# Appendix B

Case #: \_\_\_\_\_\_\_\_\_\_\_\_ (Please list case # assigned by GRP)

**University of Missouri**

**Grievance Appeal Form**

Date of Filing this Form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Information (address, phone, email):

**Instructions:**

**Chapter 370.010.C.6 of the Collected Rules and Regulations of the University of Missouri states that within 15 calendar days of the GRP rendering its findings and recommendations, “either the grievant or the respondent may appeal the GRP findings and recommendations, if any, to the Chancellor using the Grievance Appeal Form.” Parties may thus appeal a finding, a recommendation or both.**

**To appeal, please check the appropriate boxes and then answer the questions below by attaching separate pages. Please number your responses in accordance with the numbering system employed below.**

[ ]  **A. Appeal of GRP Findings**

* 1. Identify each finding that you are appealing, by quoting directly from the GRP report provided to you.
		1. For each finding that you are appealing, state specifically the basis for your appeal, using the list below (State for example. “*I am appealing on the basis of A-1-b-ii, “The finding is inconsistent with the evidence presented”).*
		2. Basis for Appeal:
			1. The finding lacks factual support.
			2. The finding is inconsistent with evidence presented.
			3. The GRP failed to consider evidence presented.
			4. The finding is based on factual errors or a misinterpretation of fact.
			5. The finding is based on an erroneous interpretation of law, policy or rule.
		3. For each basis that you list, clearly explain this basis, being as specific as possible.
			1. If you are appealing on the basis that the GRP failed to consider evidence presented, describe the evidence that was refused or not considered and explain how it would have affected the finding.
			2. If you are appealing on the basis that the finding is based on an erroneous interpretation of law, policy or rule, identify the law, policy or rule and describe its proper interpretation.
	2. The appeal of each finding is limited to two double-spaced pages (Times New Roman, 12 point).

[ ]  B. **Appeal of GRP** **Recommendations**

1. Identify each recommendation that you are appealing by quoting directly from the GRP report provided to you.
	1. For each recommendation you are appealing, explain the basis for your appeal. In your explanation be sure to include an explanation of what you perceive to be the deficiencies in the recommendation.
	2. For each recommendation you are appealing, identify what you consider to be an appropriate remedy and explain your rationale for the appropriateness of this remedy.
2. The appeal of each remedy is limited to two double-spaced pages (Times New Roman, 12 point).

**PLEASE NOTE THAT INCOMPLETE APPEAL FORMS OR APPEAL FORMS THAT DO NOT COMPLY WITH THE DIRECTIONS ABOVE WILL BE RETURNED.**

**A HARD COPY of this form must be filed at the address below, but to expedite processing, a scanned version can be first emailed to the email address listed below:**

Columbia Campus:

Office of the President

105 Jesse Hall

Columbia, MO 65211

president@missouri.edu

Kansas City Campus:

UMKC Grievance Resolution Panel

5100 Rockhill Road, 358 AC

Kansas City, MO 64110

GRP@umkc.edu

Rolla Campus:

Missouri S&T Grievance Resolution Panel

c/o Faculty Senate Administrative Assistant

210 Parker Hall

300 W. 13th Street

Rolla, MO 65409

GRP@mst.edu

St. Louis Campus:

Associate Provost for Planning and Assessment

One University Blvd, 421 Woods Hall

St. Louis, MO 63121

grievance@umsl.edu