

# DELEGATION TABLE – DESIGN & CONSTRUCTION

Facilities Planning & Development

		Campus	Director FPD	VP Finance	BOC
ITEM	SPECS	REVIEW/APPROVE/SIGN			
Campus Master Plan Approval 70.060.B.1	Significant Changes Proposed <u>or</u> Every 5 years	R	R	A	A
	Annual Approval of Campus Capital Project Plans	R	R	A	A
Capital Project Plans 70.060.B.2	Fall/Spring BOC Finance Meeting Campus Capital Plans Review	R	R	A	A*
	Not Bond Financed <u>and</u> Construction Cost < \$500,000	A	--	--	--
Project Approval 70.060.B.3	Not Bond Financed <u>and</u> Construction Cost > \$500,000 <u>or</u> Project Budget < \$5,000,000 for New Buildings/Additions <u>or</u> < \$8,000,000 for Renovation/Infrastructure	R	R/S	A	--
	Bond Financed <u>or</u> Project Budget ≥ \$5,000,000 for New Buildings/Additions <u>or</u> ≥ \$8,000,000 for Renovation/Infrastructure Architect / Engineer Consultant Fees <u>and</u> Project Budget <u>and</u> Funding <u>and</u> Scope of Work	R	R/S	A	A
	<b>Approval Required Before Design of the Project is Started</b>				
Project Reapproval 70.060.B.5	Substantial changes to size, scope, cost, or source of funds of a Board Approved Project	R	R	A	
		<b>Approval Required Before Construction Starts</b>			
Grant F&A Financing Approval 70.060.C.2	Business Plan Approved <u>and</u> ≤ 20% F&A cost recovery of most recent 3 FY by UM <u>and</u> ≤ 20% F&A cost recovery of most recent 3 FY by campus	R	R	A	
		<b>Approval Required Before Hiring Architect / Engineer</b>			
AE Approval Hiring of Architect / Engineer 70.060.B.4	Construction Cost < \$500,000 <u>and</u> A/E fees < \$100,000	A/S	--	--	--

\*BOC Finance Committee Approval in lieu of full BOC Approval

R = Review / S = Signature / A = Approve

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<b>AE Approval (cont.)</b> Hiring of Architect / Engineer 70.060.B.4	Project Budget < \$5,000,000 for New Buildings/Additions <u>or</u> < \$8,000,000 for Renovation/Infrastructure <u>or</u> > Construction Cost > \$500,000 <u>or</u> A/E Fees \$100,000 - \$500,000	R	A/S	--	--
	Project budget ≥ \$5,000,000 for New Buildings/Additions <u>or</u> ≥ \$8,000,000 for Renovation/Infrastructure <u>or</u> A/E fees ≥ \$500,000	R	R/S	A	A
<b>Project Design</b> New Buildings/Additions 70.060.D	Project Budget < \$5,000,000 New Buildings/Additions	A	--	--	--
	Project Budget ≥ \$5,000,000 New Buildings/Additions <u>and</u> Prior to Design completion <u>and</u> Prior to award of Construction Contracts (or establishing the GMP if CMR)	R	R	R	Information
<b>Construction Contract Approval</b> 70.060.F	Construction Cost < \$500,000 <u>and</u> Within approved budget	A/S	--	--	--
	Construction Cost > \$500,000 Project Budget < \$5,000,000 for New Buildings/Additions <u>or</u> < \$8,000,000 for renovations/infrastructure <u>and</u> Within approved budget <u>or</u> < 10% outside approved budget	R	A/S	--	--
	Project Budget > \$5,000,000 new buildings/additions <u>or</u> > \$8,000,000 renovations/infrastructure <u>and</u> Within approved budget <u>or</u> < 10% outside approved budget	R	A/S	--	Yearly Status Report
	Project Budget > \$5,000,000 new buildings/additions <u>or</u> > \$8,000,000 renovations/infrastructure <u>and</u> < 10% outside approved budget	R	R/S	A	Yearly Status Report
<b>Naming Buildings, Statues, Landmarks</b> 110.080.A.1 110.080.B	University Buildings, major facilities and locations <u>or</u> Statues or Landmarks – Naming <u>and</u> Statues or Landmarks – Placement	R	R	A	A
<b>Master Construction Agreements</b> 70.060.G	Competitively Bid <u>and</u> Annual Agreement <u>and</u> Annual Renewals <u>and</u> Total Contract Period ≤ 5 years <u>and</u> Construction for individual projects ≤ \$3,000,000	R	A/S	--	--

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