The Item Search Tile

- Allows Requesters to search for items and review stock status prior to creating a requisition.
- Provides additional search options and information beyond the Item Master search within eProcurement > Create Requisition. The following are available only from the tile:
  - **Search Results** – see Show Open POs to view a list current of POs including the displayed Item ID
  - **ITEM Comments** – notes on replacements or substitutions
  - **Item Par Locations** – see additional available stock in area Par and Bluebin locations
- See the *Customizing PeopleSoft ePro MUHC Reference* to create an Item Search Tile.
View possible Units of Measure for this Item, as well as number of boxes in a case.

Preview current inventory before creating a requisition.

The Item Search page will only display items available through the MUHC Item Master. Items ordered as Non-catalog, or through Show-Me Shop, will not be included in these searches.