC_DEPT_ROLLUP) - Open POR & REQ for 2026 - Load zero budgets to Commitment Control	14
15 	16	17 AP Checks Student Checks	18	19 	20 Retiree Payroll Monthly Payroll	21
22	23 Encumbrance Vacation Accrual	24 AP Checks Student Checks	25	26 - Last day to enter FY25 PO vouchers for nightly processing - Disable eInvoicing in Jaggaer	27 BW Payroll BW Salary Accrual HOSPT & Campus – 164.29% - Last day to enter FY25 PO vouchers for manual processing -AP Escheatments	28
29	30 <u>FSPRD down at 5PM!</u> - Last day for AP & ARBI Feeders to load June data - All POs must be approved, edited & budget checked. - All inventory counts must be completed - eInvoice match exceptions documented & deleted in FSPRD	<u>No access to FSPRD on July 1st</u>				

