



Uniglobe®

Travel Designers

TRAVEL MANAGEMENT SERVICES

WHO WE ARE

- Full service, accredited Travel Management Company.
- Award-winning organization providing travel services since 1981.
- Part of a global network of agencies with over 750 locations in over 60 countries, across 6 continents, administering over \$5 billion in travel each year.
- Both MBE and WBE certified.

OUR SERVICES

Uniglobe Travel Designers adds value by:

- **MANAGING EXPENSES:** UTD reviews travel programs to recommend best practices and ensures your travel policy is being enforced both with agent-assisted and online bookings.
- **ARMING CLIENTS WITH INFORMATION:** UTD partners with organizations to provide comprehensive travel reports allowing them to quickly gain visibility, insights, and opportunities to contain travel spend and deliver bottom line results.
- **OFFERING 24/7 AVAILABILITY AND EMERGENCY SUPPORT:** Duty of Care. Travelers are never stranded. UTD's team is available for each individual traveler, whenever a need arises, 24 hours a day, 7 days a week. All consultants are UTD team members and are empowered to resolve matters on our clients' behalf.
- **IMPROVING PRODUCTIVITY:** A dedicated corporate travel management company can help organizations' travel run smoothly, helping them free up manpower for other areas of the organization that need attention.
- **OFFERING THE LATEST TECHNOLOGY:** UTD offers an Online Booking Tool for clients and has a mobile app that travelers can use to locate travel documents, see travel news, and do mobile check-in with supporting airlines.

YOUR SUPPORT

- Uniglobe Travel Designers' designated team for University of Missouri is the following:
 - missouri@uniglobetd.com
 - **Joy Chapman:** joyc@uniglobetd.com
 - **Leigh Ball:** leighb@uniglobetd.com
 - **Doug Bryant:** dougb@uniglobetd.com (VIP)
 - **Michelle Moreno:** michellem@uniglobetd.com (VIP)
 - Uniglobe Travel Designers' office number is: 614-237-4488

- To utilize our **After Hours Support** please call 1-800-966-6512 or e-mail afterhours@uniglobetd.com

- To access Concur, please visit: www.concursolutions.com . For more information and technical assistance, please contact:
 - concur@uniglobetd.com
 - **David Jackson:** davidj@uniglobetd.com
 - **Rey Peña:** reyp@uniglobetd.com



Uniglobe®

Travel Designers

THANK YOU!