

**Fleet Card**

 **Quick Reference**

**DEPARTMENT VEHICLE CUSTODIAN**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone (Day): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone (After Hours): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SUPPLY CHAIN OPERATIONS**

**Fleet Card Administrators**  **Finance Support Center**

Emily Derendinger 573 / 882-1861 All Campuses 573 / 884-1234

 Melanie Helling (back-up) 573 / 882-4632 Toll Free 877 / 752-3334

 Mon – Fri 8:30 am – 12:30 pm

**WEX FLEET RESCUE**

Roadside Assistance 866 / 329-3471

 Available 24/7, No out-of-pocket charges

**ELECTRONIC RESOURCES**

**WEX Connect** by WEX Inc (iOS and Android) Free

Easy to use fuel and service locator app, providing lowest cost fuel pricing based on fuel station data.

**Fleet One Mobile** by WEX Inc (iOS and Android) Free

Search and locate accepting merchants from the nationwide directory and find the lowest fuel price along your route, or near your current location.

<https://www.wexinc.com/solutions/fleet-cards/fleet-management-mobile-apps/>

**WEX Online Search**

Directory of accepting locations, searchable criteria include city, state, zip code, site type, brand/site name.

<https://www.wexinc.com/solutions/fleet-cards/wex-fleet-fuel-card-locations/>

**SUPPLIERS OFFERING DISCOUNTS**

The following suppliers offer discounts at the pump when using a WEX Fleet Card.

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| **Supplier** | **Locations** | **Per Gallon Discount** |
| Kum and Go | All 75 (*Springfield area*) | 2.5¢ gasoline; 3¢ diesel |
| Wallis Oil | All 35 (*St Louis & nearby counties, Columbia, Cape Girardeau, Sullivan*) | 1¢ |
| Warrenton Oil | All 32 (*St Louis area, Columbia area, Warrenton, Kingdom City)* | 1¢ |
| Rhodes 101 | All 30 (*Cape Girardeau, Desloge, Farmington, Dexter, Jackson*) | 2¢ |
| Ayers Oil | All 16 (*Kirksville, Kahoka, Alexandria, Canton, Taylor, Hannibal, Bowling Green*) | 3¢ |
| Thoele, Inc | All 14 (*St Charles, Hazelwood, St Peters, O’Fallon, Warrenton*) | 2¢ |
| Hy-Vee | All 11 (*KC Area, Columbia, Jefferson City, Camdenton, Chillicothe, Kirksville, Tariko*) | 3¢ |
| Road Ranger | 2 (*Fenton, St Robert*) | 2¢ gasoline only |

**HOW TO**

* **Report a Fleet card as Lost or Stolen**
	+ Contact WEX Customer Service at 800 / 492-0669
	+ Notify a Fleet Card Administrator
* **Discover the reason for a declined transaction**
	+ Call a Fleet Card Administrator (business hours only)
	+ Contact WEX Customer Service at 866 / 544-5796 Available 24/7 – Can only provide reason for decline
* **Retrieve a Driver ID**
	+ Contact your Department Vehicle Custodian
	+ Contact a Fleet Card Administrator (business hours only)