

## Academic Libraries 2018-19

2017-18 Data

Institution: Missouri University of Science and Technology (178411)

User ID: 29C0011

**Overview****Academic Libraries Overview**

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

**Recent changes**

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

**Data Reporting Reminders**

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

**Coverage**

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

**Resources**

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)


For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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**Screening Questions**

 Were your annual total library expenses for Fiscal Year 2018:

<input type="radio"/>	Less than \$100,000	<input checked="" type="radio"/>	Greater than or equal to \$100,000
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Is the library collection entirely electronic?

<input checked="" type="radio"/>	No	<input type="radio"/>	Yes
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**Library Collections/Circulation and Interlibrary Loan Services****Section I:****For all degree-granting institutions****with library expenses >0 and/or access to a library collection**

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2018.**

<u>Library Collections</u>	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	<input type="text" value="302,687"/>	305,834	<input type="text" value="444,701"/>	447,868	
<u>Databases</u>			<input type="text" value="133"/>	180	
<u>Media</u>	<input type="text" value="83,245"/>	180,635	<input type="text" value="17,241"/>	14,949	
<u>Serials</u>	<input type="text" value="13,090"/>	13,513	<input type="text" value="75,552"/>	77,710	
<b>Total</b>	399,022	499,982	537,627	540,707	936,649
Library Circulation	<input type="text" value="12,109"/>	13,662	<input type="text" value="258,622"/>	384,830	270,731

Does your institution have Interlibrary Loan Services ?

<input type="radio"/>	No
<input checked="" type="radio"/>	Yes
	<b><u>Interlibrary Loan Services</u></b>
	<b>Number</b>
	<b>Prior Year Amount</b>
Total interlibrary loans and documents provided to other libraries	<input type="text" value="9,999"/>
Total interlibrary loans and documents received	<input type="text" value="9,296"/>

You may use the space below to **provide context** for the data you've reported above. This context box will not be posted on the College Navigator Website.

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**Expenses**

**Section II:**  
**For degree-granting institutions with**  
**library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.

		Prior Year Amount
? <b>Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).</b>		<b>0</b>
? <b>Expenses</b>		<b>Amount</b>
Total <u>salaries and wages</u> for the library staff		<b>918,556</b>
		<b>928,423</b>
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	<b>306,404</b>
Total Fringe benefits		<b>280,204</b>
<b>Materials/services expenses</b>		
One-time purchases of <u>books, serial back-files</u> , and other materials	106,829	
<u>Ongoing commitments to subscriptions</u>	1,291,492	
All other materials/services costs	184,528	
<b>Total materials/services expenses</b>	<b>1,582,849</b>	<b>1,576,394</b>
<b>Operations and maintenance expenses</b>		
<u>Preservation services</u>	998	
All other operations and maintenance expenses	149,507	
<b>Total operations and maintenance expenses</b>	<b>150,505</b>	<b>157,600</b>
<b>Total Expenses</b>	<b>2,958,314</b>	<b>2,942,621</b>
<b>Total Expenses (minus Fringe Benefits)</b>	<b>2,651,910</b>	<b>2,662,417</b>
You may use the space below to <b>provide context</b> for the data you've reported above. This context box will not be posted on the <u>College Navigator Website</u> .		

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**Prepared by**

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**This survey component was prepared by:**

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Randy Sade"/>				
Email:	<input type="text" value="SadeR@umsystem.edu"/>				

**How many staff from your institution only were involved in the data collection and reporting process of this survey component?**

<input type="text" value="2.00"/>	Number of Staff (including yourself)
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**How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?**

*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed		Revising Data to Match IPEDS Requirements		Entering Data		Revising and Locking Data	
<b>Your office</b>	<input type="text" value="1.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="1.00"/>	hours	<input type="text" value="1.50"/>	hours
<b>Other offices</b>	<input type="text" value="8.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="2.00"/>	hours	<input type="text" value="1.00"/>	hours

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**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

<b>Library Collections/Circulation</b>	<b>Physical Collection</b>	<b>Digital/Electronic Collection</b>
Books	302,687	444,701
Databases		133
Media	83,245	17,241
Serials	13,090	75,552
Total Collection	399,022	537,627
Total Circulation	12,109	258,622

<b>Expenses</b>	<b>Amount</b>
Salaries and wages	\$918,556
Fringe benefits	\$306,404
Materials/services expenses	\$1,582,849
Operations and maintenance expenses	\$150,505
Total expenses	\$2,958,314

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Edit Report

**Academic Libraries****Missouri University of Science and Technology (178411)**

Source	Description	Severity	Resolved	Options
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**Screen: Collections/Circulation and Interlibrary Loan Services**

Screen Entry	The number entered (83,245) is outside the expected range of between 126,445 and 234,825 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Decrease in Physical Media Collections is due to our counting in previous years of a large number of un-catalogued and undiscoverable maps. The instructions this year ask for items that are searchable in the catalog, so we did not count the maps.			
Screen Entry	The number entered (258,622) is outside the expected range of between 269,381 and 500,279 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Decrease is due to a a large decrease in usage and platform change from ebrary to Ebook Central.			